# Lewis & Clark Graduate School of Education and Counseling

## Financial Aid 2011–2012

# Welcome

Lewis & Clark is committed to offering exceptional educational opportunities in an engaging, active, and supportive environment. We firmly believe this type of education is profoundly valuable not only to you as an individual, but to the broader community as well. We are keenly aware, however, that such an education requires a significant financial investment and want you to know that we are committed to working in partnership with students to identify financial options and strategies that will make a graduate degree from Lewis & Clark an attainable goal.

Important information about your financial aid award can be found in this guide as well as on our website. In addition to learning how we determined your eligibility for financial assistance, you will find what steps you need to take next to process the aid you have been offered and how that aid will be disbursed to you. You'll want to keep this guide and bookmark our website. We have designed this guide as well as the information on our website based on the questions many students have asked over the years, so you'll find the answers to many of your questions right at your fingertips or just a click away on our website.

Rest assured that the Student Financial Services staff is ready and willing to help you through the financial aid process, whether you are just starting your Lewis & Clark experience, are nearing the completion of your degree, or are in the middle of your journey.

**Student Financial Services**
0615 SW Palatine Hill Rd.
Portland, OR 97219-7899
Phone: 503-768-7090
Fax: 503-768-7074
Email: sfs@lclark.edu
www.lclark.edu/offices/student_financial_services/

**Look for important information in grey boxes like these.**

# Table of Contents

## Contents

Welcome . . . . . 1
Next Steps Checklist . . . . . 3
Determining Eligibility . . . . . 4
Statement of Rights and Responsibilities . . . . . 5
Verification . . . . . 6
Revisions . . . . . 6
Aid Renewal . . . . . 7
Student Account Information . . . . . 8
Terms and Conditions . . . . . 9
Sources of Assistance . . . . . 10
Miscellaneous Resources . . . . . 12
Work Opportunities . . . . . 13
Loan Programs . . . . . 13
College Contact Information . . . . . 16

# Next Steps Checklist

| ✓ | | Next Step | When |
|---|---|---|---|
| ☐ Done! | | Review this guide. | Before making your admissions deposit. |
| ☐ Done! | | Calculate the estimated cost after financial aid (p.7) | Before making your admissions deposit. |
| ☐ Done! | ☐ Not required | Complete Verification, ONLY IF REQUIRED (p.5) | Due: April 15, 2011 |
| ☐ Done! | | Make the Admissions deposit | Check with your program for deposit due date. |
| ☐ Done! | ☐ Not required | Complete the Financial Aid Response Form and process your loans (pp. 13-15). | Summer, before July 1, 2011 |
| ☐ Done! | ☐ Not required | If you are a first time borrower, complete additional steps (pp. 16-18) | Summer, before July 1, 2011 |
| ☐ Done! | ☐ Not required | Set up TMS payment plan, Direct PLUS Loan, and/or private loan to cover remainder of costs. | Summer, before July 1, 2011 |
| ☐ Done! | | Report external scholarships (p. 13) | As you are notified of them. |

# Determining Eligibility

The primary purpose of financial aid is to provide resources for students who demonstrate financial need. The formula for determining financial need is simple:

**Cost of Attendance**
**– Expected Family Contribution**
**Demonstrated Financial Need**

## Cost of Attendance

Each year Lewis & Clark estimates the typical cost associated with enrollment. Our calculations take into consideration:

- Tuition & Fees
- Living Expenses
- Books & Supplies
- Transportation
- Personal Expenses

The sum of these typical expenses is called the cost of attendance and is used in the formula listed above. The cost of attendance used to determine your financial aid award is listed on the bottom section of your financial aid notification letter. It is important to realize that the figures used in determining the cost of attendance are estimates which reflect the typical costs most students have during a year at Lewis & Clark.

For more information about how we determine your eligibility for financial aid, go to www.lclark.edu/offices/student_financial_services/

## Expected Family Contribution

The Expected Family Contribution figure is calculated from information you provide on the financial aid applications you submit. The expected family contribution for Graduate students is based on the information provided on the FAFSA. It is important to note that the Expected Family Contribution is primarily a tool to assess aid eligibility and is not necessarily the amount you will pay for a year in college.

## Demonstrated Financial Need

In working to meet the student's demonstrated financial need, we take into consideration all financial aid – including merit-based aid. Students who do not demonstrate financial need or those who receive merit-based awards in excess of their demonstrated financial need are not eligible for funding from need-based programs.

