



LifeMap Assurance Company™  
100 SW Market Street  
P.O. Box 1271, MS E-3A  
Portland, OR 97207-1271  
(503) 721-7161 (800) 794-5390

**REQUEST FOR  
PORTABILITY OF LIFE INSURANCE**  
**To Be Completed By Applicant**

| HOME OFFICE USE ONLY |           |
|----------------------|-----------|
| OED:                 | Policy #: |

|                       |                     |               |
|-----------------------|---------------------|---------------|
| EMPLOYEE NAME IN FULL | SOCIAL SECURITY NO. | DATE OF BIRTH |
| SPOUSE NAME IN FULL   | SOCIAL SECURITY NO. | DATE OF BIRTH |
| MAILING ADDRESS       | CITY                | STATE         |
| ZIP CODE              | PHONE NO.           |               |

**EMPLOYEE (Please check the appropriate boxes and complete the following):**

Eligible reasons for Porting: ☐ Termination of employment ☐ Employee ceased to be in an eligible class  
Ineligible reasons for Porting (Policy cannot be issued): ☐ Retired ☐ Your disability ☐ Extended military leave or absence  
☐ Continue the same amount of Basic Life coverage I had through the employer - **OR**  
☐ Decrease to a lesser amount (enter in \$1,000 increments) \$ \_\_\_\_\_  
☐ Continue the same amount of Voluntary Life coverage I had through the employer - **OR**  
☐ Decrease to a lesser amount (enter in \$1,000 increments) \$ \_\_\_\_\_

**SPOUSE (Please check the appropriate boxes and complete the following):**

☐ Continue the Basic Life coverage  
☐ Continue the same amount of Voluntary Life coverage the spouse had under the employer – **OR**  
☐ Decrease to a lesser amount (enter in \$1,000 increments) \$ \_\_\_\_\_

**(Spouse may port coverage without the Employee only if election is due to one of the reasons listed below)**

Reason for Porting: (check one) Coverage terminated due to:

☐ Death of Employee ☐ Divorce from Employee ☐ Legal separation from Employee ☐ Termination of Domestic Partnership

**DEPENDENT CHILD(REN) UNDER AGE 26 COVERAGE: (Please check the appropriate boxes and complete the Dependent Child Coverage Sheet):**

☐ Continue the Basic Life coverage

**(May be elected by Spouse only if Employee is not electing Portability coverage due to death, divorce or separation)**

FREQUENCY OF PAYMENTS: ☐ Annually ☐ Semi-Annually ☐ Quarterly

**FIRST PREMIUM PAYMENT MUST BE SENT WITH THIS COMPLETED FORM (See "Premium Calculation Sheet" on Page 4)**

➔ **APPLICANT SIGNATURE (Form is not valid until signed and dated)**

➔ **DATE**

**To Be Completed By Employer**

|                                                                              |                                                                                            |                                                                               |
|------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------|
| DATE EMPLOYEE TERMINATED<br>EMPLOYMENT OR BECAME INELIGIBLE<br>FOR INSURANCE | DATE EMPLOYEE COVERAGE<br>TERMINATED                                                       | DATE SPOUSE COVERAGE TERMINATED                                               |
| EMPLOYEE LIFE INSURANCE AMOUNT<br>Basic: \$ _____<br>Voluntary: \$ _____     | BASIC DEPENDENT LIFE INSURANCE<br><input type="checkbox"/> Yes <input type="checkbox"/> No | DEPENDENT VOLUNTARY LIFE INSURANCE<br>Spouse: \$ _____<br>Child(ren) \$ _____ |
| POLICYHOLDER NAME: <b>LEWIS &amp; CLARK COLLEGE</b>                          |                                                                                            | GROUP POLICY NO. <b>WBT 000528</b>                                            |
| ➔ <b>SIGNATURE OF POLICYHOLDER REPRESENTATIVE</b>                            |                                                                                            | ➔ <b>DATE</b>                                                                 |

