



2011-12

Lewis & Clark College GPS: Guide to Pioneer Success

Begin your academic life at Lewis & Clark on the right foot.
Use this guide for a successful transition.

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Summer Checklist



Please note that some of the steps below will depend on your transfer credits. If you have questions, see the Department Contact Information section on page 12 for the list of offices that can help you.

By May 27

- Create a Lewis & Clark e-mail account. *See below.*
- If applicable, complete the Quantitative Reasoning Proficiency Exam. *Go to page 8.*
- Submit emergency contact information. *See below.*

June 1

- Register for your courses. *Go to page 4.*

By June 16

- If applicable, submit the Exploration and Discovery (Core 106) Section Preference Form. *Go to page 7.*
- Complete the Advising Questionnaire. *See below.*
- Complete the Academic Integrity Policy tutorial. *Go to page 7.*

By August 15

- If applicable, complete the Spanish, French, or German online placement exam. *Go to page 8.*

Creating Your Lewis & Clark E-mail Account

All members of the Lewis & Clark community need to have a Lewis & Clark e-mail account. You will find that your account is your key to communication with your professors and advisors and to many resources and activities on campus. For example, it will allow you to access WebAdvisor, the website you'll use to register for classes.

Please allow at least 48 hours after creating your Lewis & Clark e-mail before accessing WebAdvisor for the first time. Once created you can access your e-mail account through **webmail.lclark.edu**. Be sure to check your new account frequently. We will send you important e-mail on a regular basis throughout the summer.

Create your account at **go.lclark.edu/create_account**.

Submitting Emergency Contact Information

It is critical that we have accurate contact information for you and your family in the event of an emergency. We recognize that you may have concerns about your privacy. The information you provide will be held in a limited-access, password-protected portion of Lewis & Clark's database and used only in compliance with the institution's policies and procedures.

Submit your emergency contact information at **webadvisor.lclark.edu**. For more information on using WebAdvisor, see page 4.

Completing the Advising Questionnaire

In most cases, your assigned advisor will be the chair of the department representing a discipline in which you have expressed an interest. The information you provide on the Advising Questionnaire will inform your advisor of your academic interests.

May 16, 2011

Dear New Student:

Congratulations on your decision to join the Lewis & Clark College community. We are delighted with your choice. This is an important time, when you are likely to feel both excited about preparing for life as a Lewis & Clark Pioneer and anxious about successfully completing your current endeavors. We recognize that the next few months may prove a bit challenging. With that in mind, we designed the GPS to help you make the transition. It explains the registration process, provides a framework for your decision making, and lays out your upcoming enrollment responsibilities. I hope it will answer many of your questions and prepare you well for your first semester at Lewis & Clark College.

We recognize that as a transfer student you have already had the “first time” college experience. We also know that at Lewis & Clark we probably do things a bit differently than your previous institution did. So, while some of what we cover in this booklet and in our upcoming New Student Orientation program may be familiar to you, we hope you will engage in these processes and understand all the benefits of becoming a Lewis & Clark student. Take advantage of the opportunities that lay before you to grow and explore. At Lewis & Clark, you’ll find talented faculty, dedicated staff, and enthusiastic students who are eager to join you.

I trust that Lewis & Clark will be all that you hope for and eagerly anticipate your arrival on Wednesday, August 24, for New Student Orientation.

Best,

A handwritten signature in black ink that reads "Sandi Bottemiller". The signature is written in a cursive style with a large, looping initial "S".

Sandi Bottemiller
Director of Housing and Orientation

Registration Basics

Below you'll find information on how to find and register for courses using WebAdvisor and what to consider when selecting courses. On page 7, you'll find information on Exploration and Discovery—who has to take it, and how to submit your preferences.

It's important that you register for your classes on June 1 or as soon thereafter as your Admitted Student Reply Form and enrollment deposit are received by Lewis & Clark. This will ensure that you have the broadest range of course options available to you.

