

# Lewis & Clark Law School

## Career Services Quick Reference Sheet on: **Externships**

Lewis & Clark Law School offers Externships, through which students earn credit for working for a qualified employer, during the academic or summer semesters.

Every student considering an Externship *must* meet with Libby Davis, Associate Dean for Career Services & Alumni Relations, who oversees the administration of the Externship Program, to go over the aspects of seeking an Externship.

### Semester Externships - Basics:

- Placements must run for minimum of 14 weeks, 40 hours per week with a qualified employer
- Students earn 14 credits (8 for placement, 2 for classroom component and 4 for graded paper, supervised by a faculty advisor)
- Students are eligible as early as their third semester in law school
- To be eligible, students must meet certain pre-requisites (at least a 2.80 GPA, class pre-requisites specific to the type of externship, and one graduation writing completed before commencing the externship placement)
- Students pay tuition as if they were enrolled in classes on campus
- Deadlines are early - for fall semester, the deadline is the last Friday in March; for spring semester, the deadline is the last Friday in October. By the deadline, the placement must be secured and the externship applications turned in to Libby Davis, Associate Dean for Career Services & Alumni Relations, who oversees the administration of the Externship Program

### Summer Externships - Basics:

- Placement must run for a minimum of 8 weeks, 40 hours per week with a qualified employer
- Students earn 3 credits for the placement and classroom component
- Students are eligible to extern as early as the summer following their first year
- To be eligible, students must meet certain pre-requisites (at least a 2.80 GPA and at least a "credit" grade in L.A.W.)
- Students are eligible to add a 2 credit independent research paper, provided they secure a faculty advisor who will work with the student on the paper and grade the paper
- Students pay summer per credit tuition
- In 2011, placements must be secured and the externship application turned in to Libby Davis, Associate Dean for Career Services & Alumni Relations, who oversees the administration of the Externship Program, by Friday, May 20th.

For more detailed information on Externships, please review *What's What* and the Career Services' webpage.