## General Eligibility Information

To receive financial assistance from Lewis & Clark, an individual must be admitted as a degree-seeking student to a College program. In addition, students must meet the following criteria in order to receive federal financial aid:

## Determining Eligibility

- Be a U.S. citizen or eligible non-resident
- Make satisfactory academic progress toward a degree
- Enroll at least half-time each semester
- Not be in default on any prior federal student loan
- Not owe an overpayment on a federal grant or loan program

## Statement of Rights and Responsibilities

***Financial aid recipients have the right to know the following:***

- What financial aid programs are available to Lewis & Clark students and the priority application deadlines to be considered for this assistance.
- The method used to determine financial need.
- The appeal procedure regarding financial aid issues.
- How and when financial aid will be disbursed.
- How Lewis & Clark determines a student is making satisfactory academic progress for the purpose of remaining eligible to receive financial aid and what happens if standards are not met.
- How the student employment program is administered at Lewis & Clark including how and when the student will be paid.
- What portion of the financial aid offered is in the form of loan(s) and must be repaid.
- Borrowers have the right to know the interest rate, the total amount that must be repaid, the repayment procedures as well as the length of the repayment period and when it begins.
- The policies for refund of charges and return of financial aid funds in the case of complete withdrawal from the College.
- The College reserves the right to adjust financial aid awards if federal and/or state funding for aid programs falls short of anticipated levels.

***Financial aid recipients have the following responsibilities:***

- Maintain at least half-time student status.
- Remain in Good Academic Standing as described in the College catalog and monitored by the Registrar.
- Make satisfactory academic progress toward your degree as defined in the satisfactory academic progress policy for financial aid.
- Notify Student Financial Services immediately of receipt of other assistance including external resources and other educational benefits for the academic year. Such assistance must be taken into consideration in determining eligibility for federal loan and work programs.
- Notify Student Financial Services of changes in marital or enrollment status which may result in a revision to eligibility for financial aid.
- Provide documents upon request to validate the information provided on the financial aid application. This is commonly referred to as "verification"

## Statement of Rights and Responsibilities

and provides confirmation that a student's eligibility for financial aid is being determined using accurate information.

- Secure a job and work the number of hours necessary to earn the amount of Federal Work-Study (FWS) offered if so desired. An offer of FWS is not a guarantee of employment.
- Complete the process for securing any loan funds offered if it is determined that the funds are needed. Repay loan funds received in accordance with the terms of the respective loan program.
- Pay, on time, all college charges not covered by financial aid.
- Reapply for financial aid each year by the priority filing date of March 1.

## Verification

Students may be asked to provide documentation to validate information provided on the FAFSA through a process called verification. A number of FAFSAs are randomly selected for verification by the federal FAFSA processing center. The College may also require verification prior to consideration of special circumstances or if it is determined necessary to resolve conflicting information discovered in reviewing the FAFSA data. Students who are selected for verification must submit signed copies of student and/or spouse's federal tax returns, W-2 forms, and a completed verification worksheet directly to the Office of Student Financial Services. The verification worksheet is available on our website **www.lclark.edu/offices/student_financial_services/forms/** under the "Forms" link. Students are encouraged to respond to any request for verification documents promptly. Failure to supply the requested forms in a timely manner will significantly delay the processing of financial aid and can result in the cancellation of aid.

## Revisions

Should the information used to determine eligibility for financial aid change, a revision to the financial aid award may be necessary. A revised award notification, which supersedes any previous award notification received by the student, will then be issued. Carefully review any revised award notification to determine if additional action is necessary to secure funding. Changes in awards are subject to availability of funding. Please note that financial aid revisions can occur any time new information is provided to Student Financial Services, even after funds have been disbursed. Examples of situations that may prompt a financial aid award revision and should promptly be reported to Student Financial Services are:

**Change in Enrollment Status -** If a student changes programs or drops below half-time enrollment, eligibility for aid will be reviewed. Students must be enrolled at least half-time to be considered for Federal Direct, Federal Perkins and Federal Direct Graduate PLUS Loan funds.

**Receipt of Additional Assistance including External Resources -** Aid received from sources inside or outside Lewis & Clark such as scholarships, loans, tuition waivers, or educational benefits can impact a student's eligibility for other aid programs. In most cases, receipt of such additional assistance will reduce a student's Federal Direct Graduate PLUS loan eligibility. However, in some cases, the College will be required to reduce the amount of federal need-based aid offered so the total aid does not exceed the demonstrated financial need. In this situation, the College will reduce the need-based federal aid offered by the amount of the external resources(s) in the following order: Federal Perkins Loan, Federal Direct subsidized loan, and Federal Work-Study.