Before beginning the registration processes below, be sure you have requested to have your college transcript(s), your final high school transcript, and all AP and IB scores (if applicable) submitted to the Office of Admissions or the Office of the Registrar, whichever is the appropriate office.

Frequently Asked Questions (FAQs)

What is Exploration and Discovery (Core 106 and 107)? Do I have to take it?

See page 7 for a description of our core curriculum program, Exploration and Discovery, and an explanation of who has to take it.

What if I'm not able to register on June 1?

You will still be able to register online (for all courses except Exploration and Discovery) using WebAdvisor until August 13. After that date, you can contact the Office of the Registrar to register for your courses. Keep in mind, though, that you don't want to put off registering. The later you register, the less likely you are to get the courses you want to take.

Why am I unable to register for courses that have FY1 in the section column?

These sections are generally targeted for first-year students. However, a certain number of spaces have been reserved for transfer students. If you would like to enroll in one of these courses, notify the transfer coordinator in the Office of the Registrar, Cheryl Ronnigen, at cer@lclark.edu. She will register you in the course if spaces for transfer students are available.

Who can help me if I'm having problems registering?

The Office of the Registrar is open during the summer on weekdays from 8:30 a.m. to 4 p.m. Call them at 503-768-7335 if you have technical difficulties.

What if I change my mind about the courses I want to take?

You can change your courses online until August 13*. If you decide to change your classes after meeting with your academic advisor on Thursday, August 25, it is important to do so in person at the Office of the Registrar on Thursday before 5 p.m. (After 5 p.m., first-year students begin registering for their courses.) Once classes begin on Monday, August 29, you'll be able to add or drop courses using a different process until September 10.

*If you are taking Exploration and Discovery, there are special rules for if and how you can change your section; please visit go.lclark.edu/exploration_and_discovery/faqs for details on that process.

Finding Courses With WebAdvisor

The instructions below will guide you through how to use WebAdvisor to search for and save classes before registering. Remember, before you can use WebAdvisor, you will need a Lewis & Clark e-mail account. Please allow at least 48 hours after creating your Lewis & Clark e-mail account before accessing WebAdvisor for the first time. Visit go.lclark.edu/college/webadvisor/video for a step-by-step video of the process.

Instructions

1. Visit go.lclark.edu/college_registrar.
2. Select WebAdvisor from the sidebar at the right
3. Log in using your Lewis & Clark user name and password. Your user name is the first part of your e-mail address, up to the @. (For example, if your e-mail address is *smith@lclark.edu*, then your user name is *smith*.) If you are unsure about your password, you can reset it at go.lclark.edu/information_technology/account_reset.
4. Click Students.
5. Under Registration, select Register for Sections.
6. Choose Search and Register for Sections.
7. From the Term drop-down menu, select CAS-Fall 2011.
8. To search for courses in a particular subject area, simply enter the name of the subject and click Submit. (You may search the offerings of up to five subjects at once, but it is not necessary to fill the entire search form.) You can also narrow your search by choosing criteria from other drop down menus such as course Level.
9. To learn more about a particular course, click on its orange section name and title. An information window will pop up. If the course interests you, be sure to check if there are any prerequisites or restrictions.
10. Once you find a course listing that intrigues you, place it in your Preferred Sections list by checking the box next to the section name and title and clicking Submit. This list is like a shopping cart. When it comes time to register, you can return to this list to easily complete your registration. (You can remove a section from this list at any time by using the Action drop down menu next to the course you wish to remove.)
11. Continue looking for courses to add to your Preferred Sections list by clicking on Search for Sections.
12. When you are done, log out of WebAdvisor.

Planning a Course Schedule

We've provided worksheets to help you plan your schedule on pages 15-17. You may complete these forms and bring them with you to campus in August for your meeting with your advisor if you wish. To use these forms, first list the courses from your Preferred Sections list on the First Semester Registration Plan worksheet. Then place the courses in the appropriate time block on the Academic Scheduling Worksheet to make sure that courses don't overlap or conflict.

