

Statements (with Supplementary Information) for

Lewis & Clark College

May 31, 2015 and 2014



## **CONTENTS**

	PAGE
REPORT OF INDEPENDENT AUDITORS	1-2
FINANCIAL STATEMENTS	
Statements of financial position	3
Statements of activities	4–5
Statements of cash flows	6
Notes to financial statements	7–34
REPORT OF INDEPENDENT AUDITORS ON INTERNAL CONTROL	
OVER FINANCIAL REPORTING AND ON COMPLIANCE	
AND OTHER MATTERS BASED ON AN AUDIT OF	
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE	
WITH GOVERNMENT AUDITING STANDARDS	35–36
REPORT OF INDEPENDENT AUDITORS ON COMPLIANCE FOR THE	
MAJOR FEDERAL PROGRAM AND REPORT ON INTERNAL CONTROL	
OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133	37-39
SCHEDULE OF FINDINGS AND QUESTIONED COSTS	40-43
SUMMARY SCHEDULE OF PRIOR AUDIT FINDING	44-45
SUPPLEMENTARY INFORMATION	
Schedule of expenditures of federal awards	46
Notes to schedule of expenditures of federal awards	47



#### REPORT OF INDEPENDENT AUDITORS

To the Board of Trustees Lewis & Clark College

### **Report on the Financial Statements**

We have audited the accompanying financial statements of Lewis & Clark College (the College), which comprise the statements of financial position as of May 31, 2015 and 2014 and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



### **REPORT OF INDEPENDENT AUDITORS (continued)**

### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Lewis & Clark College as of May 31, 2015 and 2014 and the changes in its net assets and cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Other Matters**

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards as required by Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations* is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 14, 2015 on our consideration of the College's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the College's internal control over financial reporting and compliance.

Portland, Oregon October 14, 2015

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# LEWIS & CLARK COLLEGE STATEMENTS OF FINANCIAL POSITION

	May 31,				
	2015	2014			
ASSETS					
ASSETS					
Cash and cash equivalents	\$ 6,324,906	\$ 3,997,844			
Student accounts receivable, net	335,321	159,708			
Other receivables	2,343,087	2,223,743			
Real estate held for sale	788,445	789,780			
Prepaid expenses and other assets	1,000,819	1,201,914			
Student loans receivable, net	7,425,780	7,918,943			
Investments	243,422,797	241,350,471			
Contributions receivable, net	2,202,299	2,860,795			
Bond issuance costs, net	1,023,919	1,062,802			
Property, plant, and equipment, net	179,101,934	181,001,055			
Total assets	\$ 443,969,307	\$ 442,567,055			
LIABILITIES AND NET ASSI	ETS				
LIABILITIES					
Accounts payable	\$ 1,565,665	\$ 2,028,272			
Accrued and other liabilities	13,688,356	12,765,676			
Deferred revenues	4,312,059	4,744,833			
Liability for split interest agreements	785,981	730,693			
Bonds and capital lease payable	109,066,306	108,157,411			
Interest rate swaps liability	10,713,046	9,347,251			
U.S. government grants refundable	6,170,181	6,231,042			
Total liabilities	146,301,594	144,005,178			
Total habilities	140,301,394	144,003,170			
NET ASSETS					
Unrestricted	98,123,761	99,724,758			
Temporarily restricted	83,061,508	87,255,166			
Permanently restricted	116,482,444	111,581,953			
Total net assets	297,667,713	298,561,877			
Total liabilities and net assets	\$ 443,969,307	\$ 442,567,055			

## LEWIS & CLARK COLLEGE STATEMENTS OF ACTIVITIES FOR THE YEAR ENDED MAY 31, 2015

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
OPERATING ACTIVITIES	'	· -		
Revenues and gains: Tuition and fees, net of scholarships and fellowships of \$46,823,244 in 2015 Contributions	\$ 81,796,364 1,830,975	\$ -	\$ -	\$ 81,796,364 1,830,975
Contracts and other exchange transactions Investment earnings from endowment, distributed	2,674,949 10,438,618	-	-	2,674,949 10,438,618
Other investment income	78,985	-	-	78,985
Other revenue	3,177,540	-	-	3,177,540
Sales and services of auxiliary enterprises	17,353,854	<u> </u>		17,353,854
Total revenues and gains	117,351,285	-	-	117,351,285
Net assets released from restrictions and other redesignations	4,918,144	(5,353,144)	435,000	
TOTAL REVENUES, GAINS, AND OTHER SUPPORT	122,269,429	(5,353,144)	435,000	117,351,285
Expenses:				
Educational and general:				
Instruction	53,973,195	-	-	53,973,195
Research	3,769,634	-	-	3,769,634
Public service	949,540	-	-	949,540
Academic support Student services	12,186,344 12,592,360		-	12,186,344 12,592,360
Institutional support	21,343,646			21,343,646
Total educational and general	104,814,719	-	-	104,814,719
Auxiliary enterprises	16,212,753			16,212,753
TOTAL EXPENSES	121,027,472	<u> </u>		121,027,472
INCREASE (DECREASE) IN NET ASSETS FROM OPERATING ACTIVITIES	1,241,957	(5,353,144)	435,000	(3,676,187)
NON-OPERATING ACTIVITIES				
Contributions	600	2,854,617	4,515,733	7,370,950
Contracts and exchange transactions Endowment losses, net of amounts distributed	- (1,477,759)	148,378 (1,868,518)	(108,769)	148,378 (3,455,046)
Change in value of split interest agreements	(1,477,739)	25,009	58,527	(3,455,046)
Loss on interest rate swaps related to bonds	(1,365,795)	-	-	(1,365,795)
INCREASE (DECREASE) IN NET ASSETS FROM NON-OPERATING ACTIVITIES	(2,842,954)	1,159,486	4,465,491	2,782,023
INCREASE (DECREASE) IN NET ASSETS	(1,600,997)	(4,193,658)	4,900,491	(894,164)
NET ASSETS AT BEGINNING OF YEAR	99,724,758	87,255,166	111,581,953	298,561,877
NET ASSETS AT END OF YEAR	\$ 98,123,761	\$ 83,061,508	\$ 116,482,444	\$ 297,667,713

## LEWIS & CLARK COLLEGE STATEMENTS OF ACTIVITIES FOR THE YEAR ENDED MAY 31, 2014

	<u>Unrestricted</u>	Temporarily Restricted	Permanently Restricted	Total
OPERATING ACTIVITIES				
Revenues and gains:				
Tuition and fees, net of scholarships and fellowships of \$42,066,670 in 2014	\$ 81,172,102	\$ -	\$ -	\$ 81,172,102
Contributions	2,108,762 3,118,032	-	-	2,108,762 3,118,032
Contracts and other exchange transactions Investment earnings from endowment, distributed	3,118,032 9,664,052	-	-	3,118,032 9,664,052
Other investment income	479,199	-		479,199
Other revenue	3,219,697	_		3,219,697
Sales and services of auxiliary enterprises	16,048,738	_	_	16,048,738
·				
Total revenues and gains	115,810,582	-	-	115,810,582
Net assets released from restrictions and other redesignations	5,070,691	(5,028,013)	(42,678)	-
TOTAL REVENUES, GAINS, AND OTHER SUPPORT	120,881,273	(5,028,013)	(42,678)	115,810,582
Expenses:				
Educational and general:				
Instruction	53,579,946	-	-	53,579,946
Research	4,267,313	-	-	4,267,313
Public service	1,077,524	-	-	1,077,524
Academic support	13,334,730	-	-	13,334,730
Student services	12,351,629	-	-	12,351,629
Institutional support	19,668,433			19,668,433
Total educational and general	104,279,575	-	-	104,279,575
Auxiliary enterprises	16,569,692			16,569,692
TOTAL EXPENSES	120,849,267	<u> </u>		120,849,267
INCREASE (DECREASE) IN NET ASSETS FROM OPERATING ACTIVITIES	32,006	(5,028,013)	(42,678)	(5,038,685)
NON-OPERATING ACTIVITIES				
Contributions	462,005	3,865,406	1,801,761	6,129,172
Contracts and exchange transactions	-	134,221	-,,	134,221
Endowment earnings, net of amounts distributed	673,891	8,603,493	59,092	9,336,476
Change in value of split interest agreements	-	(9,390)	16,205	6,815
Gain on interest rate swaps related to bonds	1,209,477	-	-	1,209,477
INCREASE IN NET ASSETS FROM NON-OPERATING ACTIVITIES	2,345,373	12,593,730	1,877,058	16,816,161
INCREASE IN NET ASSETS	2,377,379	7,565,717	1,834,380	11,777,476
NET ASSETS AT BEGINNING OF YEAR	97,347,379	79,689,449	109,747,573	286,784,401
NET ASSETS AT END OF YEAR	\$ 99,724,758	\$ 87,255,166	\$ 111,581,953	\$ 298,561,877

# LEWIS & CLARK COLLEGE STATEMENTS OF CASH FLOWS

	Years Ended May 31,					
		2015		2014		
CACH ELOMIC EDOM ODED ATING ACTIVITIES						
CASH FLOWS FROM OPERATING ACTIVITIES Change in net assets	\$	(894,164)	\$	11,777,476		
Adjustments to reconcile change in net assets to net	Ψ	(0)1,101)	Ψ	11,777,170		
cash used by operating activities:						
Contribution of marketable securities		(1,491,938)		(486,417)		
Depreciation and amortization		7,728,331		7,126,458		
Write-off of pledge receivable		25,020		10,000		
Gain on disposal of property, plant, and equipment		(118,010)		(40,406)		
Loss in market value of real estate held for sale		1,335		50,220		
Unrealized loss (gain) on interest rate swaps related to bonds Actuarial gain on split interest agreement obligations		1,365,795		(1,209,477)		
Change in contributions receivable discount		(30,068) 4,570		(52,640) (38,142)		
Contributions restricted for endowment, trust, and capital projects		(4,656,916)		(1,873,636)		
Interest and dividends restricted for long-term investment		(127,748)		(139,946)		
Net realized and unrealized gains		(8,540,903)		(5,749,780)		
Net realized and diff calized gains		(0,540,703)		(3,742,700)		
Increase (decrease) in cash due to changes in assets and liabilities:						
Accounts and other receivables		(294,957)		(234,090)		
Prepaid expense and other assets		201,095		257,930		
Contributions receivable		628,906		2,040,180		
Accounts payable		(462,607)		(1,030,396)		
Accrued and other liabilities		922,680		(506,219)		
New split interest agreement obligations		164,824		93,125		
Deferred revenues		(432,774)		995,663		
Net cash from operating activities		(6,007,529)		10,989,903		
CASH FLOWS FROM INVESTING ACTIVITIES						
Payments received on student loans receivable, net		493,163		48,220		
Payments on U.S. government grants refundable, net		(60,861)		(34,007)		
Purchases of land, property, plant and equipment		(5,253,199)		(9,679,043)		
Proceeds from sales of property, plant, and equipment		489,777		2,700,460		
Proceeds from sales of investments		66,484,025		51,284,009		
Purchases of investments		(58,523,510)		(64,417,541)		
Net cash from investing activities		3,629,395		(20,097,902)		
CASH FLOWS FROM FINANCING ACTIVITIES						
Contributions restricted for endowment, trust, and capital projects		4,656,916		1,873,636		
Interest and dividends restricted for long-term reinvestment		127,748		139,946		
Maturities of split interest obligations		(79,468)		-		
		(,)				
Net cash from financing activities		4,705,196		2,013,582		
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS		2,327,062		(7,094,417)		
CASH AND CASH EQUIVALENTS, beginning of year		3,997,844		11,092,261		
CASH AND CASH EQUIVALENTS, end of year	\$	6,324,906	\$	3,997,844		
SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION Cash paid for interest	\$	7,815,578	\$	7,878,002		
SUPPLEMENTAL DISCLOSURE OF NONCASH INVESTING AND FINANCING ACTIVITIES						
Acquisition of equipment through capital lease financing	\$	892,335	\$	-		

