

## MICRO WEEKLY RECORD OF DIRECT SERVICE HOURS

**This Record Is For (please check ONE):** ☐ **502/Academic** ☐ **506/Personal/Social**

**DIRECTIONS:** Record the amount of time you spent observing and/or working directly with students, parents, and teachers each week. At the end of the semester, give a copy of this form to your L&C Instructor for inclusion in your departmental file. You should also keep a copy of the signed log for your portfolio.

[illegible]

**Intern's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Site Mentor's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**TOTAL DIRECT SERVICE HOURS** \_\_\_\_\_  
(Time rounded to the nearest half-hour)