2/4/11 Student Organizations Meeting Minutes

I. Attendance
    a. Full attendance
        i. Laura Bogar, Claire Carver, Ali Crowley, Christabel Escarez, Maisha Foster-O'Neal, Tyler Janzen, Samuel Lehman, Kris Lyon, Sarah Read-Brown
II. Finalize important dates
    a. Establish date(s) for interviews
        i. Interviews will be week of 3/28
        ii. 4:00-6:00 PM on 3/29
        iii. 7:30-9:30 on 3/30
    b. Establish date when application will become available
        i. We want application available for students by 1 week before Spring Leader Meeting (2/16)
    c. Approve dates established last meeting
        i. 2/23. 3pm, 6pm. Howard 102. Student Org. Leaders Mtg.
        ii. 3/18. Deadline for budget applications.
        iii. 4/2-4/3. Howard 302. Budget deliberations.
        iv. 4/8. Deadline for budget appeals.
        v. 4/23. Howard 302. Appeal deliberations.
        vi. Dates above confirmed
III. Discuss What Goes on the Application Form
    a. Add 500 word essay to explain any relevant details or "any other information for committee to consider"
    b. Organization name, itemized expenditures, attendance
    c. Priority rating for each expenditure (scale of 1 to 5)
    d. Describe what money is for and where previous funding came from
        i. Outside sources, grants, etc?
    e. On form, club type i.e. academic, sports, social, political, etc.
    f. Community Service Time
    g. What did your club do last year? (List Form)
IV. Discuss Criteria for Budget Applications
    a. Application
        i. Attendance at Spring Leader Meeting, Timeliness, completion, and attendance at interview
        ii. Factor in overall decision
    b. Group
        i. Amount of student body involvement in club events
            1. Attendance from outside club (LC & larger)
            2. Direct club member involvement
            3. Priority on events that are for entire student body
            4. Number of events
            5. Membership
            6. Event types
        ii. Group impact

            1. LC campus, Portland area, global
            2. Community Outreach
            3. Community Service & Volunteer Time
            4. Engagement with other schools (intercollegiate activity)
        iii. Variety and diversity of events
        iv. Symposia, programs, performances, etc.
            1. How important is funding for repeating, yearly events?
            2. Maybe late stage deliberation factor
            3. Good piece for interview discussions
        v. Annual events, single events
        vi. Past budget use
            1. Applicability to group mission
            2. Food, travel, programs on campus, member-exclusive events

V. Next Meeting
    a. 3:00PM on 2/11, Geary

VI. Closing statements