**Verification Changes -** The College is required to make corrections to inaccurate information discovered through the verification process and to use the verified information in determining a student's eligibility for financial aid. Significant corrections to a student's original information may cause a change in eligibility and result in a revised award notification.

**Student Financial Changes –** If a student updates or corrects information provided on the FAFSA, it is possible that a financial aid award revision will be necessary. Students may also request that family emergencies such as involuntary job loss be reviewed to determine if a financial aid award can be revised.

# Revisions

## Renewal of Financial Aid

Financial aid is awarded on an annual basis. Students must reapply each spring for assistance in the upcoming academic year and are encouraged to complete the application process no later than March 1 for priority consideration. At Lewis & Clark, summer is the first semester of the new academic year for financial aid purposes. Continuing students who wish to be considered for need-based financial aid and/or federal student loans must file a FAFSA with the U.S. Department of Education at www.fafsa.gov. Students receiving merit-based scholarships should take note of cumulative grade point average (GPA) requirements for renewal of funds.

# Aid Renewal

**FAFSA:**
**www.fafsa.gov**

# Student Account Information

## Estimating Costs

Please use the worksheet titled "Estimating College Costs" on-line at **www.lclark.edu/offices/student_financial_services/forms/** to determine the amount of the educational expenses to be paid by the student or the expected credit balance to help with living expenses and/or books. Simply subtract anticipated financial aid from estimated direct costs to determine the balance due or anticipated credit balance. Federal Work-Study (FWS) is disbursed directly to the student in the form of a paycheck based on the number of hours worked each month and should not be considered anticipated financial aid when settling the student account.

*For further information regarding account statements, payment plans, and what it means to settle a student account, please visit the Student and Departmental Account Services website (www.lclark.edu/offices/account_services/).*

## Student Account and Billing Statement

Student and Departmental Account Services produces statements itemizing the activity on student accounts. Fall semester statements are available in July and spring semester statements are available in November. By each semester's due date, student accounts should be settled and the account balance brought to zero by making the appropriate payments and/or fully processing sufficient financial aid funds.

To assist students in meeting their portion of the educational costs, Lewis & Clark partners with Tuition Management Systems (TMS) to offer a monthly payment plan. This plan is designed to divide the cost the fall and spring semesters into 10 interest-free installments. There is no monthly payment plan for summer expenses.

**Summer aid cannot be posted to student accounts prior to June 1st. Therefore, financial aid refunds will not be released until the Friday following June 1. Please plan accordingly.**

## Disbursing Financial Aid

Financial aid will be applied to student accounts and used to address charges incurred, such as tuition and fees. Financial aid funds cannot be applied until the appropriate paperwork has been completed and the funds are received. Scholarship and loan funds are disbursed evenly among the semesters of enrollment each academic year. Students enrolled in summer, fall, and spring semesters will see their financial aid disbursed one-third for summer, one-third for fall, and one-third for spring. Student enrolled in the fall and spring semesters will see half of their funds disbursed in the fall and the other half disbursed in the spring.

***Note:*** Scholarships and loans are disbursed evenly among the semesters of enrollment. However, your tuition charges will vary from semester to semester depending on your course load. **Plan ahead for this and budget carefully.**

## Credit Balance Refunds

Aid applied to a student account which exceeds the amount a student has been charged may be refunded to the student. Refunds will be processed after the first day of classes in each term and only when a credit balance actually exists on a student account. Refunds must be used to cover education-related expenses such as off-campus living expenses, transportation and/or books and supplies.

***Note:*** *Please be aware the school may not apply federal student aid funds toward fines and miscellaneous fees assessed to student accounts without the student's written authorization. For this reason, even after you receive a credit balance refund of federal student aid funds, you may still have outstanding charges on your student account.*

# Student Account Information

**For more information regarding credit balances go.lclark.edu/refunds**

## Satisfactory Academic Progress Policy

Students are required to maintain satisfactory academic progress and remain in good academic standing to retain eligibility for federal and institutional financial assistance. Students are required to maintain a minimum cumulative GPA of 2.0 and complete credits at a rate which will allow completion of degree requirements within the number of semesters allowed for financial aid. Compliance with this policy will be monitored annually. Students who have not met the Satisfactory Academic Progress requirements will be invited to submit a petition letter requesting reinstatement of their financial aid eligibility. The petition letter should explain the reasons for failing to meet the criteria as well as the steps the student has taken or will take to meet the terms of the Satisfactory Academic Progress policy. Students will also be required to submit an academic plan that has been signed by their adviser. Based on a review of the petition letter and academic plan, a student may be offered a probationary period of financial aid eligibility. If a student has been granted a probationary period of aid eligibility and does not meet the standards required by the end of the probationary period, the student will be ineligible for further federal or institutional financial aid until he or she meets the terms of the Satisfactory Academic Progress policy.

