

Lewis & Clark Graduate School of Education and Counseling

PROFESSIONAL EDUCATIONAL EXPERIENCE

Educational Leadership Program

Applicants for admission to the Lewis & Clark Graduate School of Education and Counseling programs in Educational Leadership must document the following: completion of a teacher or personnel service preparation program and the granting of teaching or personnel service licensure in Oregon (OAR 584-017-0220, #4a) and three years of successful *licensed* teaching and/or personnel service experience in public schools or regionally accredited private schools (OAR 584-017-0220, #4b). *Use one form per district.*

PERSONAL INFORMATION (To be completed by the applicant):

Name				
	(Last)	(First)	(Middle)	(Previous)
Address				
	(Street or Box No.)	(City)	(State)	(Zip Code)

Social Security Number:	
E-mail Address:	

Phone Number—Home:	
Phone Number—Work:	

EXPERIENCE DOCUMENTATION (To be completed by the Director of Human Resources):

Please supply the following information, sign, and return the form to the applicant. This information is essential to the applicant's admission into the Graduate School of Education and Counseling.

TEACHING EXPERIENCE

Early Childhood Elementary Middle School High School

Grades Taught	Subject or Special Education Area(s)	No. of Periods in Each Subject	Dates Position Held	
			From	To

If less than 0.5 FTE, convert the above information to the full day equivalent: _____ days.

PERSONNEL SERVICE EXPERIENCE

School Counselor School Psychologist

	Dates Position Held	
	From	To
School Counselor		
School Psychologist		

SUBSTITUTE TEACHING EXPERIENCE

The above-named applicant taught _____ days in this district from _____ to _____ which was during the life of the license.
(Number) (Date) (Date)

I hereby certify that the above-named applicant successfully served full time in the capacity listed above.

If 0.5 FTE or more, indicate portion of assignment _____

Director-Human Resources:	Name	Signature
School District	City and State	Date