### Note 1 - Organization and Summary of Significant Accounting Policies

**General** – Lewis & Clark College (the College) is a private, nonprofit institution of higher education based in Portland, Oregon. The College provides education and training services for undergraduate students through the College of Arts and Sciences, for graduate students through the Graduate School of Education and Counseling, and for law students through the Lewis & Clark Law School. The College performs research, training, and other services under grants and contracts with sponsoring organizations, which are primarily departments and agencies of the United States government.

**Basis of accounting** – The financial statements of the College have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America.

**Basis of presentation** – Net assets, revenues, expenses, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. The definitions used to classify and report net assets are as follows:

*Unrestricted net assets* – net assets that are not subject to donor-imposed restrictions.

*Temporarily restricted net assets* – net assets subject to donor-imposed restrictions that will be met either by actions of the College or the passage of time.

*Permanently restricted net assets* – net assets subject to donor-imposed restrictions that are permanently maintained by the College. Generally, the donors of these assets permit the College to use all or part of the income earned on related investments for general or specific purposes.

**Revenue recognition** – Revenues are reported as increases in unrestricted net assets unless their use is limited by donor-imposed restrictions.

Tuition and fees – Student tuition and fees are recorded as revenue in the term that the last day of classes occur. Student tuition and fees received in advance of services to be rendered are recorded as deferred revenue. The majority of the College's students rely on funds received from various federal financial aid programs under Title IV of the Higher Education Act of 1965, as amended, to pay for a substantial portion of their tuition. These programs are subject to periodic review by the United States Department of Education (DOE). Disbursements under each program are subject to disallowance by the DOE and repayment by the College. In addition, as an educational institution, the College is subject to licensure from various accrediting and state authorities and other regulatory requirements of the DOE.

### Note 1 - Organization and Summary of Significant Accounting Policies (continued)

Contributions – Contributions, including unconditional promises to give, are recognized as revenue in the period received and are reported as increases in the appropriate category of net assets. Unconditional promises to give are initially recorded at fair value using the present value of future cash flows, discounted using a risk adjusted rate. Subsequent measurements of unconditional promises to give do not represent fair value. Conditional promises to give are not recognized until they become unconditional, that is when the conditions on which they depend are substantially met. Contributions of assets other than cash are recorded at their estimated fair value. Contributions to be received in future periods are discounted at an appropriate discount rate. Amortized discounts are recorded as additional contribution revenue and are subject to donor-imposed restrictions.

*Grants and contracts* – Revenues from grants and contracts are reported as increases in unrestricted net assets, as allowable expenditures under such agreements are incurred.

*Investment return* – Investment income and realized and unrealized gains and losses are recorded and reported as increases or decreases to the appropriate net asset category. Income and net gains on investments of endowment and similar funds are reported as follows:

- Increases in permanently restricted net assets if the terms of the gift or the College's
  interpretation of relevant state law require they be added to the principal of a permanently
  restricted net asset.
- Increases in temporarily restricted net assets if the terms of the gift impose restrictions on the timing or the use of the income.
- Increases in unrestricted net assets in all other cases.

Auxiliary enterprises – Auxiliary enterprises include income primarily from student housing, the bookstore, food services, transportation services, conventions and conferences, athletics, and student performance groups. Accordingly, the auxiliary enterprise expenses include all costs incurred in providing those services. Athletic and student performance group revenues consist only of ticket sales, while the expenses include all costs related to the administration and operation of the College's athletic and student performance group programs.

The College's measure of operations presented in the Statement of Activities includes revenues from tuition and fees, grants and contracts, unrestricted contributions, investment income from unrestricted investments except those gains and losses earned by unrestricted funds functioning as endowments that have not been appropriated for expenditure in the current year, amounts appropriated for expenditure from restricted endowments in the current year, and revenues from auxiliary enterprises and other sources, as well as net assets released from restriction based upon the satisfaction of those restrictions. Operating expenses are reported by functional categories, after allocating costs for plant maintenance, information services, interest on long term indebtedness and depreciation.

### Note 1 - Organization and Summary of Significant Accounting Policies (continued)

Non-operating activities presented in the Statement of Activities include gifts for buildings and other depreciable assets, unconditional promises to give, investment gains and losses on loan funds and permanently restricted endowments, gains and losses earned by unrestricted funds functioning as endowments that have not been appropriated for expenditure in the current year, changes in the value of split-interest agreements, and gains and losses from changes in the value of assets due to the fluctuation of exchange rates.

**Cash and cash equivalents** – The College considers all highly-liquid debt instruments purchased with original maturities of three months or less to be cash equivalents. Cash equivalents are invested in money market accounts or commercial paper and are stated at cost.

Student accounts and loans receivable – Student accounts receivable are recorded at the invoiced amount and do not bear interest. At May 31, 2015 and 2014, student accounts receivable totaled \$335,321 and \$159,708 net of allowance for doubtful accounts of \$120,000 and \$180,000, respectively. Student loans receivable totaled \$7,425,780 and \$7,918,943, respectively, net of allowance for doubtful accounts of \$485,200 for each year. The allowance for doubtful accounts represents the College's best estimate of the amount of probable credit losses in the College's existing accounts receivable and student loans receivable. The College determines the allowance by performing on-going evaluations of its students and their ability to make payments. The College determines the adequacy of the allowance based on length of time past due, historical experience, and judgment of economic conditions. Account and loan balances are charged off against the allowance after all means of collection have been exhausted and the potential recovery is considered remote. The College follows federal guidelines for determining when student loans are delinquent or past due for both federal and institutional loans.

### **Real estate held for sale** – Real estate held for sale consists of the following:

• 59.50 acres of undeveloped land in Yamhill County – A trust and the College are actively seeking a buyer for the property. At May 31, 2015 and 2014, the property was valued at \$788,445 and \$789,780, respectively. The 2015 estimate was based on the property tax assessment. As of May 31, 2015, the College has recorded a cumulative write down of \$5,113,755 on this property. A loss on write down was recognized in the amount of \$1,335 and \$50,220 in the fiscal years ended May 31, 2015 and 2014, respectively.

**Inventories** – Inventories consist primarily of books and supplies and are recorded at the lower of cost (first-in, first-out) or market and are included in other assets in the statement of financial position.

### Note 1 - Organization and Summary of Significant Accounting Policies (continued)

**Investments** – Investments are stated at fair value. The fair value of all debt and equity securities with a readily determinable fair value are based on quotations from national securities exchanges. The alternative investments, which are not readily marketable, are carried at estimated fair values as provided by the investment managers. The College reviews and evaluates the values provided by the investment managers and agrees with the valuation methods and assumptions used in determining the fair value of the alternative investments. Those estimated fair values may differ significantly from the values that would have been used had a ready market for these securities existed. The value of real estate investments is determined from valuations prepared by independent appraisers at the time of gift and these investments are carried at cost. Management will assess these investments for impairment when circumstances indicate a decline in value is other than temporary.

The College invests in a variety of investment securities which are exposed to various risks such as interest rate, credit, and overall market volatility risks. Due to the level of risk associated with certain investment securities, it is reasonably possible that changes in the values of investment securities will occur in the near-term and such changes could materially affect the amounts reported in the financial statements.

**Contributions receivable** – An allowance for uncollectible receivables is provided based upon management's judgment, including such factors as prior collection history and type of receivable. Accounts are charged off when all collection efforts have been exhausted. At May 31, 2015 and 2014, no allowance for uncollectible receivables was recorded.

**Bond issuance costs** – Bond issuance costs are amounts paid by the College in connection with bond financing. Amortization is calculated using the straight-line method, which approximates the effective interest method, over the life of the bonds.

**Split-interest agreements** – The College uses the actuarial method of recording certain split-interest agreements. Under this method, the present value of the payments to beneficiaries is determined based upon life expectancy tables when the gift is received. The present value of those payments is recorded as a liability and the remainder as net assets. Discount rates ranging from 1.00% to 8.60% were used to calculate the present value of the liability based on the estimated life expectancies of the beneficiaries. The discount rates represent the Federal Applicable Rates that were effective when the gift agreements were established. Periodic adjustments are made between the liability and the net assets to record actuarial gains or losses. There were five new agreements during the year ended May 31, 2015.

The College is named as beneficiary of various trust funds where the College's ultimate receipt of the funds is uncertain because of stipulations in the trust agreement. These trust funds are comprised of agreements which name third parties as co-beneficiaries. The College has reflected appropriate liabilities for such trusts in the accompanying statements of financial position. For the years ended May 31, 2015 and 2014, the College distributed \$153,748 and \$185,877, respectively, in split-interest beneficiary payments.

### Note 1 - Organization and Summary of Significant Accounting Policies (continued)

**Fair value measurements** – Accounting literature defines fair value as the price that would be received to sell an asset, or paid to transfer a liability, in an orderly transaction between market participants at the measurement date. The valuation techniques used are based on observable and unobservable inputs. Observable inputs reflect market data obtained from independent sources, while unobservable inputs reflect the College's market assumptions. These two types of inputs create the following fair value hierarchy:

**Level 1** – Inputs are unadjusted, and represent quoted prices in active markets for identical assets or liabilities at the measurement date.