Quick Tips for WebAdvisor and Registration

- Plan your schedule early!
- You can easily double-check that your registration was successful. From the Students menu, select Academic Profile, and then My Class Schedule. Then choose CAS-Fall 2011. (If you are taking Exploration and Discovery, your section will not be listed.)

Registering for Courses

When your registration appointment time arrives, log in to WebAdvisor. If you've already done the work of searching for courses and building a Preferred Sections list as outlined on page 4, most of your work is done. To complete your registration, follow these final steps.

Instructions

1. From the Students Menu, select Register for Sections.
2. Select Register for Previously Selected Sections to access your Preferred Sections list.
3. To register for just one course, use the Action drop-down menu next to the section you wish to register for and select Register. To register for all of the sections on your Preferred Sections list, use the Action drop-down menu for All Preferred Sections and select Register.
4. Scroll down and select Submit.
5. Check the Current Registrations area of the page. The classes that you registered for will appear here. Please note that if some classes are already filled, you may be asked if you wish to be placed on a wait list. If you are extremely interested in the class, you should place yourself on the wait list.
5. Log out.

Choosing Courses

If you would like some guidance on selecting courses, the following information may help you. You can find the official list of all courses offered this fall by visiting go.lclark.edu/college_registrar and selecting Course Schedule from the gray sidebar. For additional advice on the course selection process, contact Kristi Williams, associate director of academic advising, at 503-768-7193 or kristiw@lclark.edu.

Frequently Asked Questions

I've taken AP or IB classes and exams. How do they figure into my choice?

AP or IB exam credit may affect your placement in certain subject areas. See the Advanced Standing section of the *Lewis & Clark College Catalog* online for a subject-by-subject breakdown. This can be accessed at www.lclark.edu/college/catalog/pdf. Scroll down to Academic Information, click on Policies and Procedures, and then scroll down the fifth page of the PDF.

How many courses can/should I take this fall?

A full course load is three or four courses of 4 to 5 credits each. You can also take a 1-credit physical education/athletics or music performance course. You must be enrolled in 12 credit hours to be considered a full-time student. You need 128 credits to graduate, and 28 of the last 32 credits must come from Lewis & Clark. It is important to plan how many credits you will need to take each semester in order to meet this requirement. Your academic advisor or Kristi Williams in Academic Advising can assist you with this if you have questions.

What level of courses should first-year transfer students register for?

First-year transfer students generally register for 100- or 200-level courses that have an "F" or an "FY" before the section number (for example, ENG 201 F1). To see if a specific course has a prerequisite or to read a course description, click on the course listing on WebAdvisor.

What if I have a disability or learning difference?

Lewis & Clark College complies with all the provisions of the Americans with Disabilities Act. Dale Holloway, the interim director of student support services, is the person to contact over the summer regarding any kind of disability—learning, physical, or psychological. She can be reached by phone at 503-768-7156 or by e-mail at holloway@lclark.edu.

Course Ideas

I love everything international and can imagine living overseas someday. What course could I take to study another culture?

Art 152 History of East Asian Art: China
 History 112 Making Modern Japan
 International Affairs 100 Introduction to International Affairs
 Political Science 102 Introduction to Comparative Politics
 Religious Studies 273 Islamic Origins
 Russian 290 Russian Literature in Translation

I know that religious beliefs and cultural traditions play an important role in history and in the world today. What course should I take to learn more about these beliefs?

Philosophy 201 Philosophy of Religion
 Religious Studies 254 Religion in Modern America, 1865 to Present

I want to understand more about the causes of human behavior. How can I learn what makes people tick?

Psychology 100 Introduction to Psychology
 Rhetoric and Media Studies 270 Interpersonal Media
 Sociology/Anthropology 100 Introduction to Sociology
 Sociology/Anthropology 110 Introduction to Anthropology

I always want to know why—why things happen the way they do, why the world is organized the way it is. What do you suggest?

Classical Studies 200 Introduction to Classical Studies
 Economics 100 Introduction to Economics

I'm interested in science but don't want to major in it. What courses are available?

