



# Application for Admission

Please type or print clearly in ink.

## Personal

Legal name last first middle preferred name

former names (list all)

Current mailing address street city state postal code country

Permanent address (if different from above)

Home phone Cell phone

Preferred email

Social Security number [ ] [ ] [ ] - [ ] [ ] [ ] - [ ] [ ] [ ] [ ] Date of birth [ ] [ ] [ ] [ ] [ ] [ ]  
required month day year

**Check one of the following and fill in the appropriate information:**

U.S. citizen Indicate state of permanent residency

Permanent resident Country of citizenship

Resident alien number **A#** [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]  
please provide a copy of your green card

International applicant Country of citizenship

Country of residence

Country of birth Visa type

**The following questions are optional and are used for reporting purposes only.**  
Are you Hispanic/Latino?  Yes  No  
Regardless of your answer to the previous question, please check any and all that apply on the following list:  
 American Indian/Alaska Native:  Black or African American  White  
Tribe/Enrollment # \_\_\_\_\_  Native Hawai'ian or Other Pacific Islander  Other \_\_\_\_\_  
 Asian  Decline to report  
Sex  M  F  
What is your first language, if other than English?  
Languages other than English in which you are fluent

Yes  No Have you previously applied for admission to a Lewis & Clark graduate program?

Yes  No Have you previously attended Lewis & Clark?

If yes, which program?

Yes  No Are you currently employed by Lewis & Clark?

Yes  No Are you currently serving in or have you served in the armed forces? If yes, do you plan to use your VA Education Benefits?  Yes  No

**Applying for term**  Summer 20\_\_\_\_  Fall 20\_\_\_\_  Spring 20\_\_\_\_

## Program of Study

Check the appropriate program. Check only one.

### Certificate Programs

- Certificate in the Teaching of Writing  
 Eating Disorders Certificate  
 Ecopsychology Certificate

### Educational Leadership

- Doctorate of Educational Leadership  
 Educational Specialist in Educational Administration With Initial and Continuing Administrator Licenses  
 Master of Education in Educational Administration with Initial License  
 Initial Administrator License  
 Continuing Administrator License

### Marriage, Couple, and Family Therapy

- Master of Arts

### Professional Mental Health Counseling

- Master of Arts

### Professional Mental Health Counseling-Addictions

- Master of Arts

### School Counseling

Master of Education in School Counseling with Initial License

- Track I (for candidates with documentation of two academic years of full-time licensed teaching experience in the United States)  
 Track II (for candidates without such documentation)

Initial School Counseling License

- Track I (for candidates with documentation of two academic years of full-time licensed teaching experience in the United States)  
 Track II (for candidates without such documentation)

### School Psychology

- Educational Specialist in School Psychology with Initial License

### Student Affairs Administration

- Master of Arts

### Teacher Education

Preservice (for future teachers)

- Master of Arts in Teaching including Initial License

Select one of the following authorization levels:

- Early Childhood/Elementary (with multiple subjects endorsement)  
 Middle-level/High School

Select one of the following content areas:

- art
- biology
- chemistry
- integrated science
- language arts
- mathematics
- physics
- social studies

- Master of Arts in Teaching with ESOL Endorsement including Initial License

Select one of the following authorization levels:

- Early Childhood/Elementary (with multiple subjects endorsement)  
 Middle-level/High School

Select one of the following content areas:

- art
- biology
- chemistry
- integrated science
- language arts
- physics
- social studies

Inservice for current teachers (nonlicensure)

- Endorsement only

Select one or more endorsement programs:

- ESOL
- ESOL/Bilingual
- Reading (Language and Literacy)
- Special Education or Basic/Standard Exceptional Learner I

- Master of Education: Curriculum and Instruction with endorsement

Select one or more endorsement programs:

- ESOL
- ESOL/Bilingual
- Reading (Language and Literacy)
- Special Education or Basic/Standard Exceptional Learner I

- Master of Education: Special Education with Special Education or Basic/Standard Exceptional Learner I endorsement

Note: All materials submitted in connection with application for admission become the property of Lewis & Clark unless otherwise noted.

Lewis & Clark adheres to a nondiscrimination policy with respect to employment, enrollment, and program. Lewis & Clark does not discriminate on the basis of actual or perceived race, color, sex, religion, age, marital status, national origin, the presence of any physical or sensory disability, veteran status, sexual orientation, gender identity, or gender expression and has a firm commitment to promote the letter and spirit of all equal opportunity and civil rights law.

## Education

Applicants must hold a bachelor's degree (as well as a master's degree where indicated) from a regionally accredited institution in the United States or the foreign equivalent. **List all colleges, universities, community colleges, and professional schools you have attended.**

Official transcripts must be submitted from all postsecondary institutions attended, regardless of the length of study or the number of courses taken. This includes all college-level credit earned while in high school or while participating in study abroad programs.

Graduates of university systems outside the United States are required to provide officially evaluated and translated copies of all college transcripts. Official evaluations and translations are done by outside agencies. Information regarding three such agencies can be found on our website.

Failure to submit official copies of all transcripts may result in the withholding of your application from consideration.

College/University (list full name)	Degree	Major/Concentration	Year degree received or expected

## Resume

Provide a current professional resume listing positions that you have held for three months or longer, including your present position.