**Level 2** – Inputs (other than quoted prices included in level 1) are either directly or indirectly observable for the asset or liability through correlation with market data at the measurement date.

**Level 3** – Inputs reflect management's best estimate of what market participants would use in pricing the asset or liability at the measurement date. Consideration is given to the risk inherent in the valuation technique and/or the risk inherent in the inputs to the model. Securities classified within level 3 investments are based on valuations provided by the external investment managers. The valuations consider variables such as financial performance of investments, recent sales prices of investments, and other pertinent information. The Investment Committee, in conjunction with the Vice President for Business & Finance and external investment advisors, reviews the valuation of the investments on a quarterly basis. The Investment Committee reports to the Board of Trustees.

A financial instrument is defined as a contractual obligation that ultimately ends with the delivery of cash or an ownership interest in an entity. Disclosures included in these notes regarding the fair value of financial instruments have been derived using external market sources, estimates using present value, or other valuation techniques. Most financial assets and liabilities for which the carrying amount approximates fair value are considered by the College to be level 1 measurements in the fair value hierarchy.

Determination of the fair value of loan fund receivables, which are primarily federally sponsored student loans with U.S. governmental mandated interest rates and repayment terms and subject to significant restrictions as to their transfer or disposition, could not be made without incurring excessive costs. The College issued OFA (Oregon Facilities Authority) bonds that are reported at an amortized cost of \$108,173,971 and \$108,157,411, respectively, in the Statement of Financial Position. These OFA bonds have an approximate fair value of \$124,517,000 and \$121,503,000 as of May 31, 2015 and 2014, respectively. The College determined these OFA bonds to be level 2 measurements in the fair value hierarchy. See Note 8 for other disclosures of debt obligations.

**Income taxes** – The College is a tax-exempt organization and is not subject to federal or state income taxes, except for unrelated business income, in accordance with Section 501(c)(3) of the Internal Revenue Code. In addition, the College qualified for the charitable contribution deduction under Section 170(b)(1)(A) and has been classified as an organization that is not a private foundation.

### Note 1 - Organization and Summary of Significant Accounting Policies (continued)

Unrelated business income tax, if any, is insignificant and no tax provision has been made in the accompanying financial statements.

The College recognizes interest accrued and penalties related to unrecognized tax benefits as an administrative expense. During the years ended May 31, 2015 and 2014, the College recognized no interest and penalties.

The College had no unrecognized tax benefits at May 31, 2015 and 2014. The College files an exempt organization income tax return and an unrelated business income tax return in the U.S. federal jurisdiction and unrelated business income tax returns in various state jurisdictions. With few exceptions, the College is no longer subject to U.S. federal or state/local income tax examinations by tax authorities for years before 2011.

**Use of estimates** – The preparation of financial statements, in conformity with generally accepted accounting principles, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**Redesignation of net assets** – Certain amounts previously received from donors have been transferred among net asset categories due to changes in donor designations.

Related party transactions – Members of the College's Board of Trustees and senior management may, from time to time, be associated, either directly or indirectly, with companies doing business with the College. For senior management, the College requires annual disclosure of significant financial interests in, or employment or consulting relationships with, entities doing business with the College. These annual disclosures cover both senior management and their immediate family members. When such relationships exist, measures are taken to appropriately manage the actual or perceived conflict in the best interests of the College. The College has a written conflict of interest policy that requires, among other things, that no member of the Board of Trustees can participate in any decision in which he or she (or an immediate family member) has a material financial interest. When such relationships exist, measures are taken to mitigate any actual or perceived conflict, including requiring that such transactions be conducted at arm's length, for good and sufficient consideration, based on terms that are fair and reasonable to and for the benefit of the College, and in accordance with applicable conflict of interest laws. No such associations are considered to be financially significant at May 31, 2015.

### Note 1 - Organization and Summary of Significant Accounting Policies (continued)

**Subsequent events** – Subsequent events are events or transactions that occur after the date of the statements of financial position but before financial statements are issued. The College recognizes in the financial statements the effects of all subsequent events that provide additional evidence about conditions that existed at the date of the statements of financial position, including the estimates inherent in the process of preparing the financial statements. The College's financial statements do not recognize subsequent events that provide evidence about conditions that did not exist at the date of the statements of financial position but arose after the date of the statements of financial position and before financial statements are available to be issued.

The College has evaluated subsequent events through October 14, 2015, which is the date the financial statements were issued.

#### Note 2 - Student Loans Receivable

Student loans receivable represents loans from the Perkins loan funds that are generally payable with interest between 3.00% and 5.00% over approximately 11 years following college attendance. Principal payments, interest, and losses due to cancellation are shared by the College and the U.S. government in proportion to their share of funds provided. The program provides for cancellation of loans if the student is employed in certain occupations following graduation. Losses from employment cancellations are absorbed in full by the U.S. government. At May 31, 2015 and 2014, student loans funded through the Perkins loan program were \$7,413,420 and \$7,897,489, respectively.

The availability of funds for loans under the Perkins program is dependent on reimbursements to the pool from repayments on outstanding loans. Funds advanced by the Federal government of \$6,170,181 and \$6,231,042 at May 31, 2015 and 2014, respectively, are ultimately refundable to the government and are classified as liabilities in the statements of financial position. Outstanding loans cancelled under the program result in a reduction of the funds available for loan and a decrease in the liability to the government.

At May 31, 2015 and 2014, the following amounts were past due under student loan programs:

	1-	-60 Days	61-90 Days		1+ Days	I	Past Due	
May 31, 2015 May 31, 2014	\$	265,689 129,760	\$	29,500 99,903	\$	286,327 386,075	\$	581,516 615,738

Amounts due under the Perkins loan program are guaranteed by the government; however, a reserve in the amount of \$485,200 was recorded at May 31, 2015 and 2014 to account for those amounts advanced by the College.

### **Note 3 - Promises to Give**

**Conditional promises** – At May 31, 2015 and 2014, the College had received conditional promises to give of approximately \$3,014,350. These conditional promises are not recognized as assets and, if they are received, will generally be restricted for specific purposes stipulated by the donors primarily for endowment, general operational support, or plant facilities.

**Unconditional promises** – At May 31, 2015 and 2014, the College had uncollected unconditional promises to give of \$2,358,394 and \$3,012,320, respectively, which are shown as contributions receivable, net of unamortized discounts of \$156,095 and \$151,525, respectively. Contributions receivable after one year were discounted using an adjusted risk free interest rate commensurate with the period over which the contribution will be received for the years ended May 31, 2015 and 2014. The weighted average rate was 2.63% and 1.89% for the years ended May 31, 2015 and 2014, respectively.

### Amounts due are as follows:

	May 31,					
	2015	2014				
Amounts receivable in less than one year Amounts receivable in one to five years	\$ 480,000 1,878,394	\$ 1,469,320 1,543,000				
Unamortized discount	2,358,394 (156,095)	3,012,320 (151,525)				
Total contributions receivable	\$ 2,202,299	\$ 2,860,795				

### **Note 4 - Investments**

At May 31, the values of investments by type are as follows:

	2015			2014	
Pooled investments				_	
Equity securities					
International mutual funds	\$ 14,6	514,792	\$	8,368,348	
Domestic mutual funds	6,2	184,940		3,737,685	
Commodity mutual funds	1,3	387,211		1,890,440	
Marketable domestic equity securities		-		5,124,799	
Real Estate Investment Trust	4,2	228,310		5,201,901	
Debt securities					
Domestic high yield mutual funds		-		4,089,641	
Domestic fixed income mutual funds	4,3	352,243		4,175,498	
International fixed income mutual funds	8,2	266,782		9,038,266	
Commingled Trusts					
Marketable international equity securities	50,0	004,596		55,388,199	
Marketable domestic equity securities	26,4	409,315		20,191,584	
U.S. Treasury securities	15,4	196,335		15,048,411	
Marketable international fixed income securities	7,9	930,196		8,469,203	
Alternative Investments					
Hedge funds					
Long/short equity	13,7	799,701		13,244,499	
Multi strategy	33,2	129,347		39,717,170	
Credit opportunities	7,3	314,704		7,205,975	
Global macro	6,9	956,565		5,968,228	
Domestic private equity funds		346,493		4,713,686	
International private equity funds	5,2	177,640		4,658,286	
Venture capital funds	10,6	509,225		6,171,109	
Natural resources funds	5,4	192,410		4,865,734	
Real estate funds	2,4	119,240		1,477,588	
Real estate and others (reported at cost)				18,465	
Total pooled investments	\$ 228,2	120,045	\$ 2	228,764,715	

## Note 4 - Investments (continued)

	2015	2014
Separate investments		
Assets held in charitable remainder trusts		
Fixed income mutual funds	\$ 758,163	\$ 1,041,578
Equity mutual funds	1,085,899	1,701,977
Marketable fixed income securities	748,311	757,638
Real estate and others (reported at cost)	13,063	13,063
Equity securities		
Marketable domestic equity securities	-	250
Domestic mutual funds	74,251	-
Balanced mutual funds	1,769,095	1,651,582
Debt securities		
Domestic fixed income mutual funds	10,342,865	6,444,871
Collateralized debt securities	-	489,659
Real estate and others (reported at cost)	511,105	485,138
Total separate investments	15,302,752	12,585,756
Total investments	\$ 243,422,797	\$ 241,350,471
At May 31, the values of investments by category are as follows:		
	2015	2014
Endowment		
Pooled investments	\$ 228,120,045	\$ 228,764,715
	\$ 228,120,045 2,247,533	+ ===,: ==,: ==
Pooled investments Separately invested	\$ 228,120,045 2,247,533	\$ 228,764,715 2,013,576
Separately invested  Total endowment	2,247,533	2,013,576
Separately invested	2,247,533	2,013,576
Separately invested  Total endowment  Annuity and life income contracts	2,247,533	2,013,576
Separately invested  Total endowment  Annuity and life income contracts Separately invested  Total annuity and life income contracts	2,247,533 230,367,578 2,605,436	2,013,576 230,778,291 3,514,256
Separately invested  Total endowment  Annuity and life income contracts Separately invested  Total annuity and life income contracts  Separately invested	2,247,533 230,367,578 2,605,436	2,013,576 230,778,291 3,514,256 3,514,256
Separately invested  Total endowment  Annuity and life income contracts Separately invested  Total annuity and life income contracts  Separately invested Construction funds	2,247,533 230,367,578 2,605,436 2,605,436	2,013,576 230,778,291 3,514,256 3,514,256 489,659
Separately invested  Total endowment  Annuity and life income contracts Separately invested  Total annuity and life income contracts  Separately invested Construction funds Operations	2,247,533 230,367,578 2,605,436 2,605,436 10,301,639	2,013,576 230,778,291 3,514,256 3,514,256 489,659 6,445,121
Separately invested  Total endowment  Annuity and life income contracts Separately invested  Total annuity and life income contracts  Separately invested Construction funds	2,247,533 230,367,578 2,605,436 2,605,436	2,013,576 230,778,291 3,514,256 3,514,256 489,659
Separately invested  Total endowment  Annuity and life income contracts Separately invested  Total annuity and life income contracts  Separately invested Construction funds Operations	2,247,533 230,367,578 2,605,436 2,605,436 10,301,639	2,013,576 230,778,291 3,514,256 3,514,256 489,659 6,445,121

### **Note 5 - Split Interest Agreements**

As of May 31, 2015 and 2014, the College had 18 and 14 gift annuity contracts issued and outstanding, respectively. The College maintains a reserve adequate to meet the actuarially determined future payments of these contracts. As of May 31, 2015 and 2014, the fair value of the total assets held was \$894,798 and \$759,860, respectively. The reserve was \$609,532 and \$547,095, respectively, leaving \$285,266 and \$212,765 of net assets in excess, respectively. During the fiscal years ended May 31, 2015 and 2014, distributions to annuitants totaled \$60,043 and \$52,468, respectively.