Biology 100 Perspectives in Biology
 Physics 105 Astronomy
 Physics 110 Great Ideas in Physics

I love listening to music! I love museums! Can you suggest a class for me?

Art 101 or Art 111 History of Western Art
 Art 152 History of East Asian Art: China
 Music 104 Sound and Sense: Understanding Music

I love reading! What would be a good course for me?

English: Any 100-level course or 200-level course with "F" in the section number
 French 230 French Literature in Translation
 Japanese 290 Topics in Japanese Literature in Translation
 Russian 290 Topics in Russian Literature and Culture in Translation

I'm considering a major in studio art. What should I start with?

Art 102 Two-Dimensional Foundations
 Art 103 Three-Dimensional Foundations
 Any of the 100-level studio art classes

I like thinking about big questions: What is truth, virtue, beauty? What is the relationship between justice and the law?

Philosophy 102 Introduction to Philosophy
 Philosophy 103 Ethics

I want to learn how to think! Is there a class for that?

Yes! Every course at Lewis & Clark teaches critical thinking skills.

I want to be engaged in a creative activity. Where do I start?

Art: Studio art classes
 Theatre 108 Contemporary Dance Forms
 Theatre 113 Acting I

Completing the Exploration and Discovery Preference Form

Exploration and Discovery is our innovative, two-semester program designed to introduce you to significant ideas and works in the tradition of the liberal arts. It will help you develop the college-level skills necessary to succeed at Lewis & Clark and beyond.

Transfer students with fewer than 16 semester credits must take Exploration and Discovery in their first year at Lewis & Clark.

Transfer students with 16 to 28 semester credits, of which 3 or more credits are from an approved writing-intensive course, must take either Core 106 (fall) or Core 107 (spring). For students who have not received such transferable credit, both Core 106 and 107 are required.

Students who transfer with more than 28 semester credits must satisfy the Core 106 and 107 requirement by either transferring approved writing-intensive courses or by taking two courses from the approved writing-intensive course list.

There are many sections of Exploration and Discovery. Although all fall sections use common texts, each section is unique, charting its own theme with additional materials. You can indicate five preferences out of these choices for your Exploration and Discovery section. We encourage you take an active role in the selection process by using the Exploration and Discovery website to review the section descriptions and learn about the faculty teaching them.

Please note that most Exploration and Discovery sections meet Monday, Wednesday, and Friday from 1:50 to 2:50 p.m., with the exception of seven morning sections. You will be notified which section you have been assigned around August 1.

Instructions

1. Visit go.lclark.edu/exploration_and_discovery/course_sections for information about the sections of Exploration and Discovery and the faculty who teach them.
2. When you have determined the top five sections you prefer, visit go.lclark.edu/exploration_and_discovery/registration.
3. Complete and submit your Exploration and Discovery Section Preference Form.

Taking the Academic Integrity Tutorial

Lewis & Clark believes that each member of the community is responsible for the integrity of his or her individual academic performance. In addition, because each act of dishonesty harms the entire community, all individuals—students, faculty, and staff members alike—are responsible for encouraging the integrity of others by their own example, by confronting individuals they observe committing dishonest acts, and/or by discussing such actions with a faculty member or academic dean, who will respect the confidentiality of such discussions. For more information about the Lewis & Clark's Academic Integrity Policy and procedures, consult the college catalog or contact the Dean of Students or the Office of the Dean of the College.

Instructions

It is important for all Lewis & Clark students to understand what constitutes academic dishonesty. By June 16, please visit go.lclark.edu/college/academic/integrity. Review the Academic Integrity Policy and complete the Academic Integrity Tutorial.

Academic Preparation

Taking the Foreign Language Placement Exams

You must complete one of the foreign language placement exams unless one of the following exemption criteria applies to you:

- You have fulfilled the foreign language requirement by receiving a 4 or 5 on the AP language or literature exam or a score of 5, 6, or 7 on the IB higher level examinations.
- You have never studied a foreign language before.
- You have studied a language at the college level and your credits have transferred to Lewis & Clark. In this case you may continue with the next course in the sequence you began elsewhere.

If you are taking the Spanish, French, or German foreign language exam, you must do so online by August 15. The addresses are www.lclark.edu/~spt for the Spanish exam, www.lclark.edu/~fpt for the French exam, and go.lclark.edu/college/german/placement for the German exam. For details, instructions and the most current information regarding these tests please visit go.lclark.edu/foreign/languages/placement/exams.

All other foreign language placement exams (Chinese, Japanese, Russian, Latin, and Classical Greek) will be administered during New Student Orientation. You do not need to register for these exams.

Taking the Quantitative Reasoning Proficiency Exam

Certain courses require students to prove proficiency in mathematics as a prerequisite. Taking the Quantitative Reasoning Proficiency Exam is one way to do this. If one of the following situations applies to you, it will also be accepted as proof of proficiency:

- Your SAT I Math score of 630 or higher or ACT Math score of 30 or higher has been recorded with the Office of the Registrar. (To find your recorded test scores, go to WebAdvisor and under Academic Profile, select Test Summary.)
- Your grade of B or higher in a high school calculus course has been received by the Office of Admissions on an official transcript. (Please ask the Office of the Registrar to get your transcript from Admissions.)
- Your AP score of 4 or higher in calculus, statistics, or computer science has been recorded by the Office of the Registrar. (To confirm that your scores have been recorded, go to WebAdvisor and under Academic Profile, select Transcript.)
- Your IB score of 5 or higher in mathematics has been recorded by the Office of the Registrar. (To confirm that your scores have been recorded, go to WebAdvisor and under Academic Profile, select Transcript.)

If you do not qualify for any of these exemptions and you want to register for a course that requires proof of mathematics proficiency, you will need to take the Quantitative Reasoning Proficiency Exam at least 48 hours prior to registration.

The Quantitative Reasoning Proficiency Exam also serves as a placement test for math courses numbered 115 (precalculus) or higher. You should take exam for placement in these courses unless you have an AP score of 4 or higher in calculus or an IB score of 5 or higher in mathematics. If you have such an AP or IB score, consult the Advanced Standing section of the catalog for placement.

Learn more about the Quantitative Reasoning Proficiency Exam and take it online at www.lclark.edu/~gradvice.

Taking the Music Theory and Aural Skills Exam

If you think you may choose to major or minor in music, you should take this exam during the fall semester of your first year. Information is available at go.lclark.edu/music/placement/exam. There will also be an information session on the Thursday morning of New Student Orientation.

Declaring Your Major

If you know what your major will be, you can declare it once you arrive at Lewis & Clark. The form is available on the Registrar's homepage: www.lclark.edu/college/offices/registrar. It requires your advisor's signature.

Academic Advising

During your time at Lewis & Clark, you'll have a number of faculty resources to draw on for guidance. Your faculty advisor will help you navigate your way through Lewis & Clark's curriculum and academic resources. While the responsibility for constructing a personal academic program ultimately belongs to you, faculty advisors can aid you as you explore new disciplines, plan for overseas travel, consider academic choices, and prepare for postgraduate opportunities.

Transfer students are generally initially assigned to the chair of the department of their likely major. This is because only the department chairs can determine which courses taken at other institutions can be applied to the Lewis & Clark major. However, after the initial meeting, students can change their advisors at any time.

New Student Orientation

We recognize that as a transfer student you have probably already participated in an orientation program elsewhere. But now that you're a Lewis & Clark student, we want to provide you with a variety of opportunities to engage in this community and to learn what it means to be a student of the liberal arts.

There are events organized specifically for transfer students during NSO, and we strongly encourage you to participate in these as well as in as many of the other NSO events as you can. You'll find valuable information and make important connections in the community by attending these general orientation activities. Accept our challenge and participate fully in the NSO experience.

