

# LC Benefits

For rates and detailed information, please visit our Benefits Website.  
[go.lclark.edu/benefits](http://go.lclark.edu/benefits)

Benefit Questions? Please contact:  
**Helen DeVol, Benefits Analyst**  
[helen@lclark.edu](mailto:helen@lclark.edu)  
**503-768-6234**

## MEDICAL

\$25/mo stipend if medical is waived.

### **Regence Blue Cross Blue Shield, PPO**

A PPO plan offers a network of healthcare providers to choose from, and you have the freedom to receive care from in or out-of-network doctor, specialist or hospital without a referral – even when you travel. Keep in mind, however, that your out-of-pocket medical costs are lower when you choose an in-network provider.

### **Kaiser Permanente, Added Choice**

If you are looking for choice and convenience, consider the Added Choice point-of-service (POS) plan. Added Choice offers three levels of coverage, called tiers. Members can move from one tier to another to get care. The choices you make determine which doctors you see, which medical facilities you use, and how much you pay.

### **Kaiser Permanente, HMO**

With an HMO plan, you must choose a Primary Care Physician (PCP) from a network of local healthcare providers who will refer you to in-network specialists or hospitals when necessary. All your care is coordinated through that PCP. An important thing to keep in mind about HMO plans is that they generally won't cover out-of-network care except in a true emergency.

## DENTAL

### **PEHT, PPO**

All dentists are available, but the annual benefit maximum will go further if you stay within the preferred network.

### **Kaiser Permanente, HMO**

When enrolling in this plan, you must only go to a Kaiser Permanente facility.

### **Willamette Dental, HMO**

When enrolling in this plan, you must only go to a Willamette Dental facility.

## ELIGIBILITY

**Faculty** .50 FTE or above

**Staff** .53 FTE (20 hrs / week) or above

The full benefit package includes medical, dental, life, AD&D, long-term disability, flexible spending, and retirement contribution.

### **Dependents**

- Spouse
- Children up to age 26
- Domestic Partner

*Domestic Partner coverage for medical and dental is deducted post tax. Employees will also pay taxes on the additional amount Lewis & Clark College pays toward coverage for a Domestic Partner and his/her covered children.*

## ENROLLMENT

All benefit changes are made in Workday.

### **New Employees**

The effective date of benefit coverage is the first day of the month following the date of hire.

*The eligibility date for the College's contribution to the retirement plan is first of the month following one year of employment, unless you meet the exception guidelines.*

## INSURANCE

### Life Insurance

**Group Life Insurance** – Paid for by college at 1.5 times annual salary with a max of \$250,000

**Optional Life Insurance** – Paid for by employee, max of 300,000 (10,000 increments), New hires are guaranteed issue up to \$100,000. Optional life is also available for spouses and dependents.

### Accidental Death & Dismemberment

Additional money in the event of death loss of limb, sight of an eye, or paralysis as the result of an accident. Paid for by college at 1.5 time salary.

**Optional AD&D** – Paid for by employee, Max \$300,000 (\$25,000 increments), available for employee or employee and family

### Short Term Disability

Salary continuance, paid for by college for exempt employees only.

### Long Term Disability

Paid for by college and begins after 180 days of disability. 60% income replacement (70% after 1 year of service), max monthly benefit of \$5,000 .

**Optional Buy Up** – For hourly employees (who do not have short term disability) to decrease the waiting time to 90 days.

## FLEXIBLE SPENDING

Pre-tax payroll deductions placed into an account for reimbursement. Annual Re-Enrollment is required during open enrollment.

### Medical

- \$2650 maximum per person
- Use it or lose it – \$500 rollover
- Reimburse for copays, alternative care, prescription, vision, dental, and more for you or your dependents

### Dependent Care

- \$5000 maximum per household
- Many qualifying events if you need to change coverage levels

## RETIREMENT SAVINGS

### Employee Contributions

All Employees are eligible. There is no waiting period and you can change contributions at any time. We have a 3% auto enroll but opting out is available when onboarding for benefits.

### Employer Contributions

For Full Benefit Eligible Employees only. 9% contribution with no match required after 1 year of working and 21 years old. *Waiting period can be waived if requirements are met with previous employer within 6 months.*

## EMPLOYEE ASSISTANCE PROGRAM (EAP)

Completely confidential

4 counseling sessions per occurrence for issues such as:

- Family / Marital / Parenting
- Personal / Emotional Concerns
- Occupational Stress
- Alcohol / Drug Issues

Emergency Trauma Counseling

Identity Theft

Prescription Assistance

Financial Wellness

Employees and their dependents can access 24/7

## VACATION TIME

**Salary** – 2 days per month, max accrual is 24 days with carryover and accrual up to an additional 24 days

**Hourly** – Subject to collective bargaining, Maximum accrual is 24 days

## SICK TIME

**Salary** – 22 days per year loaded on Sept. 1

**Hourly** – Subject to collective bargaining, accrued monthly up to 22 days per year

## HOLIDAYS

7 days per year + over one week for winter break (14+ days total)

## CAMPUS BENEFITS

Tuition Programs

Transportation

Library Services

Fitness Center

C.A.R.E. Committee Events