The College acts as trustee for a variety of split-interest agreements, mainly in the form of charitable remainder trusts, including both annuity trusts and uni-trusts. At May 31, 2015 and 2014, the College's actuarially determined future payments and other obligations were as follows:

	2015	2014	
Gift annuity reserve Present value of future payments – annuity trusts Present value of future payments – fixed rate unitrusts	\$ 609,532 70,679 105,770	\$ 547,095 73,733 109,865	
Total liability for split-interest agreements	\$ 785,981	\$ 730,693	

### Note 6 - Fair Value of Assets and Liabilities

The College used the following methods and significant assumptions to estimate fair value for its assets and liabilities measured and carried at fair value in the financial statements:

Investments – Investments are comprised of marketable securities, commingled trusts, hedge funds, and alternative investments. Marketable security fair values are based on quoted market prices. If a quoted market price is not available, fair value is estimated using quoted market prices for similar securities. Commingled trusts and hedge funds are valued using net asset value. Alternative investments are valued at fair value using significant unobservable inputs. The value of these investments is determined by fund managers and valuation experts, using relevant market data. Such valuations generally reflect discounts for illiquidity and consider variables such as financial performance of investments, recent sales prices of similar investments, and other pertinent information. The private investments have a high concentration of pre-initial public offering securities, subjecting these investments to market value volatility. The valuation methods utilized by the fund managers and valuation experts are subject to regular review by management.

### Note 6 - Fair Value of Assets and Liabilities (continued)

Assets held in charitable remainder trusts – Assets held in charitable remainder trusts are comprised of marketable securities and real property. Marketable security fair values are based on quoted market prices and discounted, when appropriate. If a quoted market price is not available, fair value is estimated using quoted market prices for similar securities. The real estate investments are held at cost and management assesses these investments for impairment when circumstances indicate a decline in value is other than temporary.

*Interest rate swap agreements* – The fair values of interest rate swap agreements are the estimated amount the College would receive or pay to terminate the agreement at the reporting date, taking into consideration the current interest rates and creditworthiness of counter parties.

### Note 6 - Fair Value of Assets and Liabilities (continued)

There were no changes in fair value methods or assumptions during the years ended May 31, 2015 or 2014. The following is a summary categorization, as of May 31, 2015 and 2014, of the College's assets and liabilities based on the level of inputs utilized in determining the value of such investments:

	At May 31, 2015							
		Level 1		Level 2		Level 3		Totals
Investments								
Equity securities								
International mutual funds	\$	14,614,792	\$	-	\$	-	\$	14,614,792
Real estate investment trust		4,228,310		-		-		4,228,310
Marketable domestic equity securities		-		-		-		-
Domestic mutual funds		6,259,191		-		-		6,259,191
Commodity mutual funds		1,387,211		-		-		1,387,211
Balanced mutual funds		1,769,095		-		-		1,769,095
Debt securities								
Domestic fixed income mutual funds		14,695,108		-		-		14,695,108
International fixed income mutual funds		8,266,782		-		-		8,266,782
Domestic high yield mutual funds								-
US Treasury securities								-
Collateralized debt securities								-
Commingled Trusts								
Marketable international equity securities		-		44,935,756		5,068,840		50,004,596
Marketable domestic equity securities		-		26,409,315		-		26,409,315
U.S. Treasury securities		-		15,496,335		-		15,496,335
Marketable international fixed income securities		-		7,930,196		-		7,930,196
Real estate investment trust								-
Hedge fund investments								
Multi-strategy funds		-		-		33,129,347		33,129,347
Long/short equity funds		-		-		13,799,701		13,799,701
Credit opportunities funds		-		-		7,314,704		7,314,704
Global macro funds				2,502,922		4,453,643		6,956,565
Domestic private equity funds		-		-		4,346,493		4,346,493
International private equity funds		-		-		5,177,640		5,177,640
Natural resources funds		-		-		5,492,410		5,492,410
Venture capital funds		-		-		10,609,225		10,609,225
Real estate funds		-		-		2,419,240		2,419,240
A 1 11: 1 % 11								
Assets held in charitable remainder trusts		1 005 000						1 005 000
Equity mutual funds		1,085,899		-		-		1,085,899
Fixed income mutual funds		758,163		740 211		-		758,163
Marketable fixed income securities			-	748,311				748,311
Total investments		53,064,551		98,022,835		91,811,243		242,898,629
Interest rate swaps liability				(10,713,046)				(10,713,046)
interest rate swaps nathing				(10,/13,040)				(10,/13,040)
Total assets and liabilities measured at fair value	\$	53,064,551	\$	87,309,789	\$	91,811,243	\$	232,185,583

## Note 6 - Fair Value of Assets and Liabilities (continued)

	At May 31, 2014							
		Level 1		Level 2		Level 3		Totals
Investments								
Equity securities								
International mutual funds	\$	8,368,348	\$	-	\$	-	\$	8,368,348
Real estate investment trust		5,201,901		-		-		5,201,901
Marketable domestic equity securities		5,125,049		-		-		5,125,049
Domestic mutual funds		3,737,685		-		-		3,737,685
Commodity mutual funds		1,890,440		-		-		1,890,440
Balanced mutual funds		1,651,582		-		-		1,651,582
Debt securities								
Domestic fixed income mutual funds		10,620,369		-		-		10,620,369
International fixed income mutual funds		9,038,266		-		-		9,038,266
Domestic high yield mutual funds		4,089,641		-		-		4,089,641
US Treasury securities		-		-		-		-
Collateralized debt securities		-		489,659		-		489,659
Commingled Trusts				F0 F60 F00		4.004.660		FF 200 100
Marketable international equity securities		-		50,563,539		4,824,660		55,388,199
Marketable domestic equity securities		-		20,191,584		-		20,191,584
U.S. Treasury securities  Marketable international fixed income securities		-		15,048,411		-		15,048,411
		-		8,469,203		-		8,469,203
Real estate investment trust		-		-		-		
Hedge fund investments Multi-strategy funds						39,717,170		20.717.170
Long/short equity funds		-		42,896				39,717,170 13,244,499
Credit opportunities funds		-		42,896		13,201,603 7,205,975		7,205,975
Global macro funds		-		1,716,869		4,251,359		5,968,228
Domestic private equity funds		-		1,710,009		4,231,339		4,397,534
International private equity funds		_		-		4,974,438		4,974,438
Natural resources funds		_		_		4,865,734		4,865,734
Venture capital funds		_		_		6,171,109		6,171,109
Real estate funds		_		_		1,477,588		1,477,588
itea estate iuitas						1,177,300		1,177,300
Assets held in charitable remainder trusts								
Equity mutual funds		1,041,578		_		_		1,041,578
Fixed income mutual funds		1,701,977		_		_		1,701,977
Marketable fixed income securities		-		757,638		_		757,638
- Annotable filled moonle bedaring				707,000				757,000
Total investments		52,466,836		97,279,799		91,087,170		240,833,805
Interest rate swaps liability		-		(9,347,251)		-		(9,347,251)
Total assets and liabilities measured at fair value	\$	52,466,836	\$	87,932,548	\$	91,087,170	\$	231,486,554

### Note 6 - Fair Value of Assets and Liabilities (continued)

The following tables provide a reconciliation of assets measured at fair value using significant unobservable inputs (Level 3) on a recurring basis during the years ended May 31, 2015 and 2014:

		Multi- strategy funds	Long/short equity funds	oj	Credit pportunities funds	Global macro funds	Domestic rivate equity funds	I	13 Instruments International private equity funds		Natural resources funds	Venture capital funds	Pr	Misc ivate Equity funds	R	eal estate funds	Total
Beginning balances, May 31, 2014	\$	39,717,170	\$ 13,201,603	\$	7,205,975	\$ 4,251,359	\$ 4,397,534	\$	4,974,438	\$	4,865,734	\$ 6,171,109	\$	4,824,660	\$	1,477,588	\$ 91,087,170
Gains and losses (realized/unrealized)		(1,095,468)	98,098		(909,384)	202,284	75,173		5,766		(531,532)	1,889,378		244,180		199,602	178,097
Purchases and issuances		-	2,500,000		2,500,000	-	189,797		651,570		1,357,000	2,693,000		-		1,246,729	11,138,096
Sales and settlements	_	(5,492,355)	(2,000,000)		(1,481,887)		(316,011)		(454,134)	_	(198,792)	 (144,262)	_	-		(504,679)	(10,592,120)
Ending balances, May 31, 2015	\$	33,129,347	\$ 13,799,701	\$	7,314,704	\$ 4,453,643	\$ 4,346,493	\$	5,177,640	\$	5,492,410	\$ 10,609,225	\$	5,068,840	\$	2,419,240	\$ 91,811,243
The total amount of gains (losses) for the period included in changes in net assets attributable to the change in unrealized gains (losses) relating to assets still held at May 31, 2015	\$	4,112,412	\$ 1,299,701	\$	1,196,591	\$ 453,643	\$ (627,909)	\$	533,622	\$	(289,593)	\$ 2,632,256	\$	244,180	\$	201,969	\$ 9,756,872
									3 Instruments								
		Multi- strategy funds	Long/short equity funds	oj	Credit pportunities funds	Global macro funds	Domestic rivate equity funds		International private equity funds		Natural resources funds	Venture capital funds	Pr	Misc ivate Equity funds	R	eal estate funds	Total
Beginning balances, May 31, 2013	\$	32,740,865	\$ 9,768,891	\$	6,427,249	\$ 4,112,764	\$ 4,742,644	\$	4,203,397	\$	3,756,591	\$ 3,676,765	\$	-	\$	1,623,541	\$ 71,052,707
Gains and losses (realized/unrealized)		2,976,305	32,712		778,726	138,595	(160,758)		267,106		(181,706)	1,018,141		824,660		144,763	5,838,544
Purchases and issuances		4,000,000	8,500,000		-	-	616,534		913,397		1,585,000	1,538,398		4,000,000		203,881	21,357,210
Sales and settlements		-	(5,100,000)				 (800,886)		(409,462)	_	(294,151)	 (62,195)	_	-	_	(494,597)	(7,161,291)
Ending balances, May 31, 2014	\$	39,717,170	\$ 13,201,603	\$	7,205,975	\$ 4,251,359	\$ 4,397,534	\$	4,974,438	\$	4,865,734	\$ 6,171,109	\$	4,824,660	\$	1,477,588	\$ 91,087,170
	_																

The College's policy is to recognize transfers in and out as of the actual date of the event or change in circumstances that caused the transfer. There were no transfers between levels in the fair value hierarchy during the years ended May 31, 2015 or 2014.

