

DIRECTIONS: At the end of the semester, record the total hours in each sub category within Direct, Supervision and Other Hours and then total each category. Give a copy of this form to your L&C Instructor for inclusion in your departmental file. You should also keep a copy of the signed log for your portfolio.

FINAL MICRO INTERNSHIP SUMMARY FORM

This Record Is For (please check ONE): ☐ **502/Academic** ☐ **506/Personal/Social**

Intern _____ **Site** _____

Site Address _____

Mentor _____ **Dates: From** _____ **To** _____

MICRO DIRECT SERVICE HOURS

Activity	Hours
Individual Students	
Student Groups	
Classroom Guidance	
Parents/Parent Groups	
Staff	
Total:	

MICRO SUPERVISION HOURS

Activity	Hours
On-site Supervision	
L&C Micro Internship	
Class Supervision	
Supervision at Site	
Total:	

MICRO ADDITIONAL HOURS

Activity	Hours
Training/In-service (site)	
Meetings	
Other (In-service reading)	
Total:	

Intern's Signature _____ **Date** _____

Site Mentor's Signature _____ **Date** _____

L & C Instructor's Signature _____ **Date** _____