

Lewis & Clark College
 Student Financial Services
 0615 S.W. Palatine Hill Road
 Portland, Oregon 97219

**2008-2009
 VERIFICATION WORKSHEET**

Your application has been selected for review in a process called "Verification". This process requires that we compare information reported on your Free Application for Federal Student Aid (FAFSA) with signed copies of your (and your spouse's, if you are married) 2007 Federal income tax forms, W-2 forms and other financial documents. If there are differences between your FAFSA information and the verification documents submitted, it will be necessary for our office to make corrections to your FAFSA data with the federal processor and determine your eligibility for financial aid using the verified information.

Please complete both sides of this form and return it with the necessary documentation. Further action will not occur until the verification process is complete. It is to your benefit to respond as promptly as possible so that your financial aid will not be delayed.

What you should do:

1. Collect your (and your spouse's) financial documents (copies of signed 2007 Federal tax forms, W-2 forms, etc).
2. Fill out and sign this worksheet. Do not leave any sections blank. Please contact our office if you have any questions about completing this worksheet.
3. Submit the completed worksheet with your financial documents, to the Office of Student Financial Services as soon as possible.

STUDENT INFORMATION

Last Name	First Name	M.I.	Social Security #
Address			Date of Birth
City	State	Zip Code	Phone Number (include area code)

HOUSEHOLD INFORMATION

List the people in your household including:

- Yourself and your spouse if you have one, and
- Your children, if you will provide more than half of their support from 7/1/08 through 6/30/09, and
- Other people only if they now live with you, and you provide more than half of their support and will continue to provide more than half of their support from 7/1/08 through 6/30/09.

Write the names of all household members. Also write in the name of the college for any household member, excluding your parent(s) who will be attending college at least half-time between 7/1/08 and 6/30/09, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate sheet.

Full Name	Age	Relationship	College
		self	Lewis & Clark College

2007 CALENDAR YEAR TAX FORMS AND INCOME

Student	<i>If you did not keep a copy of your tax return, request a copy from your tax preparer or request an IRS form that lists tax account information.</i>		Spouse
<input type="checkbox"/>	Check and attach <u>signed</u> Federal 2007 tax return and W-2 forms.		<input type="checkbox"/>
<input type="checkbox"/>	Check if you will not file and are not required to file a 2007 U.S. Tax Return. List below your employer(s) and any income received in 2007 (use the W-2 form or other earnings statements if available). If you need more space, attach a separate sheet.		<input type="checkbox"/>
Amount	Student Employer	Spouse Employer	Amount
\$			\$
\$			\$
Worksheet A (Report Annual Amounts)			
\$	Earned income credit from IRS Form 1040-line 66a; 1040A-line 40a; 1040EZ-line 8a.		\$
\$	Additional child tax credit from IRS Form 1040-line 68 or 1040A-line 41.		\$
\$	Welfare benefits, including Temporary Assistance for Needy families (TANF). Don't include food stamps or subsidized housing.		\$
\$	Social Security benefits received for all individuals reported in household information that were not taxed (such as SSI). Report benefits paid directly to the student in the Student column, and benefits paid directly to the spouse in the Spouse column.		\$
Worksheet B (Report Annual Amounts)			
\$	Payments to tax-deferred pension and savings plans (paid directly or withheld from earnings), including, but not limited to, amounts reported on W-2 Form in Boxes 12a through 12d, codes D, E, F, G, H, and S.		\$
\$	IRA deductions and payments to self-employed SEP, SIMPLE and Keogh, and other qualified plans from IRS Form 1040-line 28 plus line 32 or 1040A-line 17.		\$
\$	Child support received for all children. Don't include foster care or adoption payments.		\$
\$	Tax exempt interest income from IRS Form 1040-line 8b or 1040A-line 8b.		\$
\$	Foreign income exclusion from IRS Form 2555-line 45 or 2555EZ-line 18.		\$
\$	Untaxed portions of IRA distributions from IRS Form 1040-lines (15a minus 15b) or 1040A-lines (11a minus 11b). Exclude rollovers. If negative, enter a zero here.		\$
\$	Untaxed portions of pensions from IRS Form 1040-lines (16a minus 16b) or 1040A-lines (12a minus 12b). Exclude rollovers. If negative, enter a zero here.		\$
\$	Credit for federal tax on special fuels from IRS Form 4136-line 17 (nonfarmers only).		\$
\$	Housing, food and other living allowances paid to members of the military, clergy and others (including cash payments and cash value of benefits).		\$
\$	Veterans noneducation benefits such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances.		\$
\$	Other untaxed income not reported elsewhere on worksheets A and B (worker's compensation, untaxed portions of railroad retirement benefits, Black Lung Benefits, disability, etc.) Don't include student aid, Workforce Investment Act education benefits, combat pay if you are not a tax filer, or benefits from flexible spending arrangements (e.g., cafeteria plans). Tax filers only: report combat pay not included in AGI.		\$
\$	Money received, or paid on your behalf (bills), not reported elsewhere on this form.		\$
Worksheet C (Report Annual Amounts)			
\$	Education credits (Hope and Lifetime Learning tax credits) from IRS Form 1040-line 49 or 1040A-line 31.		\$
\$	Child support paid because of divorce/separation or as a result of a legal requirement. Don't include support for children reported in household information.		\$
\$	Taxable earnings from need-based employment programs such as Federal Work-Study and need-based employment portions of fellowships and assistantships.		\$
\$	Student grant and scholarship aid reported to the IRS in your adjusted gross income. Includes AmeriCorps benefits (awards, living allowances, and interest accrual payments), as well as grant or scholarship portions of fellowships and assistantships.		\$

By signing this worksheet, I (we) certify that all the information reported is complete and correct. **WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

Student Signature

Date

Spouse's Signature (optional)

Date