### Note 6 - Fair Value of Assets and Liabilities (continued)

The College uses the Net Asset Value (NAV) to determine the fair value of all the underlying investments which (a) do not have a readily determinable fair value and (b) prepare their financial statements consistent with the measurement principles or have the attributes of an investment company. The following table lists investments in other investment companies (in partnership format) by major category:

	Fair Value May 31, 2015			Redemption Notice Period	Other Restrictions
Commingled trusts (a)					
Marketable international equity securities	\$ 50,004,596	\$ -	Range from monthly to quarterly	6-30 days	3 year lockup
U.S. Treasury securities Marketable domestic equity securities	15,496,335 26,409,315	-	Daily Quarterly	2-5 days 60 days	None None
Marketable international fixed income securities	7,930,196	-	Monthly	10 days	Funds delivered between 5 and 15 days after valuation date
Hedge Funds (b)			Range from		
Multi-Strategy Funds (b)	33,129,347	-	quarterly to annually	30 – 90 days	Rolling one to two year lockup
Long/Short Funds (b)	13,799,701	-	Range from monthly to annually	30 - 90 days	Rolling 12 month lockup
Credit Opportunities Funds (b)	7,314,704	-	Range from annually to bi- annually	90 days	Rolling one to two year lockup
Global Macro Funds (b)	6,956,565	-	Range from daily to quarterly	1-33 days	Funds delivered 90 days after redemption request
Domestic private equity funds (c) International private equity funds (c)	4,346,493 5,177,640	3,217,482 897,000	N/A * N/A *	N/A * N/A *	N/A * N/A *
Natural resources funds (d)	5,492,410	6,344,500	N/A*	N/A*	N/A*
Venture capital funds (c) Real estate funds (e)	10,609,225 2,419,240	13,127,000 4,086,121	N/A * N/A *	N/A * N/A *	N/A * N/A *
	\$ 189,085,767	\$ 27,672,103	,	,	,

<sup>\*</sup> These funds are in private equity structure, with no ability to be redeemed.

<sup>(</sup>a) These are directional investments, invested in domestic and international debt and equity securities. These funds invest mostly in long-term securities, and some invest both long and short-term. The investments are public securities, and the funds are held in partnership or trust format.

 $<sup>(</sup>b) \ \ Hedge \ fund \ strategies \ and \ allocations \ include \ 53\% \ multi-strategy, \ 12\% \ distressed \ opportunities, \ 35\% \ long/short.$ 

<sup>(</sup>c) This category includes investments in both dedicated private equity or venture capital funds and in fund-of-funds, which invest in 15-30 private equity or venture capital funds. Private equity funds, through negotiation or tender offer, attempt to take over a majority percentage of a company's equity, with the purpose of acquiring its assets and operations. Venture capital funds invest in non-marketable securities of new companies considered to be in the early stages of growth.

<sup>(</sup>d) This category invests in fund-of-funds, which invest in 15-30 natural resource funds created to invest in the exploration or development of energy-related reserves.

<sup>(</sup>e) This category includes investments in fund-of-funds, which invest in 15-30 private real estate funds. Private real estate funds take ownership positions in land and buildings, equity-like investments in mortgages or land leases that include substantial participation in revenues, capital appreciation, and private operating companies.

## Note 6 - Fair Value of Assets and Liabilities (continued)

Funds noted above held at year end have remaining lives ranging from 1 to 15 years with estimated commitments due as follows as of May 31, 2015:

		 Amount
Years ending May 31,	2016 2017 2018 2019	\$ 8,578,353 14,112,772 4,150,815 830,163
		\$ 27,672,103

Investment returns for the years ended May 31 are summarized as follows:

	2015	2014
Interest and dividend income	\$ 368,022	\$ 1,124,753
Net realized and unrealized gains on investments carried at fair value	6,694,535	18,354,974
Total investment return Less: Operating investment return	7,062,557 10,517,603	19,479,727 10,143,251
Non-operating investment return (losses)	\$ (3,455,046)	\$ 9,336,476

Interest, dividends, realized, and unrealized income on the College's unrestricted endowment funds is included in operating activities in the statements of activities as those investment types are used for activities closely related to the College's educational and residential mission, as well as any necessary ancillary activities. All other investment return is considered non-operating.

### Note 7 - Property, Plant, and Equipment

Property, plant, and equipment are stated at cost at the date of acquisition or fair value on the date contributed. New equipment with a cost of \$10,000 or more, and expenditures for major repairs and improvements exceeding \$20,000 for equipment and buildings are capitalized; conversely, maintenance, repairs, and routine replacements are charged to expense as incurred. All plant assets except land and art and artifacts collections are depreciated over their estimated useful lives using the straight-line method. Estimated useful lives of land improvements and buildings are 50 to 100 years; building improvements are 20 years; and furniture and equipment are 5 to 7 years.

		May 31, 2015			
		Accumulated	Net		
	Cost	Depreciation	Book Value		
Land	\$ 17,865,336	\$ -	\$ 17,865,336		
Land improvements	15,710,609	8,702,432	7,008,177		
Buildings and improvements	210,088,735	68,014,898	142,073,837		
Art & artifacts collection	2,562,692	-	2,562,692		
Furniture and equipment	46,165,574	38,571,220	7,594,354		
Construction in progress	1,997,538	-	1,997,538		
donoti detion in progress	1,777,000		1,777,000		
	\$ 294,390,484	\$ 115,288,550	\$ 179,101,934		
		May 31, 2014			
		Accumulated	Net		
	Cost	Depreciation	Book Value		
Land	\$ 18,132,443	\$ -	\$ 18,132,443		
Land improvements	15,487,853	8,003,958	7,483,895		
Buildings and improvements	207,067,229	62,907,597	144,159,632		
Art & artifacts collection	2,546,669	-	2,546,669		
Furniture and equipment	44,259,570	36,855,197	7,404,373		
Construction in progress	1,274,043		1,274,043		
	\$ 288,767,807	\$ 107,766,752	\$ 181,001,055		

### Note 8 - Bonds and Capital Lease Payable

### **Capital Lease**

At May 31, 2015, the College leased certain equipment under capital lease obligations. Future minimum payments associated with capital lease agreements for succeeding years are as follows:

Years ending May 31,	2016	\$	263,264
3 ,	2017	·	263,264
	2018		263,264
	2019		263,264
			_
Total minimum payme	ents		1,053,056
Less amount represen	ting interest		(160,721)
		\$	892,335

### **Bonds Payable**

At May 31, bonds payable consist of the following:

	2015	2014
State of Oregon Revenue Bonds, 2011 Series A, fixed interest rates ranging from 4.00% to 5.75%, secured by a Uniform Commercial Code security interest in the unrestricted revenues of the College, payable in annual installments beginning October 2015, with maturity in 2041	\$ 108,173,971	\$ 108,157,411

On March 7, 2011, the College entered into a loan agreement and trust indenture with the State of Oregon Facilities Authority that provided for the issuance of \$108,610,000 2011 Series A Revenue Bonds with mandatory final redemption on October 1, 2041. The bonds were issued to refund all of the College's 2008 Series A Bonds, and to finance the costs associated with construction of a new residence hall for students. Included in the outstanding balances at May 31, 2015 and 2014 are unamortized discounts of \$436,029 and \$452,589, respectively.

Interest expense for all bonds payable was \$7,816,416 and \$7,876,149 for the years ended May 31, 2015 and 2014, respectively.

### **Note 8 - Bonds and Lease Payable (continued)**

Dates fixed for redemption occur annually on October 1, and continue through 2041. Future principal and interest payments are as follows as of May 31, 2015:

2011 Bonds Repayment Requirements Principal Interest Years ending May 31, 2016 \$ 580,000 5,944,200 5,920,600 2017 600,000 2018 625,000 5,896,100 2019 650,000 5,870,600 2020 680,000 5,844,000 Thereafter 105,038,971 86,965,431 \$ 108,173,971 \$ 116,440,931

The agreement contains certain restrictive covenants as to additional indebtedness, as defined in the agreement.

### **Note 9 - Interest Rate Swaps**

The College had used variable-rate debt to finance the acquisition of property, plant, and equipment as indicated in Note 8. These debt obligations had exposed the College to variability in interest payments due to changes in interest rates.

The College had swapped virtually 100% of its variable-rate cash flow exposure on these debt obligations for fixed-rate cash flows by entering into receive-variable, pay-fixed interest rate swaps. Under the interest rate swaps, the College received variable-rate interest payments and made fixed interest rate payments, thereby creating substantially fixed interest rate payments on the related debt obligations. The College does not enter into derivative instruments for investment purposes. The College's existing swaps were contracted as cash flow hedges.

In March 2011, the College novated a 30-year swap to the Bank of New York, at an annual fixed rate of 3.85%. The notional amount at May 31, 2015 and 2014 was equal to \$10,000,000. Also in March 2011, the College novated a 30-year swap to Deutsche Bank, at an annual fixed rate of 3.85%. The notional amount at May 31, 2015 and 2014 was equal to \$10,000,000. In January 2007, the College executed a 25-year swap with the Bank of New York at an annual fixed rate of 3.42%. The notional amount at May 31, 2015 and 2014 was equal to \$32,975,000 and \$34,600,000, respectively.

In each of these swaps, the College's variable-rate receipts are tied to a percentage of one-month LIBOR.

