

Managing My Student Account: Financial Aid Credit Balance Authorization

If you are the recipient of federal Title IV financial aid funds, you have a choice of how to manage payment of your student account. Title IV funds include all federal financial aid programs. Examples are: Pell Grant, SEOG, Work-study, ACG, National SMART, Perkins, Stafford and PLUS.

Charges associated with enrollment at Lewis & Clark are assessed to your student account. The balance of your student account must be paid, either through your financial aid funds or through personal payments. Please complete and return this form to indicate how you wish your federal Title IV funds to be handled in addressing the charges on your student account.

Student Name: _____ LC ID: _____
Student Type: _____ College of Arts and Sciences (CAS)
 _____ Law School
 _____ Graduate School of Education and Counseling

If the total amount of my federal Title IV financial aid funds exceeds my allowable charges*:

- Yes:** I authorize Lewis & Clark to use my federal Title IV funds to help pay miscellaneous institutional charges such as library fines, health center charges, LRAP Assessment (Law only), green energy fee (CAS only), parking fines, etc.
 - No:** I do not authorize Lewis & Clark to use my federal Title IV funds to help pay miscellaneous institutional charges such as library fines, health center charges, LRAP Assessment (Law only), green energy fee (CAS only), parking fines, etc. **Therefore, I agree to pay such charges out of pocket or with financial aid which does not come from federal or institutional sources.**
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If I have a past due balance of less than \$100 from a prior year:

- Yes:** I authorize Lewis & Clark to use my federal Title IV funds to meet prior award year charges, if these charges are less than \$100.
- No:** I do not authorize Lewis & Clark to use my federal Title IV funds to meet prior award year charges, if these charges are less than \$100. **Therefore, I agree to pay such charges out of pocket or with financial aid which does not come from federal or institutional sources.**

By my signature below, I acknowledge my understanding and agreement that I may rescind these choices, in writing, at any time. If I do not submit a written request to the Cashier and Credit Office rescinding these choices, I understand and agree that they will remain in effect for the entirety of my enrollment at Lewis & Clark.

Signature: _____ Date: _____

Lewis & Clark
Cashier and Credit Office
0615 SW Palatine Hill Road, MSC 150
Portland, OR 97219-7899
Phone: 503-768-7829 / Fax: 503-768-7908
cashiers@lclark.edu / www.lclark.edu/dept/cashiers

* According to federal regulations, allowable charges are defined as tuition and fees, room and board (if the student contracts with the institution for room and board).