

**Assistant Professor in Educational Administration
Graduate School of Education and Counseling
Lewis & Clark College**

The Graduate School of Education and Counseling at Lewis & Clark College invites applications for a one-year appointment as assistant professor with term (non-tenure track) in Educational Administration, beginning September 1, 2018. The successful candidate will be eligible to apply for a renewable assistant professor with term position (non-tenure track) to be filled the following year. We seek a colleague with the commitment and demonstrated ability to prepare inquiry and equity-minded PK-12 educational leaders. Responsibilities of the position include teaching and advising students in the Educational Leadership department, coordinating the Professional Administrator Licensure program in the Portland Metro area, and coordinating administrator license coursework in four regions across the state (NE/Pendleton, E/Ontario, Central and Lower Willamette Valley).

Responsibilities:

- Teach graduate courses in the Educational Administration Licensure and Teacher Leadership programs, including hybrid online courses
- Coordinate the Professional Licensure program and regional educational administration coursework, including recruitment and admissions; program and curriculum development; adjunct hiring and support; regional travel; and assessment and accreditation-related activities
- Mentor and advise graduate students
- Supervise PK-12 leadership practicum experiences
- Participate in graduate school and college committees
- Participate in professional associations at the local and state levels

The Graduate School of Education and Counseling is committed to student and faculty diversity and values the educational benefits that derive from such diversity. We seek candidates who demonstrate the ability to work collaboratively and effectively within socially, culturally, racially, and economically diverse communities; and are interested in addressing issues of diversity in teaching, curriculum development, service, and scholarship.

Required Qualifications:

- Master's degree in educational leadership, educational administration, or a related field
- At least five years of successful licensed experience working in PK-12 administration
- The ability to teach a variety of courses in educational administration
- Demonstrated commitment to issues of social justice and equity in PK-12 leadership
- Demonstrated ability to work effectively with students from culturally and linguistically diverse backgrounds
- Experience coordinating and administering multifaceted programs
- Ability and willingness to travel and coordinate with regional locations

Preferred Qualifications:

- PhD or EdD in educational leadership, educational administration, or related field

- Demonstrated excellence in graduate-level teaching, including evidence of culturally relevant, democratic, and inclusive teaching philosophy and practices
- Experience with online platforms and teaching
- Knowledge of and experience with administrator preparation programs
- Experience with student e-portfolio assessment systems
- Experience developing networks and partnerships with schools, communities, and agencies

Application Process:

Review of applications will begin immediately and will continue until the position is filled. To apply, please visit <https://apply.interfolio.com/51702>, click Apply Now, and submit the following:

- A letter of application addressing the responsibilities and qualification described in this position description
- A current resume or curriculum vitae
- Three letters of recommendation
- Graduate transcripts
- Sample syllabus and/or student course evaluations (if available)

For additional information or questions about the position, please contact Dr. Mollie Galloway, Chair of the Educational Leadership Department, at [galloway\[at\]lclark\[dot\]edu](mailto:galloway[at]lclark[dot]edu); 503-768-6130.

The College explicitly acknowledges and affirms its conviction that diversity with respect to race, ethnicity, national origin, socio-economic background, religious orientation or spirituality, physical or sensory disability, gender, and sexual orientation on the Lewis & Clark campus provides an educational benefit for all students that can be realized only by enhancing and preserving the presence of students and education professionals from diverse backgrounds within our learning community.

Lewis & Clark College will conduct background checks on the finalist(s). Lewis & Clark College is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to status as a protected veteran or a qualified individual with a disability, or other protected status, such as race, religion, color, national origin, sex or age. Questions regarding Title IX may be referred to the Title IX Coordinator or OCR.