### **Note 9 - Interest Rate Swaps (continued)**

Changes in the fair market value of the interest rate swaps are reported as unrealized gains or losses on interest rate swaps in unrestricted other revenue or expense in the statements of activities. As of May 31, 2015 and 2014, the valuation of the swap resulted in an unrealized loss of \$1,365,795 for 2015 and an unrealized gain of \$1,209,477 for 2014, respectively. Providing the College holds the swaps to maturity, the value of the derivatives will be zero. These swapping transactions can be terminated at market rates at any time during the term of the swap.

### **Note 10 - Temporarily Restricted Net Assets**

Temporarily restricted net assets are restricted for the following purposes:

	May 31,			
	2015	2014		
The portion of perpetual endowment funds subject to a time restriction under UPMIFA				
Without purpose restrictions	\$ 2,927,188	\$ 2,988,170		
With purpose restrictions:				
Scholarships	40,509,112	42,035,885		
Faculty & staff compensation	12,648,042	13,102,107		
Facilities	11,460,720	11,803,831		
Departmental	5,952,453	6,097,314		
Total temporarily restricted endowment				
net assets	73,497,515	76,027,307		
Split interest agreements	569,832	410,852		
Student loans	1,556,797	1,565,362		
Restricted for specific projects	7,437,364	9,251,645		
Total temporarily restricted net assets	\$ 83,061,508	\$ 87,255,166		

### **Note 11 - Permanently Restricted Net Assets**

Permanently restricted net assets consist of:

	May	31,
	2015	2014
The portion of perpetual endowment funds that is required to be retained permanently either by explicit donor stipulation or by UPMIFA	\$ 107,158,301	\$ 101,107,226
Total endowments	107,158,301	101,107,226
Trusts held for endowment Property held for College use in perpetuity	2,036,437 7,287,706	3,200,521 7,274,206
Total permanently restricted net assets	\$ 116,482,444	\$ 111,581,953

The income from these investments together with the income on net endowment investment gains is spendable for instruction, scholarships, distribution to trust beneficiaries, and operations.

#### **Note 12 - Endowments**

The College's endowment consists of approximately 600 individual funds established for a variety of purposes. Its endowment includes both donor-restricted endowment funds and funds designated by the Board of Trustees to function as endowments. As required by Generally Accepted Accounting Principles (GAAP), net assets associated with endowment funds, including funds designated by the Board of Trustees to function as endowments, are classified and reported based on the existence or absence of donor-imposed restrictions.

From time to time, the fair value of assets associated with individual donor restricted endowment funds may fall below the level that the donor or the Uniform Prudent Management of Institutional Funds Act (UPMIFA or the Act) requires the College to retain as a fund of perpetual duration. In accordance with GAAP, deficiencies of this nature that are reported in unrestricted net assets were \$160,000 and \$205,789 as of May 31, 2015 and 2014, respectively. These deficiencies resulted from unfavorable market fluctuations that occurred shortly after the investment of new permanently restricted contributions and continued appropriation for certain programs that were deemed prudent by the Board of Trustees.

The College invests its endowment investment portfolio and allocates the related earnings for expenditure in accordance with the total return concept. A distribution of endowment return that is independent of the cash yield and appreciation of investments earned during the year is provided for program support. The College has adopted an endowment spending policy designed specifically to stabilize annual spending levels and to preserve the real value of the endowment portfolio over time.

### Note 12 - Endowments (continued)

The spending policy attempts to achieve these two objectives by using a long-term targeted spending rate combined with a smoothing rule, which adjusts spending gradually to changes in the endowment market value.

The College uses a spending rate of 4.50% of the sixteen quarter rolling average endowment market value in addition to a supplemental amount approved by the Board not to exceed 1.50%. The supplemental spending will be reduced by 0.10% per year until the maximum is 0.50%. The actual spending rate, including supplemental spending, in 2015 and 2014 was 5.50% of a maximum allowable spending of 5.50% and 5.60% of a maximum allowable spending of 5.70%, respectively.

Effective January 1, 2008, the state of Oregon enacted UPMIFA, the provisions of which apply to endowment funds existing on or established after that date. The Board of Trustees of the College has interpreted the Act as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the College classifies as permanently restricted net assets (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, and (c) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund.

The remaining portion of the donor-restricted endowment fund that is not classified in permanently restricted net assets is classified as temporarily restricted net assets until those amounts are appropriated for expenditure by the College in a manner consistent with the standard of prudence prescribed by the Act. In accordance with the Act, the College considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

- (1) The duration and preservation of the fund
- (2) The purposes of the College and the donor-restricted endowment fund
- (3) General economic conditions
- (4) The possible effect of inflation and deflation
- (5) The expected total return from income and the appreciation of investments
- (6) Other resources of the College
- (7) The investment policies of the College

Endowment net assets consist of the following at May 31, 2015:

	U	nrestricted	emporarily Restricted	]	Permanently Restricted	Total
Donor-restricted endowment funds Board-designated endowment funds	\$	(160,000) 44,447,023	\$ 73,497,515 -	\$	107,158,301	\$ 180,495,816 44,447,023
Total funds	\$	44,287,023	\$ 73,497,515	\$	107,158,301	\$ 224,942,839

## Note 12 - Endowments (continued)

Endowment net assets consist of the following at May 31, 2014:

	U	nrestricted	emporarily Restricted	 Permanently Restricted	Total
Donor-restricted endowment funds Board-designated endowment funds	\$	(205,789) 47,432,415	\$ 76,027,307 -	\$ 101,107,226	\$ 176,928,744 47,432,415
Total funds	\$	47,226,626	\$ 76,027,307	\$ 101,107,226	\$ 224,361,159

Changes in the endowment net assets for the year ended May 31, 2015 are as follows:

	Unrestricted		Unrestricted		Unrestricted				Permanently Restricted		1 2		,		Total
Endowment net assets, May 31, 2014	\$	47,226,626	\$	76,027,307	\$	101,107,226	\$ 224,361,159								
Investment return															
Investment income		39,105		483,152		-	522,257								
Net appreciation (realized and unrealized)		717,490		6,452,203		_	7,169,693								
,						•									
Total investment return		756,595		6,935,355		-	7,691,950								
Contributions		600		-		4,450,431	4,451,031								
Matured trusts and other transfers		(23,371)		23,371		1,625,644	1,625,644								
Pledge write-off		-		-		(25,000)	(25,000)								
Appropriation of endowment assets															
for expenditure		(3,719,216)		(9,442,729)		-	(13,161,945)								
•															
Change in underwater endowments		45,789		(45,789)		-	-								
-															
Endowment net assets, end of year															
May 31, 2015	\$	44,287,023	\$	73,497,515	\$	107,158,301	\$ 224,942,839								

### **Note 12 - Endowments (continued)**

Changes in the endowment net assets for the year ended May 31, 2014 are as follows:

	U	Inrestricted	emporarily Restricted	Permanently Restricted		Total
Endowment net assets, May 31, 2013	\$	44,881,255	\$ 67,660,821	\$	98,665,422	\$ 211,207,498
Investment return Investment income		209,186	491,265			700,451
Net appreciation (realized and unrealized)		5,976,074	15,239,959			21,216,033
Total investment return		6,185,260	15,731,224		-	21,916,484
Contributions Matured trusts and other transfers		462,005 -	402,099		1,801,762 640,042	2,263,767 1,042,141
Appropriation of endowment assets for expenditure		(4,672,710)	(7,396,021)		-	(12,068,731)
Change in underwater endowments		370,816	(370,816)		-	
Endowment net assets, end of year May 31, 2014	\$	47,226,626	\$ 76,027,307	\$	101,107,226	\$ 224,361,159

### Note 13 - Pension Plan

The College participates in a contributory retirement plan covering substantially all personnel. All employees are eligible to make voluntary deferrals to the plan immediately upon employment. All regular employees working at least half time receive College contributions after one year of employment. The plan is administered by the Teachers' Insurance and Annuity Association and College Retirement Equities Fund.

Once an employee becomes eligible for the employer contribution, the College makes monthly payments of 9.00% of the employee's compensation. There is no requirement for the employee to make a contribution in order to receive the College's contribution. All funds vest immediately. Aggregate pension expense for the years ended May 31, 2015 and 2014, was approximately \$3,930,000 and \$3,883,000, respectively.

### **Note 14 - Post-Retirement Healthcare Benefits**

In addition to providing pension benefits, the College provides certain healthcare benefits for retired employees. Employees who retire with at least five years of full-time service may purchase a Medicare supplement through the Retiree Medical Insurance Program. The College pays a portion of the premium.

The College recognizes the funded status of defined benefit post-retirement plans be recognized as either an asset or liability on the statements of financial position. The benefit plan is not funded in separate accounts and costs are paid from the College's general cash accounts on a pay-as-you-go basis.

Obligations and funded status at May 31 are as follows:

	2015	2014		
Amounts recognized in the statements of financial position:  Accrued postretirement healthcare benefits				
liability	\$ 2,112,783	\$ 2,030,988		
Amounts recognized in the accompanying				
statements of activities:				
Transition obligation	\$ -	\$ 33,968		
Net gain	(465,152)	(392,218)		
Total	\$ (465,152)	\$ (358,250)		
	2015	2014		
Change in benefit obligation:				
Benefit obligation, beginning of year	\$ 2,030,988	\$ 1,778,949		
Service cost	134,729	112,573		
Interest cost	81,927	78,998		
Actuarial (gain) loss	(86,131)	109,457		
Benefits paid	(48,730)	(48,989)		
Benefit obligation, end of year	\$ 2,112,783	\$ 2,030,988		
Reconciliation of funded status:				
End of year	\$ 2,112,783	\$ 2,030,988		
Unrecognized net actuarial loss	ψ 2,112,703 -	ψ 2,030,700 -		
Net amount recognized	\$ 2,112,783	\$ 2,030,988		

### **Note 14 - Post-Retirement Healthcare Benefits (continued)**

The net periodic benefit costs for the years ended May 31 included the following components:

	 2015	2014	
Net periodic benefit cost:			
Service cost	\$ 134,729	\$	112,573
Interest cost	81,927		78,998
Amortization of prior service cost	33,968		33,970
Amortization of actuarial loss	(13,197)		(36,793)
Net periodic benefit cost	\$ 237,427	\$	188,748

The discount rate used in determining the accumulated post-retirement benefit obligation was 3.90% at May 31, 2015 and 4.10% at May 31, 2014. To determine the accumulated post-retirement benefit obligation at May 31, 2015 and 2014, the College's portion of each eligible employee's total premium was assumed to remain at \$55 per month (\$660 per year). During the years ended May 31, 2015 and 2014, the College made healthcare insurance premium payments for the participants of approximately \$52,305 and \$66,228, respectively.

