

Minutes
Smoking Policy Implementation Review Team
Tuesday, December 13, 2011
12:15-1:15pm
Templeton, Gray Room

Present: Kurt Armstrong, Larry Atchison, Kylee Brandt, Michael Ford, Tim O'Dwyer, Melissa Osmond, David Rosengard.

1. Welcome. Michael mentioned receipt of an email from RA and Team member Nate Cohen regarding his continuing frustration with noise/smoke/violation of quiet hours at the Platt DSA, as well as his frustration with the administration in terms of lack of response to repeated problems at the Platt DSA. Nate provided permission to Michael to share his email, and that email will be forwarded via email to Team members.
2. Review/approval of November 29 meeting minutes.
3. Update on Platt DSA re sound mitigation and plan of action during Winter Break. Larry Atchison discussed Altermatt Associates report regarding acoustical issues with current structure. The following options for the DSA were considered with Team decisions indicated in BOLD:
 - To help mitigate/re-direct noise, remove east panel per discussion with Russ Altermatt, acoustical engineer--**YES**
 - To discourage prolonged use of the DSA, remove table—**YES**. Note, the table was painted with a red graffiti face, reported and documented by Campus Safety on December 20.
 - To reinforce the importance of posted quiet hours on the DSA (with decals)--**YES**
 - Close during quiet hours (inclined to do so, but unenforceable)--**NO**
 - Re-purpose DSA (to be a covered bike rack)--**NO**
 - Deconstruct--**NO**
 - Relocate—**NO**

Michael agreed to work over the break to initiate these changes with Facility Services and will draft an email for distribution in January through Campus Living listservs explaining to residents the reasons we have taken these actions and requesting their assistance in mitigating noise at the Platt DSA, respecting quiet hours, and for smokers to use DSAs that are at other locations in the residential areas.

A draft of this message will be sent to Natasha Begin, Area Director in Platt-Howard for review. The content will be similar to the initial draft Michael proposed earlier this term, but with references to the difficulties associated with this DSA for residents, as well as RAs for the entire fall term (i.e. since it first was constructed).

The message to residents will make it clear that the Smoking Policy Implementation Review Team initiated these changes, rather than Campus Living staff.

DSA signage/map updating – Michael Ford. New map sent with meeting materials. **Suggested that we include the DSA map on the Visit site, Provost site, and continue the sign on the Health & Wellness site.**

4. Update on DSA art/mural project with ASLC—Tyler Church to report in January.
5. Discussion of potential location for Hartzfeld DSA-Larry Atchison
 - **The Team approved a location on the south island of the Hartzfeld parking lot (under trees and near the current bus shelter) for a Hartzfeld DSA** (table with umbrella, both of which will be moved Manzanita DSA, reducing the number of tables/umbrellas there from three to two). The other option for a table is to move the table from the Platt DSA, however, since that table has been vandalized with graffiti, that is not a workable option.
6. Complete summary of DSA expenses will distributed at January 25, 2012 meeting) – Michael Ford
7. **Reaffirmation of current Smoking policy/rationale from Executive Council—Written document from Jane Atkinson, VP and Provost, distributed at meeting. (See attached).**
 - Team members were appreciative of memorandum and to the positive results noted regarding the net effect of DSAs in reducing exposure to second hand smoke by non-smoking members of the community, and the affirmation of EC of the work of the Team.
 - The Team was disappointed that the memo did not include pursuit of a tobacco-free or smoke-free campus policy as a task of the Team at this time.
 - The Team will increase educational initiatives in the spring term regarding the health effects of smoking and continue to review and initiate policy changes to further clarify definitions, review the current fine amounts and system, and discuss other matters of implementation of the Smoking Policy adopted by the Executive Council in August 2010.
 - Melissa Osmond noted that she would have National College Health Assessment data this spring as well as access to an online survey tool.
 - Michael Ford noted that the Team will create a proposal to the President’s Strategic Initiative Fund in Fall 2012 to secure additional multi-year funding for additional budgetary assistance in both education and smoking cessation efforts.
8. Overview of recent research articles (sent with meeting materials for December 13). Comments by Melissa Osmond.
9. Discussion of monthly meetings and prospective agenda items for spring-- January-April 2012 Proposed dates were not deemed workable, and Michael indicated he would propose mid-week lunch dates each month (likely on Wednesdays). For those Team members using Meeting Maker, those meetings will be made using that calendar. Other Team members will be notified by email.

Meetings have been scheduled as follows, each at 12:15pm-1:15pm, in the Gray Room:

- **Wednesday, January 25**
- **Wednesday, February 15**
- **Thursday, March 22**
- **Wednesday, April 18**

Complimentary lunches available for Team members in Trail Room.

10. Michael Ford thanked the Team members for their continued service (particularly with a bi-weekly format in the fall) and reaffirmed the positive outcomes of work this fall. Meeting adjourned.