

Faculty Library and Information Technology Committee Meeting
April 26, 2010

Attendance: Michael Johanson (Chair), Assistant Professor of Music; Ken Clifton, Associate Professor of Biology; Wendy Woodrich, Senior Lecturer in Foreign Languages; Jennifer Hubbert, Assistant Professor of Anthropology and Sociology; Dan Terrio, Chief Technology Officer, Information Technology; Kelly Wainwright, Director of Client Services, Information Technology; Mark Dahl, Associate Director for Digital Initiatives and Collection Management, Watzek Library; Jim Kopp, Watzek Library Director; Bonnie Okamoto, Administrative Coordinator, Watzek Library

Michael opened the meeting and distributed a list of agenda items.

1. Further concerns/issues regarding LETC/Library proposal and related issues?

Faculty responses have slowed since individual concerns were addressed in more detail in a recent document from this committee.

Mark noted that the JSTOR withdrawal project will begin in May and that liaisons will communicate information about this to faculty.

The project to move the Writing Center to Watzek has begun.

The Dean's Office will fund this project that is expected to be completed by August 1.

Karen Gross, Susan Hubbuch, Stephanie Beene and Mark are on the committee, along with the architects.

After meeting with the architects and looking at several areas, a space in the back of the reference area seems to be the first choice for the Writing Center.

If enough funds are available when the Writing Center is complete, a new Visual Resources Center will also be added. One idea that is being considered is to move the Adaptive Technology Lab to a space adjacent to the Writing Center. The Visual Resources Center may then move to the Adaptive Technology Lab's current location, which is adjacent to the Art Collection on the 3rd floor of Watzek..

The collaborative furniture area will be expanded during the summer, but there are no big projects currently being planned due to budgetary constraints.

2. Google outsourcing/other issues concerning Information Technology – Dan

David Ellis is continuing to gather information, from a legal perspective, about the College's possible transition to Google email.

Portland State University is currently negotiating a contract with Google.

FAQ about the possible transition to Google email will be posted on the Information Technology website, and will ask for feedback.

Dan and three other Information Technology staff members attended the Pacific Lutheran University Google implementation presentation.

Dan noted that there is currently no state or federal mandate defining the time period for maintaining email records. If email records do have to be archived, there would be a charge for each record.

Google Apps, Google Docs, etc. won't be included initially if LC transitions to Google email, but these might be used as a collaborative tool at the Faculty Technology Institute. Dan noted that growth into these areas is happening naturally at PSU.

Dan and Jim Proctor will meet about a possible iPad program for Lewis & Clark.

Older agenda items were discussed as follows

Instructional Software Fund – Kelly

Suggestions to rejuvenate this program: broaden the focus, offer collaborative projects with the library and IT, change the fund to include student labor, survey the faculty for feedback. This item will be revisited by next year's committee.

Digital initiatives – Mark

About 10 projects related to this are being considered, and many are already in place.

Open Access – Mark is continuing to research this.

IT Security Policy -- Dan noted that this is still in draft form.