Lewis & Clark
Law School

2013-14 Federal Work-study Employer Application

Submit via email to wcpenn@lclark.edu by March 11, 2013

Employer: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

e-Mail: _____ Website: _____

Contact Name & Title: _____

Employer Eligibility

- Employers must be governmental agencies or non-profits.
- Employers must have an attorney to supervise and train the student.
- Employers must provide reasonable monitoring of student hours.
- Employers must act in the public interest, benefiting the community.
- Employers must be able to pay their portion, 50%, of student salaries.
- Employers must provide work that enhances the student's legal education.
- Employers must not replace or displace other employees with students.
- Employers must not require religious or political involvement from students.

☐ Our agency will comply with the above employer eligibility requirements.

Students and Hours

Number of *summer* 2013 work-study students expected: _____ Hours per week: _____

Number of *fall* semester 2013 work-study students expected: _____ Hours per week: _____

Number of *spring* semester 2014 work-study students expected: _____ Hours per week: _____

Note: Full-time law students cannot work more than 20 hours per week during the academic year.

Current work-study students you plan to keep during summer 2013 or academic year 2013-2014:

Students you are considering for positions during summer 2013 or academic year 2013-2014:

Recruiting

Use our online Job Posting Form to advertise your position. Select "Work Study" from the Type dropdown list in the Employment Needs section of the job posting form.

http://zigzag.lclark.edu/fmi/xsl/Law Career/recruit/ay.xsl?-view

Non-Discrimination Policy

Lewis and Clark Law School provides career development services to all students and graduates, on an equal opportunity basis. We do not knowingly furnish recruitment assistance, or facilities for interviewing, to persons, firms, agencies, or organizations that discriminate in their selection of candidates for employment on the basis of race, color, religion, national origin, sex, age, handicap or disability, sexual orientation, gender identity, marital, parental, or veteran status, or the prejudice of clients. A limited exception to this policy exists for military recruiters and federal agencies but only insofar as their employment and hiring practices are permitted under federal law.

☐ Our agency's practices are compatible with Lewis & Clark's non-discrimination policy.

Signature: _____ Date: _____