

**2008-2009 Fall On-Campus Interviewing Reservation Form
Lewis and Clark Law School**

Employer: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Telephone: _____ Fax: _____ E-Mail: _____
Recruiting Administrator: _____ Hiring Attorney: _____
Date of Interview: 1st Choice: _____ 2nd Choice: _____ Date Previously Confirmed?
Interview will be: On-Campus Video Conferencing
Starting Time: _____ Last Interview Time: _____ Interview Length: 30 min 40 min Other: _____
Interviewer(s): _____ (Indicate with * if alum)
If more than one interviewer, will they interview separately? Yes No
 Enclosed are **2 copies** of firm resume or other descriptive material **OR** Firm website: _____
Offices for which you are recruiting: _____
(For offices interviewing independently, please complete separate form)

Employment Needs (NOTE: D = 3 YEAR DAY PROGRAM; E = 4 YEAR EVENING PROGRAM):

Law Clerk Positions: Number of openings: _____ Will interview: 2D 2E 3E LLM

Will accept applications from first-year students after 12/1/08: Yes No

May interested LLM students apply for: 2D/E positions? Yes No 3D/E positions? Yes No

Position Description (Please be specific with duties): _____

Minimum Qualifications (please indicate specifically): _____

_____ Court Certified Student: Yes No

Number of Hours/Week: summer _____ academic year _____ Starting Date: _____

Compensation Range: \$ _____ Benefits: Yes No

Associate Attorney Positions: Number of openings: _____ Will interview: 3D 4E LLM JD Judicial clerk

Position Description (Please be specific with duties): _____

Minimum Qualifications (please indicate specifically): _____

Compensation Range: \$ _____ Benefits: Yes No Starting Date: _____

Selection Method:

- First come-First served: Employer interviews all students who sign up for allotted time slots.
- Prescreen: Employer selects applicants from application materials forwarded by Career Services.

Application Materials Requested:

- cover letter
- resume
- transcript
- writing sample (# of pgs.? _____)
- reference list
- other _____

As an employer, we agree to abide by the nondiscrimination policy of Lewis and Clark Law School and the policy of the Bylaws of the American Association of Law Schools. We hereby acknowledge that we do not discriminate in hiring in accordance to the nondiscrimination policy as set forth on the reverse side of this form.

Signature: _____ Date: _____

LEWIS & CLARK LAW SCHOOL NON-DISCRIMINATION POLICY

Lewis and Clark Law School provides placement services to all students and graduates, on an equal opportunity basis. We do not knowingly furnish assistance and facilities for interviewing and other placement functions to persons, firms, agencies, or organizations that discriminate in their selection of candidates or employment on the basis of race, color, religion, national origin, sex, age, handicap or disability, sexual orientation, marital, parental, or veteran status, or the prejudice of clients.

Lewis and Clark Law School notifies employers of our non-discrimination policy and informs them that a request to use any of our placement services in any manner is, by that request, their acknowledgment that they are willing to adhere to our non-discrimination policy. Lewis and Clark Law School expects that all employers will consider, in good faith, each applicant on the basis of his or her individual merits.

The United States Armed Forces historically has discriminated against persons on the basis of their age, gender, and sexual orientation. While those policies have been in flux in recent years as a result of executive and judicial action, the Armed Forces continues to discriminate on the basis of age, gender, and sexual orientation in a manner inconsistent with the Law School's Non-Discrimination Policy. Consequently, the Law School has not allowed Armed Forces recruiters (Army, Navy, Air Force, and Marines) to recruit on campus or to receive assistance from Career Services. Recently, however, Congress amended federal law to withdraw federal financial support (including certain types of student financial aid) to institutions of higher education that do not allow military recruiters access to campus or to certain student information. Department of Defense regulations implementing these provisions make clear that, if the Law School continues its policy of denying military recruiters access to campus and to certain student information, students at the Law School will lose certain financial aid.

In response to this threat, and for no other reason, Lewis and Clark Law School concedes an exception to its non-discrimination policy to military recruiters, to be in effect only while federal regulations continue to threaten elimination of financial aid in response to enforcement of non-discrimination. Lewis and Clark Law School abhors in the strongest terms the policy of the Department of Defense and the United States Congress and regrets the need to succumb to their threats. The Law School supports efforts to change both this law and the military policy discriminating on the basis of age, gender and sexual orientation.