The healthcare insurance premium payments for the participants are expected to be paid as follows as of May 31, 2015:

Years ending May 31,	2016	\$ 52,305
	2017	100,722
	2018	107,951
	2019	116,893
	2020	123,435
	2021 through 2025 in the aggregate	710,352
		_
		\$ 1,211,658

### **Note 15 - Commitments and Contingencies**

The College has placed its liability insurance coverage with the College Liability Insurance Company, Ltd. (CLIC), established by ten similar western colleges and universities for the purpose of providing liability insurance to higher education institutions. As a portion of its capital, CLIC has placed a \$2,000,000 standby letter of credit, of which the College is contingently liable for a pro rata portion based upon premium contributions from covered institutions. In the event the losses of CLIC exceed its capital and secondary coverage, the maximum contingent liability exposure to the College is approximately \$176,758. As of May 31, 2015 and 2014, no amounts were outstanding against the standby letter of credit.

### **Note 15 - Commitments and Contingencies (continued)**

The College has placed a portion of its medical insurance coverage with Pioneer Educators Health Trust (the Trust, formerly Oregon Independent Colleges Employee Benefits Trust). The Trust was formulated by seven similar western colleges and universities for the purpose of providing medical, dental, and vision insurance to higher education institutions. Under the agreement, member institutions are required to make contributions to the fund at such times and in an amount as determined by the Trustees for the various benefit programs sufficient to provide the benefits, pay the administrative expenses of the Trust which are not otherwise paid by the College directly, and to establish and maintain a minimum reserve as determined by the Trustee. In the event losses of the Trust exceed its capital and secondary coverage, the maximum contingent liability exposure to the College is approximately \$1,252,528. This exposure will fluctuate based on factors including changes in actuarial assumptions, medical trend rates, and reinsurance amounts. The level of reinsurance is not expected to fluctuate significantly in the future.

The College has an operating line of credit totaling \$10,000,000 at a bank for the purpose of financing short-term operating cash flow requirements. Interest is due monthly at the prime interest rate (3.25% at May 31, 2015). The scheduled maturity on the line of credit is October 31, 2015. As of May 31, 2015 and 2014, no amounts were outstanding on the line of credit. No loans were taken from the line of credit during the years ended May 31, 2015 and 2014. The agreement establishes various positive and negative covenants, including liquid asset requirements.

The College receives and expends monies under federal grant programs and is subject to audits by governmental agencies. Management believes that any liabilities resulting from such audits will not have a material impact on the College.

The College is involved in legal proceedings, claims, and litigation arising in the ordinary course of operations. In the opinion of management, these matters will not materially affect the College's financial position as of May 31, 2015.

### Note 16 - Concentration of Credit Risk

Financial instruments that potentially subject the College to concentrations of credit risk consist principally of cash and cash equivalents. The College places substantially all of its cash and liquid investments with financial institutions; however, cash balances may periodically exceed federally insured limits.



## REPORT OF INDEPENDENT AUDITORS ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Board of Trustees Lewis & Clark College

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Lewis & Clark College (the College) which comprise the statement of financial position as of May 31, 2015, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 14, 2015.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the College's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the College's internal control. Accordingly, we do not express an opinion on the effectiveness of the College's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.



# REPORT OF INDEPENDENT AUDITORS ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS (continued)

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the College's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the College's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Portland, Oregon October 14, 2015

MOSS Adams UP



### REPORT OF INDEPENDENT AUDITORS ON COMPLIANCE FOR THE MAJOR FEDERAL PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRUCLAR A-133

The Board of Trustees Lewis & Clark College

#### Report on Compliance for the Major Federal Program

We have audited Lewis & Clark College's (the College) compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on the College's major federal program for the year ended May 31, 2015. The College's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

#### Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

#### Auditor's Responsibility

Our responsibility is to express an opinion on compliance for the College's major federal program based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on the major federal program occurred. An audit includes examining, on a test basis, evidence about the College's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for the major federal program. However, our audit does not provide a legal determination of the College's compliance.

#### Opinion on the Major Federal Program

In our opinion, Lewis & Clark College complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended May 31, 2015.



## REPORT OF INDEPENDENT AUDITORS ON COMPLIANCE FOR THE MAJOR FEDERAL PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133 (continued)

#### **Other Matters**

The results of our auditing procedures disclosed instances of noncompliance which are required to be reported in accordance with OMB Circular A-133 and which are described in the accompanying schedule of findings and questioned costs as item 2015-001. Our opinion on the major federal program is not modified with respect to this matter.

The College's response to the noncompliance finding identified in our audit is described in the accompanying schedule of findings and questioned costs. The College's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

#### **Report on Internal Control Over Compliance**

Management of the College is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the College's internal control over compliance with the types of requirements that could have a direct and material effect on the major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for the major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the College's internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, we identified certain deficiencies in internal control over compliance, as described in the accompanying schedule of findings and questioned costs as item 2015-001 that we consider to be a significant deficiency.

## REPORT OF INDEPENDENT AUDITORS ON COMPLIANCE FOR THE MAJOR FEDERAL PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133 (continued)

The College's response to the internal control over compliance finding identified in our audit is described in the accompanying schedule of findings and questioned costs. The College's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

Portland, Oregon October 14, 2015

MOSS Adams UP

#### **SECTION I - SUMMARY OF AUDITOR'S RESULTS**

Financial statements						
Type of auditor's report issued:					Unmodified	
Internal control over financial reporting:						
•	Material weakness(es) identified?		_	yes	<u>✓</u>	no
•	Significant deficiency(ies) identified?	_	yes	<u>✓</u>	none re	eported
Noncor	npliance material to financial statements noted?		_	yes	<u>✓</u>	no
Federal	awards					
Internal control over major federal programs:						
•	Material weakness(es) identified?		_	yes	<u>√</u>	no
•	Significant deficiency(ies) identified?	<u> </u>	yes	_	none re	eported
Type of auditor's report issued on compliance for major federal programs:				ns:	Unmodified	
•	Any audit findings disclosed that are required to be reported in accordance with Section 510(a) of OMB Circular A-133?		<u>✓</u>	yes	_	no

#### LEWIS & CLARK COLLEGE SCHEDULE OF FINDINGS AND QUESTIONED COSTS YEAR ENDED MAY 31, 2015

#### SECTION I - SUMMARY OF AUDITOR'S RESULTS (continued)

Identification	of major	federal	programs:
	01 11101,01	1000101	p. 08

<u>CFDA Numbers</u> <u>No</u>	<u>ame of Federal Progra</u>	<u>m or Cluster</u>			
	Student Fin	ancial Assistance Clus	ter:		
84.007 Federal Supplemental Educational			ucational		
		Opportunity Grants			
84.033	Fed	Federal Work Study Program			
84.038	Fed	Federal Perkins Loan Program			
84.063	Fed	Federal Pell Grant Program			
84.268	Fed	Federal Direct Student Loans			
84.379	Tea	Teacher Education Assistance for College and			
		Higher Education Grants			
Dollar threshold used between type A and ty	o e		\$300,000		
	r - r - 8		, ,		
Auditee qualified as lo	w-risk auditee?	<u></u> ✓ ye	s	_no	

#### SECTION II – FINANCIAL STATEMENT FINDINGS

None noted.

#### LEWIS & CLARK COLLEGE SCHEDULE OF FINDINGS AND QUESTIONED COSTS YEAR ENDED MAY 31, 2015

#### SECTION III - FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

FINDING 2015-001 - Special Tests and Provisions: Student Status Changes (Repeat Finding), Significant Deficiency in Internal Control and Instances of Noncompliance

Federal Program: Federal Direct Student Loans (CFDA #84.268)

Federal Agency: U.S. Department of Education

*Award Year*: 2014-15

Criteria: Under the Direct Loan program, institutions must complete and return within 30 days of receipt the Roster File sent by the National Student Loan Data System (NSLDS) (*OMB No. 1845-0035*). The Roster File is transmitted electronically. The institution determines how often it receives the Roster File, but the minimum is twice a year. Once received, the institution must update the information for changes in student status, report the date the enrollment status was effective, enter the new anticipated completion date, and submit the changes electronically through the batch method or the NSLDS web site. Unless the institution expects to complete its next Roster File within 60 days, the institution must notify NSLDS within 30 days if it discovers that a student who received a loan either did not enroll or ceased to be enrolled on at least a half-time basis (Direct Loan, 34 CFR section 685.309). Although many institutions use a third-party service organization to perform this function, the responsibility for submission to NSLDS remains with the institution.

*Condition:* During our testing of student status change reporting, we identified for 1 of the 25 students tested a status change was not reported to the NSLDS within the required timeframes. The noted exception was a student that attended the Graduate School of Education and Counseling.

*Questioned Costs:* None to be reported.

Context: The College has three registrars, one for each school (College of Arts & Sciences (CAS), Law and Graduate). In the prior year, we noted there were procedures in place, but these procedures had not been consistently followed. It was further noted in the current year that there continues to be inconsistencies within the Graduate school, specifically as it relates to the differences between reporting in a particular roster file and reporting students individually. As a result of our audit procedures, we noted one student graduated in August 2014 and was not reported until 75 days after the student's gradation date. Our total population of Graduate students requiring a status change to be reported was 154, of which 97 students were reported within the 60-day window and 57 students were reported outside of the 60-day window, 1 of which was in our testing sample.

*Cause/Effect:* The College did not adequately monitor student status changes to ensure that all necessary data is transmitted to NSLDS within required federal timelines. Failure to report student status changes results in noncompliance with federal requirements.

#### LEWIS & CLARK COLLEGE SCHEDULE OF FINDINGS AND QUESTIONED COSTS YEAR ENDED MAY 31, 2015

### FINDING 2015-001 - Special Tests and Provisions: Student Status Changes (Repeat Finding), Significant Deficiency in Internal Control and Instances of Noncompliance (continued)

*Recommendation:* We recommend the College consistently adhere to their procedures in order to ensure that all student status changes are reported to the NSLDS in a complete, accurate and timely manner. Those procedures should include periodic verification with NSLDS as to the receipt of submissions.

Views of responsible officials and planned corrective actions (unaudited): To help us resolve the vexing challenges the institution has been experiencing in the NSLDS reporting process, we sought assistance from the American Association of College Registrars and Admissions Officers. AACRAO, as it is known, provides consulting services to colleges and universities across the country. This August, Dr. Reid Kisling spent two days on campus interviewing relevant administrators to determine the root causes of our problems with accurate and timely reporting. He identified issues of organizational communication, and core functionality in our use of the institutional database system. His recommendation included a set of changes to policy, practice, and technology.

