

Placement Coordinator
Department of Counseling Psychology
Graduate School of Education and Counseling
Lewis and Clark College

The Department of Counseling Psychology in the Graduate School of Education and Counseling at Lewis & Clark College invites applications for a half-time (.5 FTE) position as Placement Coordinator. The position has a projected start date of May 1, 2013. The Department of Counseling Psychology is grounded in a strong commitment to equity and social justice through action in our communities and offers master's degree programs in Marriage, Couple and Family Therapy, Professional Mental Health Counseling, and Professional Mental Health and Addiction Counseling. We are seeking a placement coordinator to secure practicum and internship sites for graduate students and to provide supervision when needed.

Responsibilities

- Place students for fieldwork in collaboration with program clinical coordinators
- Actively develop and maintain relationships with mental health, family therapy, and addiction services agencies throughout the greater Portland area
- Identify agencies that meet the requirements for clinical placement and secure agreements for placements
- Disseminate information about the graduate programs, the Center for Community Engagement, L&C Community Counseling Center, and Problem Gambling Services to community stakeholders
- Attend community meetings to represent the CPSY department and increase our visibility and potential for collaboration
- Organize internship fairs
- Maintain positive ongoing working relationships with all placement sites through regular visits, consultations and acting as a liaison when problems arise

Qualifications

- A minimum of a master's degree in an appropriate discipline
- Oregon licensed LMFT or LPC with extensive knowledge of family therapy and professional educational requirements
- AAMFT Approved Supervisor or supervisor-in-training preferred; Oregon qualified supervisor status accepted
- Excellent organizational skills and ability to collaborate with others
- Familiarity with community-based placements and training needs

The College explicitly acknowledges and affirms its conviction that diversity with respect to race, ethnicity, national origin, socio-economic background, religious orientation or spirituality, physical or sensory disability, gender, and sexual orientation on the Lewis & Clark campus provides an educational benefit for all students that can be realized only by enhancing and preserving the presence of students and education professionals from diverse backgrounds within

our learning community.

Application Procedures:

Review of applications will begin on March 18th, 2013, and will continue until the position is filled. Email submissions to the graduate school at gradsearch@lclark.edu. To apply, please submit the following material:

- A letter of application addressing the qualifications and responsibilities described in this posting
- A current resume or curriculum vitae
- Graduate transcripts
- Three letters of recommendation
- Contact information for three references (at least one reference should be able to address the applicant's commitment to, experience with, and potential for working with diverse student and community populations).

Additional Information:

For additional information on this position or the Department of Counseling Psychology at the Graduate School of Lewis & Clark College contact: Dr. Boyd W. Pidcock, Search Chair, Counseling Psychology Department at pidcock@lclark.edu or by calling (503) 768-6060.

Lewis & Clark College is an Equal Opportunity Employer committed to preparing students for leadership in an increasingly interdependent world that affirms the educational benefits of diversity (see <http://www.lclark.edu/about/diversity>).

Lewis & Clark College will conduct background checks on the finalist(s).