

College of Arts and Sciences

Meeting Minutes

February 5, 2003

1. Approval of minutes

November minutes (amended and approved)

December minutes (amended and appended)

2. President's Report

None this month. The President is on the road.

3. Dean's Report

1. Inventing America Review Task Force announced: Barb Balko, Elliott Young, Eban Goodstein, Ben Westervelt, Rishona Zimring, Rob Kugler, Gordon Silverstein, