Student Employee Payroll Schedule
June 2012 - May 2013

Payroll	Dates Worked		Paper Time Sheets & Earnings Records Due		Student Web Time Approval Due		Supervisor Web Time Approval Due		Payday	
Month	From	To	Weekday	Due Date	Weekday	Due Date	Weekday	Due Date	Weekday	Pay Date
JUNE	6/1/2012	6/30/2012	Friday	June 29	Sunday	July 1	Monday	July 2	Tuesday	JULY 10
JULY	7/1/2012	7/31/2012	Tuesday	July 31	Wednesday	Aug 1	Thursday	Aug 2	Friday	AUGUST 10
AUGUST	8/1/2012	8/31/2012	Friday	Aug 31	Saturday	Sept 1	Monday	Sep 3	Monday	SEPTEMBER 10
SEPTEMBER	9/1/2012	9/30/2012	Friday	Sept 28	Monday	Oct 1	Tuesday	Oct 2	Wednesday	OCTOBER 10
OCTOBER	10/1/2012	10/31/2012	Monday	Oct 31	Tuesday	Nov 1	Wednesday	Nov 2	Thursday	NOVEMBER 10
NOVEMBER	11/1/2012	11/30/2012	Friday	Nov 30	Saturday	Dec 1	Monday	Dec 3	Monday	DECEMBER 10
DECEMBER	12/1/2012	12/31/2012	Thursday	Dec 20	Thursday	Dec 20	Friday	Dec 21	Thursday	JANUARY 10
JANUARY	1/1/2013	1/31/2013	Thursday	Jan 31	Friday	Feb 1	Saturday	Feb 2	Friday	FEBRUARY 8
FEBRUARY	2/1/2013	2/29/2013	Thursday	Feb 28	Friday	Mar 1	Saturday	Mar 2	Friday	MARCH 8
MARCH	3/1/2013	3/31/2013	Friday	Mar 29	Monday	Apr 1	Tuesday	Apr 2	Wednesday	APRIL 10
APRIL	4/1/2013	4/30/2013	Tuesday	Apr 30	Wednesday	May 1	Thursday	May 2	Friday	MAY 10
MAY	5/1/2013	5/31/2013	Friday	May 31	Saturday	June 1	Monday	June 3	Monday	JUNE 10

Return all paper time sheets to Human Resources (Attn: Student Employment) by **5 PM** on the dates listed above.

NOTE: Law School time sheets are due to Law School Business Services ***one day prior*** to the listed due date