We've provided an introduction to what you'll find at NSO below. Check go.lclark.edu/nso for updates over the summer and watch the mail for a more detailed schedule in mid-July. Please note that programming is subject to change.

Orientation Staff

NSO leaders are undergraduate students who have been selected and trained to assist you in your transition to Lewis & Clark. They are enthusiastic about the orientation process, so much so that they have volunteered their time to help you get started. You can expect to be contacted by your NSO leader during the summer. He or she will be able to answer any crucial questions or concerns you may have even before you arrive on the campus.

Orientation Schedule at a Glance

NSO runs from Wednesday, August 24, to Sunday, August 28. Residence halls open at 8 a.m. on August 25 and the first orientation session for students begins at 4 p.m., giving you nearly a day to move into your residence hall.

If you are an international student or TCK (Third Culture Kid), you are scheduled to arrive on Monday, August 22, and begin your specific orientation on Tuesday, August 23.

When you arrive on campus you'll receive a detailed NSO schedule. Until then, you can check go.lclark.edu/nso, where we'll update the schedule as it develops over the summer. Below we've listed the events we think will be of particular interest to you as a transfer student. You'll also receive a packet in mid-July with more information on NSO.

Monday, August 22

New international students arrive

Tuesday, August 23

Orientation begins for new international students and Third Culture Kids (TCK)

Wednesday, August 24

Airport, bus, and train pick-ups
Residence hall move-in
Campus identification cards
Campus tours
Advising preview
Transfer student dinner/faculty panel

Thursday, August 25

Academic fair
Transfer student advising
Final pre-term course registration opportunity
"Rules of the Road" – Policy Discussion
Opening convocation
Commuter student meeting
Residence hall floor meetings

Friday, August 26

"Lewis & Clark Community: My Unique Contribution"
Campus technology
Kick-off lecture for Exploration and Discovery*
First Exploration and Discovery class*
Course registration
Transfer student coffee
Residence hall activities
Midnight breakfast

Saturday, August 27

Day of service in the Portland community

Monday, August 29

Classes begin

*For transfer students taking Exploration and Discovery.

Resources

Department Contact Information

Academic Advising
503-768-7750
advising@lclark.edu
go.lclark.edu/college_advising

Athletic Department
503-768-7545
503-768-7058 Fax
sports@lclark.edu
www.lcpioneers.com

Campus Living
503-768-7123
503-768-7977 Fax
living@lclark.edu
go.lclark.edu/campus_living

Exploration and Discovery
503-768-7208
explore@lclark.edu
go.lclark.edu/exploration_and_discovery

Foreign Language Department
503-768-7434 Fax
forlang@lclark.edu
**www.lclark.edu/college/departments/
foreign_languages**

Health Service
503-768-7165
503-768-7167
health@lclark.edu
www.lclark.edu/offices/student_health_services

International Students and Scholars
503-768-7305
503-768-7301 Fax
iso@lclark.edu
go.lclark.edu/iss

Math Department
503-768-7560
503-768-7668
mathsci@lclark.edu
**www.lclark.edu/college/departments/
mathematical_sciences**

New Student Orientation
503-768-7182
503-768-7977 Fax
nso@lclark.edu
go.lclark.edu/nso

Registrar
503-768-7335
503-768-7333 Fax
reg@lclark.edu
go.lclark.edu/college_registrar

Student Support Services
503-768-7156
503-768-7197
access@lclark.edu
go.lclark.edu/student_support

Student and Departmental Accounts
503-768-7829
503-768-7908
accounts@lclark.edu
go.lclark.edu/student_accounts

Student Financial Services
503-768-7090
503-768-7074 Fax
sfs@lclark.edu
go.lclark.edu/sfs

Summer Mailing Schedule 2011

We expect to send the following materials to you on the dates specified below. Unless otherwise noted, items will be sent to your permanent home address. Many of the items will require your immediate attention. If you plan to be away from your home for an extended period of time between now and the end of July, be sure to provide the Office of Admissions with an address where you can receive mailings.

