## **Defining Presets for Printing on MAC OS.**

You can define a preset from the print dialog. First, change the settings for what you want, and then choose the **Presets** > **Save current settings as default...** menu.

1. Open a document to print, the application you are printing from should be shown by the arrow below.

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2. Click on 🗾 and a drop down menu will appear.

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3. Select Layout/Finish and change the setting under Print Type: to 1-Sided



4. Next, select the Presets Button.

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5. Select Save Current Settings as Preset...

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6. Input a name for the Preset, select "Only this printer". And press OK

Preset Name:	Preset NAME like "1 sided"		
Preset Available For:	Only this printer All printers		
		Cancel	OK

**NOTES:** You can repeat this method for other profiles and store other presets for many types of jobs.

