

Faculty Library and Information Technology Committee Meeting November 19, 2009

Attendance: Dan Terrio, Chief Technology Officer; Kelly Wainwright, Director of Client Services, Information Technology; Michael Johanson, Assistant Professor of Music; Freddy Vilches, Assistant Professor of Foreign Languages; Monique Halgat, Student Representative; Bonnie Okamoto, Administrative Coordinator in Watzek Library

Upcoming meeting in December

Thursday, December 10 at noon in Library Classroom 245 (lunch will be provided).

Instructional Software Fund

Kelly explained that the purpose of this fund is to encourage faculty to try new software. She went over each request and both were approved by members. Since there were only two requests, it was suggested that the timing for this process might be changed to spring semester in future years. It was agreed that there will be another round for Instructional Software Funds in January, 2010 and that in future years, this process will be moved to the spring semester.

Information Technology Strategic Plan

Dan noted that he analyzed the plan by goal and clustered some objectives, which can be moved in different ways. This is a 3 to 5 year plan, so annual voting was proposed to keep the plan from becoming static.

Top priorities by vote were (1) Enhance Teaching and Learning and (2) Strengthen the Lewis & Clark Community

Dan asked members to read through the document again and bring ideas to the December 10th meeting regarding Goal #1, Enhance Teaching and Learning.

Dan will ask Advisory Council's opinion about doing the same voting exercise with Graduate and Law Schools so that Information Technology can better understand the needs of all 3 schools.

Budget Process

Dan explained that Information Technology and other Common Services have been asked to complete an exercise to identify possible areas where operating budget funds might be cut with minimal impact. Ideas from committee members for IT included outsourcing email, using more free software, using terminals instead of individual computers and power management in computer labs.

The last meeting of the semester will be on **Thursday, December 10th at noon in Library Classroom 245**. Lunch will be provided. Agenda items will include a discussion of Library Space and thoughts and ideas regarding Goal #1 in IT Strategic Plan.