If you change your permanent address during the summer, please notify the Office of the Registrar at reg@lclark.edu. Put "New Student Address Change" in the subject line of your message.

Remember, in addition to the paper mailings, you will also receive periodic messages from Lewis & Clark through your Lewis & Clark e-mail account. Check it often!

May 27	Student health forms
June 6	Parents Preview invitation
July 8	Fall semester statement of account (e-mail notification)
July 11	New Student Orientation packet
July 15	Residence hall and roommate assignment

2011-12 Academic Calendar

To assist you in planning transportation to and from the campus for the year, we provide the following information. The residence halls remain open (at no additional cost) during fall, Thanksgiving, and spring breaks, but food service and shuttle services are not provided. After final exams, students may not remain in campus housing beyond the published closing times.

Fall Semester 2011

August 24	Residence halls open at 8 a.m.
August 24-28	New Student Orientation
August 24-25	Parents Preview
August 29	First day of classes
September 9	Last day to register or to add or drop a class
October 6-9	Fall break
October 12-November 4	Registration advising for spring 2012
November 7-17	Registration for spring 2012
November 24-27	Thanksgiving break
December 7	Last day of classes
December 8-9	Reading days
December 10, 12, 13, 14	Final exams
December 15	Residence halls close at 3 p.m.

Spring Semester 2012

January 15	Residence halls open at 9 a.m.
January 17	First day of classes
January 27	Last day to register or add or drop classes
March 5-April 3	Registration advising for fall 2012
April 3-12	Registration for fall 2012
March 24-April 1	Spring break
April 26	Last day of classes
April 27-28	Reading days
April 30-May 3	Final exams
May 4	Residence halls close at 3 p.m.

First Semester Registration Plan

1. My Exploration and Discovery section assignment: _____

Your assignment will be e-mailed to you around August 1, if applicable.
Remember all Exploration and Discovery sections meet on Mondays, Wednesdays, and Fridays.

2. List the courses you would like to take during fall semester from your Preferred Sections list on WebAdvisor, starting with department and course number and then title. You don't need to list your Exploration and Discovery course or the other course you've already registered to take.

3. To the right of your list, indicate (Note*) which courses fulfill a general education requirement (GE), which courses help you explore a possible major (MAJ), and which courses you want to take just because they sound interesting, exciting, or challenging (JB).

4. Place course titles in the appropriate time periods on the Academic Scheduling Worksheet on page 17 to make sure that courses don't overlap or conflict.

5. Remove this sheet and bring it with you to campus in August for your advising appointment with your faculty advisor.

Dept/Course#	Course Title	Period	Note*
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Course Times

Period	Day	Time
1	MWF	8:00-9:00
1/7	M-F	8:00-9:00
2	MWF	9:10-10:10
3	MWF	10:20-11:20
4	M-F	11:30-12:30
4/5	MW, WF, or TTh	11:30-1:00
5	M-F	1:40-2:40
6	MWF	1:50-2:50
7	TTh	8:00-9:30
8	TTh	9:40-11:10
9	TTh	1:50-3:20
10	M	3:00-4:30
	Th	3:30-5:00
11	T	3:30-5:00
	F	3:00-4:30

Academic Scheduling Worksheet

8a	MWF 8:00-9:00 1	TTh 8:00-9:30 7	1	7	1	M-F 8:00-9:00 1/7
9a	MWF 9:10-10:10 2		2		2	
10a		TTh 9:40-11:10 8		8		
11a	MWF 10:20-11:20 3		3		3	
12p	M-F 11:30-12:30 4	4	4	4	4	11:30-1:00 MW, WF, or TTh 4/5
1p	M-F 12:40-1:40 5	5	5	5	5	
2p	MWF 1:50-2:50 6	TTh 1:50-3:20 9	6	9	6	
3p	M 3:00-4:30 Th 3:30-5:00 10					T 3:30-5:00 F 3:00-4:30
4p		T 3:30-5:00 F 3:00-4:30 11		M 3:00-4:30 Th 3:30-5:00 10	11	
5p						