

College of Arts & Sciences
Budget Advisory Committee

MINUTES

Friday, March 12, 2010

Present:

Voting members: Professors Susan Glosser, Todd Lochner, and Heather Smith.

Ex-officio: Julio de Paula - Dean of the College, and George Battistel - Associate Vice President of Finance.

Guests: Robert Nayer - Director of Operating and Capital Budgets and Lyndsey Romick –Student Representative.

Absent: Voting Members: Niko Loening and Jens Mache and Ex-officio member: Jane Hunter - Associate Dean of the College

Recorder: Anne Boal - Dept. of Mathematical Sciences

The minutes from the February 26th meeting were approved with corrections.

The committee approved the proposed new peer-comparison group of 15 colleges for use by the CAS. This was discussed at the last meeting.

At the last meeting, the committee endorsed a proposal to give Mr. Carl Vance the power to approve budget transfers to or from personnel lines. Mr. Battistel reported that he is writing the language for this process. The committee will revisit this issue at the next meeting.

Professor Smith handed out the student survey that she and Tim Mechlinski from the SOAN Department have been constructing. The survey will try to determine which aspects of their Lewis & Clark experience the students value the most, and how committed they are to financially supporting these services. These include athletics, student government, college outdoors, student support services, 3CE, study abroad, library, food services, transportation, etc.

It was decided to not use the online program “survey monkey” to administer the survey, but to randomly select classes from each division. Chair Lochner suggested emailing the faculty to ask for opt-outs from the survey, and to randomly select classes from the remaining faculty to administer the survey. Ideally, 200 students in classes representing each of the three divisions, for a total of 600 students, would be surveyed. Different level classes would be picked from each division. The survey would take approximately 6 minutes of class time. Ms. Romick will let students know that the survey is just looking for their feedback and recommendations, and will not necessarily affect the budgets. The committee hopes to approve the survey at the next meeting so that it can be administered shortly thereafter.

This committee will meet again on Friday, April 2.