

Lewis & Clark College
HUMAN SUBJECTS RESEARCH COMMITTEE – IRB/HSRC
(Institutional Review Board for Federal Purposes)

COMMITTEE MEMBERS

College of Arts and Sciences	Graduate School of Education and Counseling	School of Law
Dr. Robert Goldman, Chair College of Arts and Sciences Professor of Sociology SOAN Department Chair goldman@lclark.edu	Dr. Carol Doyle Graduate School Associate Professor of Counseling Psychology cdoyle@lclark.edu	David Ellis, JD Vice President, Secretary and General Counsel, President's Office dgellis@lclark.edu
Dr. Jennifer LaBounty College of Arts and Sciences Assistant Professor of Psychology labounty@lclark.edu	Dr. David Ward Graduate School Assistant Professor, Teacher Education davidward@lclark.edu	Nonaffiliated Community Member
Dr. Mark Duntley Dean of the Chapel/North Campus Agnes Flanagan Chapel/South Campus duntley@lclark.edu	Carolyn Carr Graduate School Professor and Chair Educational Leadership Department cscarr@lclark.edu	TBA

The Human Subjects Research Committee typically meets the second Tuesday of each month. All research proposals must be submitted ten working days in advance of the meeting in order to be placed on the agenda. An electronic PDF or Word document of the proposal, including all consent forms, instruments and appendices, must be submitted to the IRB/HSRC at irb@lclark.edu. In addition, the *signed and dated* cover and confidentiality forms must be either mailed or submitted through the campus mail system to MSC 33. Electronic cover and confidentiality forms may be submitted as a place holder until the print copies arrive.

After the proposal review takes place, applicants will be sent a memo with the Committee's decision. The memo will either detail recommendations for amendments to the research design or grant approval to proceed with the research. Investigators should allow *at least two months* for the entire review process, since the Committee may request revisions or additional information before granting final approval. Most revisions are reviewed at the next scheduled Committee meeting; however, substantive issues may take more than one additional meeting to be resolved.