**DEPENDENT CHILD(REN) COVERAGE SHEET**  
**(To be completed if electing coverage for Dependent Child(ren) under the age of 26)**

|                         |                     |               |
|-------------------------|---------------------|---------------|
| CHILD(REN) NAME IN FULL | SOCIAL SECURITY NO. | DATE OF BIRTH |
| CHILD(REN) NAME IN FULL | SOCIAL SECURITY NO. | DATE OF BIRTH |
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| CHILD(REN) NAME IN FULL | SOCIAL SECURITY NO. | DATE OF BIRTH |

**Termination of Portability coverage for Dependent Child is the date the child ceases to qualify under the terms “Child(ren)” or “Dependent” as defined as the Group Policy.**

**LIFEMAP ASSURANCE COMPANY  
BENEFICIARY DESIGNATION FORM**

|                   |                    |         |                  |
|-------------------|--------------------|---------|------------------|
| INSURED LAST NAME | FIRST (Given Name) | INITIAL | GROUP POLICY NO. |
|-------------------|--------------------|---------|------------------|

**PRIMARY BENEFICIARY (If naming more than two beneficiaries, please use the other side of this form.)**

|                       |                    |         |                           |              |                     |                     |           |
|-----------------------|--------------------|---------|---------------------------|--------------|---------------------|---------------------|-----------|
| BENEFICIARY LAST NAME | FIRST (Given Name) | INITIAL | BIRTHDATE<br>Mo   Da   Yr | SEX<br>M   F | SOCIAL SECURITY NO. |                     |           |
| BENEFICIARY ADDRESS   |                    |         | CITY                      | STATE        | ZIP                 | RELATIONSHIP TO YOU | BENEFIT % |

**PRIMARY BENEFICIARY**

|                       |                    |         |                           |              |                     |                     |           |
|-----------------------|--------------------|---------|---------------------------|--------------|---------------------|---------------------|-----------|
| BENEFICIARY LAST NAME | FIRST (Given Name) | INITIAL | BIRTHDATE<br>Mo   Da   Yr | SEX<br>M   F | SOCIAL SECURITY NO. |                     |           |
| BENEFICIARY ADDRESS   |                    |         | CITY                      | STATE        | ZIP                 | RELATIONSHIP TO YOU | BENEFIT % |

**CONTINGENT BENEFICIARY (Receives proceeds only if the Primary Beneficiary(ies) dies before you.)**

|                       |                    |         |                           |              |                     |                     |  |
|-----------------------|--------------------|---------|---------------------------|--------------|---------------------|---------------------|--|
| BENEFICIARY LAST NAME | FIRST (Given Name) | INITIAL | BIRTHDATE<br>Mo   Da   Yr | SEX<br>M   F | SOCIAL SECURITY NO. |                     |  |
| BENEFICIARY ADDRESS   |                    |         | CITY                      | STATE        | ZIP                 | RELATIONSHIP TO YOU |  |

***THIS DESIGNATION IS NOT VALID UNLESS SIGNED AND DATED BY INSURED.***  
(Form must be completed by Employee, unless qualified Spouse only coverage is elected)

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

***Please provide full name, date of birth, Social Security number and address of your beneficiary. Examples follow:***

- |                                                 |                                                                                                                        |
|-------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|
| A. One Beneficiary                              | Mary R. Jones, 1234 Hemlock St., Anytown, USA 12345                                                                    |
| B. Two Beneficiaries                            | John Jones and Sally Smith, equally, or the survivor<br>(list information for both)                                    |
| C. Two Beneficiaries in Unequal Shares          | John Jones, 75% and Sally Smith, 25%, or the survivor<br>(list information for both)                                   |
| D. One Primary and One Contingent Beneficiary   | Mary R. Jones, if living, otherwise Sally Smith<br>(list information for both)                                         |
| E. One Primary and Two Contingent Beneficiaries | Mary R. Jones, if living, otherwise Sally Smith and John Jones,<br>equally, or the survivor (list information for all) |
| F. Trustee                                      | Mary R. Jones, Trustee, under trust agreement dated                                                                    |
| G. Insured's Estate                             | My Estate                                                                                                              |