The following steps will be necessary to correct this issue:

- Regulating policy across the three schools;
- Standardizing our use of the institutional database;
- Providing staff development and training regarding data usage;
- Formalizing business practices;
- Establishing effective institutional oversight.

We are making two changes at the governance level to enable us to address these matters effectively.

First, we are establishing an Institutional Data Standards Council (IDSC)—whose responsibility it will be to establish and maintain consistent practices for the use of the Colleague database across the institution. The Council's first assignment will be to address the specific issues of policy and procedure that are relevant to this audit finding.

Second, we are identifying a locus of institutional authority and responsibility for these issues. Up to now, compliance with federal reporting requirements has been left to the three school registrars with no formal system of oversight. Henceforth, the Deans Council will provide oversight for these processes. (The Deans Council is made up of the school deans and the provost.) Specifically it will:

- Monitor institutional compliance with federal loan programs;
- Resolve policy issues brought to it by the IDSC;
- Obtain the resources necessary ensure that staff possess the knowledge and training they need to use the Colleague database effectively.

#### LEWIS & CLARK COLLEGE SUMMARY SCHEDULE OF PRIOR AUDIT FINDING YEAR ENDED MAY 31, 2015

#### FINDING 2014-001 - Special Tests and Provisions: Student Status Changes

Federal Program: Federal Direct Student Loans (CFDA #84.268)

Federal Agency: U.S. Department of Education

*Award Year*: 2013-14

Criteria: Under the Direct Loan program, institutions must complete and return within 30 days of receipt the Roster File sent by the National Student Loan Data System (NSLDS) (*OMB No. 1845-0035*). The Roster File is transmitted electronically. The institution determines how often it receives the Roster File, but the minimum is twice a year. Once received, the institution must update the information for changes in student status, report the date the enrollment status was effective, enter the new anticipated completion date, and submit the changes electronically through the batch method or the NSLDS web site. Unless the institution expects to complete its next Roster File within 60 days, the institution must notify NSLDS within 30 days if it discovers that a student who received a loan either did not enroll or ceased to be enrolled on at least a half-time basis (Direct Loan, 34 CFR section 685.309). Although many institutions use a third-party service organization to perform this function, the responsibility for submission to NSLDS remains with the institution.

*Condition:* During our testing of student status change reporting, we noted that in 6 of 25 students tested a status change was not reported to the National Student Loan Data System within the required timeframes. All noted exceptions were students that attended the Law school.

*Questioned Costs:* None to be reported.

Context: The College has three registrars, one for each school (College of Arts & Sciences (CAS), Law and Graduate) and in our discussions with these registrars, we noted there are procedures in place but these procedures have not been consistently documented and followed in all three schools. Additionally, we noted there was turnover within the registrar positions. As a result of our audit procedures, we noted the following errors in our testing sample: six Law students graduated in May 2014 and were not reported until 42 days after the student's graduation date. Our total population of Law students requiring a status change to be reported was 178, of which 140 students were reported within the 60-day window and 38 students were reported outside of the 60-day window, 6 of which were in our testing sample.

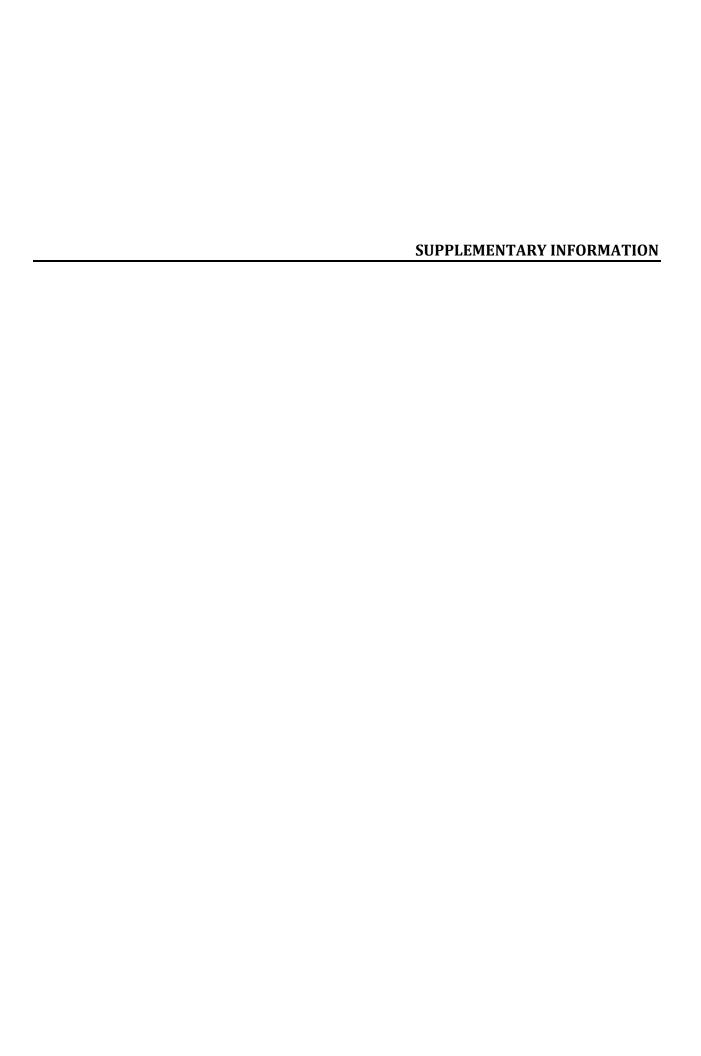
*Cause/Effect:* The College did not adequately monitor student status changes to ensure that all necessary data is transmitted to NSLDS within required federal timelines. Failure to report student status changes results in non-compliance with federal requirements.

#### LEWIS & CLARK COLLEGE SUMMARY SCHEDULE OF PRIOR AUDIT FINDING YEAR ENDED MAY 31, 2015

*Recommendation:* Moss Adams recommended the College document and consistently adhere to their procedures in order to ensure that all student status changes are reported to the NSLDS in a complete, accurate and timely manner. Those procedures should include periodic verification with NSLDS as to the receipt of submissions.

*Views of responsible officials and planned corrective action (unaudited):* Since this is a repeat finding and the college recognizes the importance of accurate and timely reporting under Title IV, a consultant will be hired to assist all schools in developing workflows to ensure that correct data is submitted on time. Additionally the deans of CAS, Law, and Graduate schools have been tasked with responsibility for compliance with Title IV regulations.

Current Status: Not resolved; see Finding 2015-001.



#### LEWIS & CLARK COLLEGE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS YEAR ENDED MAY 31, 2015

	Federal CFDA	Pass-Through Entity Identifying	Federal
Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Number	Number	Expenditures
Department of the Treasury/Internal Revenue Service Direct Program: Low Income Taxpayer Clinics	21.008		\$ 99,493
General Services Administration Direct Program: Donation of Federal Surplus Personal Property	39.003		205
National Endowment for the Arts Direct Program: Promotion of the Arts-Partnership Agreements	45.025		4,846
National Endowment for the Humanities Direct Programs: Promotion of the Humanities-Professional Development	45.163		97,355
Department of Education:  Department of Education Direct Programs:  Student Financial Assistance Cluster:  Federal Supplemental Educational Opportunity Grants  Federal Work Study Program  Federal Perkins Loan Program  Federal Pell Grant Program  Federal Pirect Student Loans	84.007 84.033 84.038 84.063 84.268		337,498 475,340 1,210,869 1,973,421 43,072,143
Teacher Education Assistance for College and Higher Education Grants	84.379		32,924
Total Student Financial Assistance Cluster			47,102,195
Subtotal Department of Education Direct Programs			47,102,195
Department of Education Pass-Through Programs From: The Teaching Research Institute, Western Oregon University Improving Teacher Quality Grants- SAHEs University of California at Berkeley/National Writing Project Corp	84.367B	TRSUB13.03	104,396
Supporting Effective Educator Development Grant Program	84.367D	92-OR03-SEED2012	24,613
Total Department of Education			47,231,204
Research and Development Cluster: National Institute of Standards and Technology: Science, Technology, Business and/or Education Outreach	11.620		8,755
National Science Foundation Direct Programs: Mathematical and Physical Sciences Biological Sciences Education and Human Resources	47.049 47.074 47.076		6,221 222,351 60,849
Subtotal National Science Foundation Direct Programs			289,421
National Science Foundation Pass-Through Programs From: Willamette University Mathematical and Physical Sciences Museum of Science Boston	47.049	WU-NSFREU 01-2011	19,416
Education and Human Resources	47.076	4552-LCC-01	9,997
Total National Science Foundation			318,834
Department of Health and Human Services - National Institutes of Health Direct Programs: Extramural Research Programs in the Neurosciences and Neurological Disorders Biomedical Research and Research Training	93.853 93.859		66,447 169,966
Total Department of Health and Human Services - National Institutes of Health Direct Programs			236,413
Total Research and Development Cluster			564,002
Total expenditures of federal awards			\$ 47,997,105

#### LEWIS & CLARK COLLEGE NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS YEAR ENDED MAY 31, 2015

#### Note 1 - Basis of Presentation

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal grant activity of Lewis & Clark College (the College) under programs of the federal government for the year ended May 31, 2015. The information in the Schedule is presented in accordance with the requirements of the Office of Management and Budget (OMB) Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations.* Because the Schedule presents only a selected portion of the operations of the College, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the College.

#### Note 2 - Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in OMB Circular A-21, *Cost Principles for Education Institutions*, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the Schedule, if applicable, represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years. Pass-through entity identifying numbers are presented where available.

#### Note 3 - Non-Cash Federal Financial Assistance

Non-cash federal financial assistance provided to the College totaled \$43,072,143 for the year ended May 31, 2015. The amounts shown approximate loans made to eligible students by third party lenders. The College's responsibility over these loans is to determine eligibility and act as the disbursing agent for the loans. The amount of loans made to the College's students in prior years for which the federal government is still at risk are held by independent third party lenders.

#### **Note 4 - Loan Program**

The federal student loan program listed below is administered directly by the College and balances and transactions relating to this program are included in the College's basic financial statements. Loans made during the year are included in the federal expenditures presented in the schedule. The balance of loans outstanding at May 31, 2015 consists of:

		Ü	utstanding	
	CFDA	Balance at		
	Number		May 31, 2015	
U.S. Department of Education				
Federal Perkins Loan Program	84.038	\$	7,898,620	

An administrative cost allowance of \$126,844 was claimed for the 2014–2015 school year.