Office of Campus Living, Lewis & Clark College, 0615 SW Palatine Hill Rd., MSC 132, Portland, OR 97219-7899 ◆ Phone 503-768-7183 ◆ Fax 503-768-7977

Residence Hall Contract

2013-2014

Student ID # _____

Name: _____

Address: _____

City, State, Zip: _____

Sex: _____

Class:
- ❑ FR
- ❑ SO
- ❑ JR
- ❑ SR
- ❑ AES
- ❑ GR/LAW

Type:
- ❑ Continuing
- ❑ New First Year
- ❑ New Transfer
- ❑ New AES

Meal Plan (Choose One):
- ❑ 14 Flex
- ❑ 10 Flex
- ❑ 14
- ❑ 19 All Access
- ❑ 100 Block*
- ❑ 50 Block*

*JR/SR/Grad/Law ONLY

Terms:
- ❑ All Year
- ❑ Fall Only
- ❑ Spring Only

Residence Hall Choices:

1) _____
2) _____
3) _____

Roommate or Special Preferences:

_____

Deposit Received ➤ _____
Contract Accepted ➤ _____
Date ➤ _____ ❑ Deposit
Theme Acceptance ➤ _____
Priority/Lottery Number ➤ _____

Subject to the rules and procedures presently in force or hereafter adopted by the College, (http://college.lclark.edu/student_life/campus_living/) **which are incorporated by reference herein, I hereby agree to lease from Lewis & Clark College a room in a college residence hall to be assigned by the College for living quarters at the College's published rates on the following terms:**

1. This contract becomes binding on both student and College when the completed, signed contract and reservation deposit are received and accepted by the College.
2. For new students, the $300 nonrefundable admission reservation deposit also serves as the residence hall deposit. Continuing students are required to submit a $100 room deposit with this completed, signed contract.
3. Deposits from continuing students may be returned only if written notice of contract termination is received by the Office of Campus Living on or before July1 for a contract beginning Fall semester, or 60 days prior to the beginning of Spring semester if it is the first semester of occupancy during the academic year.
4. Rent, payable in advance for each semester of residency, is due on or before the date specified in the current College catalog or its amendments. Rent paid is nonrefundable (after occupancy). If the student withdraws from the College, refunds are based on the last date of occupancy. Room and board charges beyond last date of attendance become the responsibility of the student.
5. The student may not sell or assign this contract or any right hereunder.
6. No specific room is leased by this contract. The College reserves the right to assign and reassign students to any residence hall room on campus at the beginning of each semester, and within a semester.
7. The College may terminate this contract without refund of any prepaid rent or deposits, effective immediately upon notice to the student, if the student violates any provision of this contract or the College or residence hall rules incorporated herein by reference. The College may terminate this contract effective immediately upon notice to the student, if the student is enrolled for less than 12 semester hours, withdraws or is dismissed from the College. In all such instances the College shall have the right to take possession of the room immediately.
8. From time to time the College establishes or modifies policies and regulations with campus-wide application, which apply to residence halls. Such regulations include, but are not limited to: prohibitions against illegal drugs, regulations of dangerous articles, substances and smoking, parking, fire prevention and control regulations, security regulations and solicitation policies. From time to time the College also establishes or modifies rules and procedures with respect to the residence halls. These include, but are not limited to: key charges, guest policies, no pet policies, meal plan requirements, appliance restrictions, room modification restrictions, and room and common area cleanliness standards. The student acknowledges that they are entitled to a current copy of all such policies and regulations (which are incorporated herein by this reference) and agrees to abide by all such policies and regulations as they are now stated and as they may be duly adopted or revised during the term of this contract.
9. The College reserves the right to enter individual rooms leased to students to perform routine services, maintenance, damage, occupancy, health and safety inspections, or other appropriate functions. A reasonable effort will be made to notify the occupant of entry. College officials may search a room when reasonable suspicion of a Code of Conduct violation exists. The student waives any claim against the College, its agents or employees based upon such entry.
10. The College agrees to furnish light, water, heat and garbage receptacles as appropriate, and to furnish routine cleaning service for common areas but the College shall not be responsible for any failure to provide such services. The student agrees to promptly pay the cost of any appropriate portion of all unusual kind or quantity of cleaning or other services required to maintain common areas as may be determined by the College in the exercise of its discretion.
11. The College assumes no responsibility to hold or protect student property, or for any loss or damage to a student's personal possessions anywhere on the premises, whether caused by theft, fire, water, steam, or other causes except negligent acts of College employees. The student is responsible for obtaining insurance for personal possessions.
12. The student shall keep the assigned room clean during use and return the room and its furnishings in the same condition as on initiation of the contract, less reasonable wear and tear (determined in the College's sole discretion), including cleaning, vacuuming and dusting of the room prior to turnover. The student shall vacate the premises in accordance with published residence hall closing procedures. Any property left in rooms or common spaces at the end of an academic year and not claimed within a reasonable time will be deemed abandoned and may be sold or disposed of by the College.
13. The student agrees to be jointly and severally responsible with roommate/s if any, for the condition of the assigned room and its furnishings and to promptly pay the College for any damages to any part of the premises caused by an act or omission of the occupants of the room or their guests (whether negligent or not). The student further agrees to be responsible for the assigned share of any damage to common areas of the premises as determined by the College.
14. The student hereby accepts a meal plan contract payable in advance for each semester. Failure to select a meal plan shall be deemed selection of the 14 meal plan, and the student agrees to pay in accordance with that selection. Changes to meal plans must be made within the first five days of a semester or the plan selected herein will continue for the semester. Students with special dietary needs must contact the Food Service Manager to determine if appropriate custom service is available, and if so, the extra charge, if any, by Food Services, therefore.
15. If any provision of this contract is determined to be unenforceable or illegal, such determination shall not affect any other provision of this contract and all such other provisions shall remain in full force and effect.
16. Anyone who has a felony criminal record must disclose that to the Office of Campus Living in writing prior to entering into this agreement. In addition, should any resident be convicted of a felony or plead guilty or take other action resulting in a felony criminal record after they have entered into this housing agreement they must notify the Office of Campus Living in writing immediately.
17. Students agree not to invite to campus or their room any person who has been excluded from being on campus.

I have read the above contract and agree to abide by the terms and conditions as set forth herein and by the rules and procedures adopted by the College or its Office of Campus Living.

Student Signature _____ Date _____