## Withdrawal Policy

Registered students who completely withdraw from all classes after the start of the semester may be eligible for a recalculation of College charges in accordance with College policy. Students must initiate formal withdrawal in the Graduate Registrar's Office in order for this refund calculation to occur. Please refer to the College catalog for specific information regarding withdrawal

# Terms and Conditions

For further information on the Satisfactory Academic Progress policy, visit www.lclark.edu/offices/student_financial_services/. Click on Graduate Students then Financial Aid Policies.

## Terms and Conditions

policies and procedures. Separate calculations will be done to determine how much institutional and federal aid a student is eligible to retain in light of the withdrawal. Please contact Student Financial Services for additional information on the impact withdrawing from the College will have on financial aid eligibility.

***Note:*** Please refer to the Student Financial Services website (www.lclark.edu/offices/student_financial_services/) for important information on financial aid policies including:

- Where to get important information
- Release of information in your financial aid records

## Sources of Assistance

The Graduate School Admissions Committee offers a limited number of scholarships to incoming students. All students who apply for admission and file a FAFSA will be considered for the maximum loans and scholarships available. Program application materials may be used to select scholarship recipients unless otherwise noted. Questions about the process, the amount of the scholarship, or reconsideration, should be directed to the Graduate School Admissions Office.

### Counseling Psychology Scholarships

Contact the Counseling Psychology department office for scholarship application forms and current deadlines and information.

**Diversity Scholarship Fund**

Awarded to a continuing student who is a member of a currently or historically under-represented racial or ethnic group, or individuals who have demonstrated significant commitment to serving racially or ethnically diverse populations.

**Viola M. And James C. Gale Scholarship**

Awarded to a continuing student based on financial need, personal qualities and academic achievement.

**Hearst Foundation Scholarship**

Awarded to a continuing student who is a member of a currently or historically under-represented racial or ethnic group, or individuals who have demonstrated significant commitment to serving racially or ethnically diverse populations.

**Gloria M. Lopez-Davis Scholarship**

Established by Gloria M. Lopez-Davis, the scholarship is awarded to a current student in good standing in the School Psychology program who is a single parent or a student presently experiencing financial hardship.

## School Counseling Scholarships

The School Counseling program offers several scholarships of varying amounts to individuals who are from ethnic minority background and/or have demonstrated significant commitment to serving diverse populations. Facility in a second language is desirable and financial need is considered. Students admitted to the program are invited to apply.

## Teacher Education: M.A.T. Preservice Scholarships

Scholarships for new M.A.T. preservice students do not require separate application. Faculty will review admissions applications and recommend applicants for specific scholarships. Financial need as determined by a student's FAFSA information will be considered when awarding scholarships.

**The Donna C. Dermond Scholarship**

Awarded annually to a new or continuing student based on financial need and personal qualities.

**Far West Fibers, Inc. Math/Science Scholarship**

Awarded to a student with a demonstrated commitment to serving low income, recently immigrated, Spanish-speaking communities in the U.S. and is fluent in both English and Spanish who intends to teach Math or Science at the Middle or High School level.

**Helen E. Holt Scholarship**

Awarded to a new student who demonstrates an intention to serve diverse student populations, possesses a strong academic background and shows potential as a future teacher.

**Kurkinen Scholarship**

Awarded to a new student who is returning to pursue their degree after a lengthy hiatus.

**Mary Stuart Rogers Scholarship**

This scholarship is awarded to new students based on financial need, academic achievement, and personal qualities.

**Carol D. Dimich Memorial Scholarship**

Awarded annually to a currently enrolled nontraditional student.

**Partnership for Diversity Scholarship**

Awarded to two Early Childhood/Elementary program students. Individuals who are members of a currently or historically under-represented racial or ethnic group, or individuals who have demonstrated significant commitment to serving racially or ethnically diverse student populations are eligible to be considered.

