

Disclosure and Release Form

In connection with my application for clearance to drive Lewis & Clark College vehicles, I understand that motor vehicle reports, which may contain public and private record information, may be requested from American Driving Records, Inc. (ADR). These reports may include but are not limited to the following types of information: name, address, social security number, date of birth, driver license or I.D. number, and driving record. I also understand that the information included in such reports will be taken into consideration in deciding whether I will be granted the privilege of driving Lewis & Clark College vehicles. In the event that the driving of Lewis & Clark College vehicles is a condition of employment I understand that information included in such reports will be taken into consideration in deciding whether to offer me employment. **I authorize, without reservation, any party or agency contacted by ADR to furnish the above-mentioned information.**

I understand that:

- ADR obtains all driver and vehicle information directly from the various state Department of Motor Vehicles (or corresponding agency) and does not maintain it's own database of driver and vehicle information.
- ADR acts only as a courier and has no control over any of the information that a state discloses in my driver record or vehicle record.
- If there is something inaccurate on my driver or vehicle report, I must contact the DMV directly to have the information corrected or updated.

I hereby authorize procurement of motor vehicle records. If employed in a position at Lewis & Clark College in which operation of a Lewis & Clark College vehicle is a condition of employment, this authorization shall remain on file and shall serve as ongoing authorization from you to procure motor vehicle records at any time during the term of said employment.

I understand that clearance to drive College vehicles does not authorize driving vehicles requiring a C.D.L. that are either owned, leased, or rented at College expense.

State licensed in: _____

Printed Name: _____

Driver's License No: _____

Date of Birth: _____

Applicant Signature: _____ Date: _____