*Do you know that if death occurs and a minor (a person not of legal age) is the beneficiary, it may be necessary to have a Guardian of the Estate of the minor or a Conservator for the minor appointed before any death benefit can be paid? This means legal expenses for the beneficiary and delay in the payment of the insurance. Please take this into consideration when naming your beneficiary.*

**Submit completed beneficiary form along with completed Portability form to:**

**LifeMap Assurance Company  
PO Box 1271, MS E3A  
Portland Oregon 97207-1271**

**PORTABILITY COVERAGE PREMIUM CALCULATION SHEET**  
**NOTE: If you are not porting Spouse coverage, please leave those areas blank.**

Step 1 – Determine Monthly Basic Rate

Employee Rate is \$0.137 per \$1,000 of Coverage \$ \_\_\_\_\_  
 (Multiply rate by Basic coverage amount to be ported. Example: \$0.137X 20 (\$20,000) = \$2.74)

Dependent Rate (Spouse and/or Child) is \$2.54 Per Family per Month \$ \_\_\_\_\_  
 (Enter \$2.54 if choosing Dependent and/or Spouse only coverage)

Step 1a – Determine Monthly Voluntary Rate

Find the correct rate below, based on the Employee's and/or Spouse's current age and gender. Rates are based on \$1,000 of coverage.  
 (Multiply rate by Voluntary coverage amount to be ported. Example: \$0.36 X 50 (\$50,000) = \$18.00)

Employee rate \$ \_\_\_\_\_ X (coverage amount) \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Spouse rate \$ \_\_\_\_\_ X (coverage amount) \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Step 2 – Monthly Sub-Total: Add together monthly totals from Step 1 and Step 1a \$ \_\_\_\_\_

Step 3 - Mode of Payment - Choose One:

For Annual payment, multiply the sub-total amount in Step 2 by 12.  
 For Semi-Annual payment, multiply the sub-total amount in Step 2 by 6.  
 For Quarterly payment, multiply the sub-total amount in Step 2 by 3.

**Premium Sub-Total** \$ \_\_\_\_\_

Step 4 - Administrative Fee: Add to the amount determined in Step 3. + \$ 5.00

**Your Premium Payment For Portability Coverage** **Grand Total** \$ \_\_\_\_\_

Check or money order for the first premium payment must be sent with this completed form to the following address:

LifeMap Assurance Company  
 P O Box 1271, MS E3A  
 Portland, Oregon 97207-1271

Premium must be received **within 31 days** of the date coverage terminates under the group policy. We will bill you for future payments, 2-4 weeks before your next premium due date.

**VOLUNTARY RATES FOR PORTABILITY COVERAGE**

**EMPLOYEE AND SPOUSE MONTHLY RATE PER \$1,000 OF COVERAGE**

**MALE RATES**

| <u>Age</u> | <u>Rate</u> |
|------------|-------------|
| Under 25   | \$ 0.06     |
| 25 – 29    | 0.06        |
| 30 – 34    | 0.08        |
| 35 – 39    | 0.09        |
| 40 – 44    | 0.17        |
| 45 – 49    | 0.30        |
| 50 – 54    | 0.51        |
| 55 – 59    | 0.92        |
| 60 – 64    | 1.05        |
| 65 – 69    | 1.86        |

**FEMALE RATES**

| <u>Age</u> | <u>Rate</u> |
|------------|-------------|
| Under 25   | \$ 0.04     |
| 25 – 29    | 0.04        |
| 30 – 34    | 0.05        |
| 35 – 39    | 0.06        |
| 40 – 44    | 0.08        |
| 45 – 49    | 0.14        |
| 50 – 54    | 0.23        |
| 55 – 59    | 0.36        |
| 60 – 64    | 0.47        |
| 65 – 69    | 0.84        |

***All Portability insurance benefits terminate on the premium due date next following the Insured Person's 70th birthday.***