**Teacher Education Diversity Scholarships**

Awarded to new students who are from ethnic minority backgrounds and/or who have demonstrated significant commitment to serving diverse student populations.

# Sources of Assistance

For more information on the Federal TEACH Grant and the application process, visit www.lclark.edu/offices/student_financial_services/teach_grant/

## Federal TEACH Grant

The Federal TEACH Grant provides up to $4000 per year for students intending to teach in teacher shortage fields (Math, Science, Foreign Language, Bilingual education, English language acquisition, Special education, Reading Specialist) at low income schools. Upon accepting a Federal TEACH Grant, students incur a service obligation to teach full-time for 4 years in a teacher shortage field at a low-income school. Students who fail to fulfill their service obligation will see their Federal TEACH Grant converted to a Federal Unsubsidized Direct loan with interest accrued from the point the grant was initially disbursed.

Preservice MAT students in the Math, Science, and Foreign Language cohorts as well as inservice MAT/MEd students in ESOL, Math, and Special Education are eligible to apply for the Federal TEACH Grant. Students in other cohorts whose career plan would allow them to fulfill the required service obligation may petition to participate.

## Tuition Remission

Tuition Remission is a benefit of employment extended to eligible Lewis & Clark employees, their dependents and spouses. Application for this benefit is made through the Office of the Provost. The amount of Tuition Remission a student will receive in a given academic year must be taken into consideration when determining a student's eligibility for federal and state aid programs.

# Miscellaneous Resources

## Miscellaneous Resources

External Resources are funds awarded by an organization other than Lewis & Clark and include scholarships awarded by high schools, religious, civic, or other organizations; state and federally funded scholarships or grants not listed in this guide, or tuition benefits received from an employer. Students must notify Student Financial Services of any external resource(s) they will receive in a given academic year regardless of the amount using the 2011-12 External Resources form found on the web site under the "Forms" link.

Inform donors to send scholarship payments directly to Student Financial Services. It is College policy to divide scholarship funds equally between the fall and spring semesters. Scholarship donors may request a different distribution of the student's funds by providing written instructions to Student Financial Services with the scholarship payment.

In most cases, receipt of external funding will result in a dollar-for-dollar decrease in the student's Federal Direct Graduate PLUS or private loan eligibility. However, in some cases, revisions will include reductions in need-based

federal loans. College scholarships will be reduced only if the total amount of external resource(s) and College aid exceeds the total cost of attendance budget used to determine eligibility for financial aid.

### Taxability of Scholarships and Grants

Scholarships and grants received in a calendar year in excess of tuition and books/supplies for that calendar year are subject to federal income tax. The College is not responsible for notifying students of the taxable amounts of grants and scholarships. Student Financial Services cannot serve as a tax consultant or adviser. Detailed information concerning the taxability of scholarships and grants can be found in IRS Publication 970 Tax Benefits for Education, on www.irs.gov, or by consulting a personal tax adviser.

## Miscellaneous Resources

## Work Opportunities

### Work Opportunities

Most graduate students find their busy schedules incompatible with working part-time on campus. However, interested students may contact the Student Financial Services Office for information on eligibility for Federal Work Study. The Federal Work-Study (FWS) program provides employment opportunities for students who demonstrate financial need.

For more information on the Federal Work-Study program, please visit http://www.lclark.edu/offices/human_resources/jobs/students

## Loan Programs

### Federal Perkins Loan

- Fixed 5% interest rate loan for students demonstrating exceptional financial need.
- Priority is given to students who file a valid FAFSA prior to March 1.
- No loan fees are charged and no interest accrues on the principal while students are enrolled at least half time.
- Repayment begins nine months after a borrower graduates or drops below half-time attendance.
- Amount based on demonstrated financial need and availability of funding.
- Students must complete a promissory note and supplemental application materials to secure this funding.

