

Lewis & Clark College
HUMAN SUBJECTS RESEARCH COMMITTEE – IRB/HSRC
(Institutional Review Board for Federal Purposes)

COMMITTEE MEMBERS

College of Arts and Sciences	Graduate School of Education and Counseling	School of Law
Mark Duntley, Ph.D. Dean of Religious and Spiritual Life duntley@lclark.edu	Sue Feldman, Ph.D., Chair Assistant Professor of Educational Administration feldmans@lclark.edu	David Ellis filling role
David Ellis, J.D. Vice President, Secretary and General Counsel dgellis@lclark.edu	Marisol Garcia, Ph.D. Assistant Professor of Counseling Psychology mgarcia@lclark.edu	Nonaffiliated Community Member
Erik Nilsen, Ph.D. Associate Professor of Psychology nilsen@lclark.edu		Dana Fischer, Ph.D. Consultant & Foreign Service Officer (Retired) danafischeris@yahoo.com
Todd Watson, Ph.D. Assistant Professor and Department Chair of Psychology toddw@lclark.edu		

The Human Subjects Research Committee typically meets the last Monday of each month. All research proposals must be submitted the 15th of the month in order to be placed on the agenda. An electronic PDF or Word document of the proposal, including all consent forms, instruments and appendices, must be submitted to the IRB/HSRC at irb@lclark.edu. In addition, the ***signed and dated*** cover and confidentiality forms must be either mailed or submitted through the campus mail system to MSC 33. Electronic cover and confidentiality forms may be submitted as a placeholder until the print copies arrive.

After the proposal review takes place, applicants will be sent a memo with the Committee's decision. The memo will either detail recommendations for amendments to the research design or grant approval to proceed with the research. Investigators should allow ***at least two months*** for the entire review process, since the Committee may request revisions or additional information before granting final approval. Most revisions are reviewed at the next scheduled Committee meeting; however, substantive issues may take more than one additional meeting to be resolved.

2015-2016 Schedule	August 31, 2015	February 29, 2016	Meeting
	September 28, 2015	March 28, 2016	
	October 26, 2015	April 25, 2016	
	November 30, 2015	May 30, 2016	
	January 25, 2016	June 27, 2016	