List any volunteer work or other professionally related experiences as well as any scholastic or academic honors, fellowships, or scholarships received.

## Professional Licenses and Certificates

List any professional licenses you hold. A copy of any license(s) or certificate(s) is required for admission.

License or certificate number	Date of issue	State	Permanent or provisional?	Areas, levels of validity	Expiration date

## Test Scores

Refer to "Testing Information for Admissions" in the Admissions section of our website for testing information for specific programs. Official scores must be received directly from the testing agencies. **If a test is required for your admission, please list the test and the date of the test below.**

## Recommendations

Letters of recommendation *and* accompanying completed recommendation forms must be submitted by persons well qualified to judge your character and scholarly abilities in academic and professional settings. Professors, supervisors, and employers are often the best sources. Note: References from personal therapists, family members, or friends are not accepted.

**For Current Students and Alumni of Lewis & Clark College of Arts and Sciences**

In accordance with the Family Educational Rights and Privacy Act (FERPA) of 1974, the Lewis & Clark Graduate School of Education and Counseling Office of Admissions has my permission to access a copy of my Lewis & Clark transcript for its use.

Signature \_\_\_\_\_

Date \_\_\_\_\_

**Authorization for Release of Information (required)**

I, the undersigned, understand that if I am admitted to the graduate school, Lewis & Clark faculty and staff may need to release information from my admissions and/or academic file in order to assist me with the process of securing scholarships, placements for field experiences, employment, and my professional license. I authorize Lewis & Clark to release information to scholarship programs, agencies, K-12 school districts, private schools, the Oregon Teacher Standards and Practices Commission, and any state or national licensing board for the stated purposes above.

Signature \_\_\_\_\_

Date \_\_\_\_\_

**Signature (required)**

All essays and supplemental statements provided with this application are my own original work. To the best of my knowledge, the information in this application is complete and accurate. If there are any changes in the information I have provided, I will notify Lewis & Clark Graduate School of Education and Counseling prior to matriculation. I understand that knowingly providing false information or failing to provide critical information relevant to this application may result in a denial of this application or subject me later to disciplinary action should I matriculate to Lewis & Clark.

Signature \_\_\_\_\_

Date \_\_\_\_\_



# Personal and Professional Fitness

Lewis & Clark Graduate School of Education and Counseling requires all applicants to complete this form. Because our students work with children and other vulnerable populations, it is important that we admit candidates who will maintain the standards of professional conduct required of counseling and educational fields.

You must answer each question either “yes” or “no,” whichever is true. For each “yes” answer **you must provide a detailed explanation** on a separate sheet and submit it with your application. Answering “yes” will not necessarily disqualify you from admission. However, failure to fully disclose information about prior criminal activity could lead to dismissal from academic status, school/clinical placements, employment, and certifications or licensing. Criminal history checks may be required before enrollment in specific classes.

- Yes  No 1. Have you ever left any educational, school-related, or social-services related employment, voluntarily or involuntarily, while the subject of an inquiry, review, or investigation of alleged misconduct? Have you ever left educational, school-related, or social-services related employment when you had reason to believe an investigation for misconduct was underway or imminent?
- Yes  No 2. Are you currently the subject of an inquiry, review, or investigation for alleged misconduct or alleged violation of professional standards of conduct by either an employer or a licensure agency?
- Yes  No 3. Have you ever been placed on leave by your employer for any alleged misconduct?
- Yes  No 4. Have you ever had any adverse action taken on a *professional* certificate, license, or charter school registration? Have you ever been placed on probationary status for alleged misconduct while holding a professional license, certificate, registration, or credential?
- Yes  No 5. Have you ever been denied any professional license for which you applied or granted a professional license on a conditional or probationary basis for any alleged misconduct?
- Yes  No 6. Have you ever surrendered a professional license of any kind before its expiration?
- Yes  No 7. Have you ever been disciplined by any public agency responsible for licensure of any kind, including but not limited to educational or counselor licensure?
- Yes  No 8. Have you ever been convicted or been granted a diversion or conditional discharge by any court for any: (a) Felony; or (b) Misdemeanor; or (c) Major traffic violation including but not limited to: driving under the influence of intoxicants or drugs; reckless driving; fleeing from or attempting to elude a police officer; driving while your license was suspended, revoked, or used in violation of any license restriction; or failure to perform the duties of a driver or witness at an accident?
- Yes  No 9. Have you ever been arrested or cited for any offense listed in section (8) above that is still pending in the courts? This includes any diversion, conditional discharge, or postponed adjudication that has not been dismissed by the courts at the time this application is signed.
- Yes  No 10. Have you ever had any civil judgment or other court order, including but not limited to a restraining order, entered against you resulting from allegations of abuse, assault, battery, harassment, intimidation, neglect, stalking, or other threatening behavior toward other persons?
- Yes  No 11. Have you ever been dismissed from, suspended by, or subjected to academic or disciplinary sanctions or reprimands of any kind by any school, college, or university?

Note: If, after submitting this form, you experience circumstances that would change any of your answers, you must submit the changed response(s) in writing to the Office of the Associate Dean within 30 days of the incident/charge.

I hereby certify that the information I have submitted on or relating to the Personal and Professional Fitness form is true and correct. I also grant Lewis & Clark permission to request that I submit civil or criminal records and/or documentation from licensing boards to verify any statement made on this form.

Name (print) \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_