***Note:*** *Students who decline the Federal Perkins Loan or fail to complete the necessary paperwork to secure these funds within a reasonable time frame will have their Federal Perkins Loan canceled and will not be able to request reinstatement of these funds at a later date.*

**To Process and Secure Funding:**
**Go to www.lclark.edu/offices/student_financial_services/. Click on "Graduate Students," then "Securing Your Aid" and follow the instructions.**

# Loan Programs

**Important information about Federal Direct Loans:**

**For 2011-2012, all first time borrowers will be required to complete a Federal Direct Loan Master Promissory Note and Entrance Counseling to receive Federal Direct Loan funding.**

## William D. Ford Federal Direct Loan Program

- Federal Direct Loans are available regardless of demonstrated financial need.
- Repayment begins six months after a borrower graduates or drops below half-time enrollment.
- Standard repayment period is ten years, although extended repayment options are available.
- Federal Direct Loans borrowed for a two-semester academic year must be disbursed in two equal disbursements. The first half will be disbursed to the school at the beginning of the fall semester and the second half will be disbursed at beginning of the spring semester. Loans borrowed for a three-semester academic year will be disbursed one-third at the beginning of each semester.
- Loan origination and interest rebate are calculated on a percentage of gross loan amount. Every loan disbursement will be reduced by the net loan fee. Please be aware of loan fees when completing the "Estimated College Costs" worksheet.

**Net effect on disbursement as follows:**

| | |
|---|---|
| - 1.0% | Loan Origination Fee |
| + .5% | Interest Rebate |
| **.5%** | **Net Loan Fee** |

- **Direct subsidized loans** are awarded to students who demonstrate financial need. No interest is charged while a student is in school at least half-time, during the grace period and during deferment periods. Direct subsidized loans for graduate students have a fixed interest rate of 6.8%.
- **Direct unsubsidized loans** are awarded to students who do not demonstrate financial need or are receiving assistance through other sources to meet demonstrated their financial need. The borrower is responsible for the interest that begins accruing on the Direct unsubsidized loan as soon as it is disbursed. Interest may be paid during periods of enrollment or deferred until the borrower enters repayment. At repayment, accrued interest will be capitalized and added to the principal amount of the loan so that interest will accrue on an increased principal amount during repayment. Direct unsubsidized loans have a fixed interest rate of 6.8%.
- Graduate-level students may borrow up to $20,500 per academic year through the Federal Direct Loan Program. Up to $8500 of this amount per year may be in the subsidized loan program.

## Federal Direct PLUS Loan for Graduate Students

- The Federal Direct Graduate PLUS Loan program allows creditworthy students to borrow the difference between the cost of attendance and the financial assistance that the student will receive.
- You may borrow less than the maximum amount shown on your award notification.
- Interest rate on Federal Direct Graduate PLUS Loans borrowed on or after July 1, 2006 is fixed at 7.9%.
- The loan origination and interest rebate are calculated on a percentage of gross loan amount. Every loan disbursement will be reduced by the net loan fee. Please be aware of the loan fees when completing the "Estimated Collge Costs" worksheet.

**Net effect on disbursement as follows:**

| | |
|---|---|
| - 4.0% | Loan Origination Fee |
| +1.5% | Interest Rebate |
| **2.5%** | **Net Loan Fee** |

***Note:*** *There is no grace period for this loan. Borrowers may need to request an in-school deferment so payments are not required while in school. Borrowers may also need to request a deferment or forbearance for a period of time after graduation if they are not able to immediately begin repayment on their loan. This loan is more expensive than the other federal loans. Students should access the full amount of their Federal Direct Subsidized and Unsubsidized Loans before borrowing any of this loan.*

## Private Education Loan

- Private education loans can be used to cover educational expenses not already covered by federal student loans or any other source of aid.
- Some private lenders will approve loans for students in non-degree programs or students enrolled less than half-time.
- Approval is based on an individual's creditworthiness.
- Students who do not meet a lender's credit qualifications may apply with a creditworthy co-signer.
- Interest rates, grace periods, repayment options and fees vary considerably from lender to lender.
- Students are encouraged to maximize borrowing under federal education loan programs before pursuing private education loan funding.

**To Process and Secure Funding:**
**Go to www.lclark.edu/offices/student_financial_services/. Click on "Graduate Students," then "Securing Your Aid" and follow the instructions.**

# College Contact Information

### Student and Departmental Account Services

Phone: 503-768-7829
Fax: 503-768-7908
Email: accountservices@lclark.edu
Website: www.lclark.edu/offices/account_services/

### Graduate School Admissions Office

Phone: 503-768-6200
fax 503-768-6205
Email: gseadmit@lclark.edu
Website: www.lclark.edu/graduate/offices/admissions/

### Registrar's Office

Phone: 503-768-6030
fax 503-768-6035
Email: gradreg@lclark.edu
Website: www.lclark.edu/graduate/offices/registrar/

### Human Resources — Student Employment

Phone: 503-768-6266
Fax: 503-768-6233
Email: stuemp@lclark.edu
Website: www.lclark.edu/offices/human_resources/jobs/students

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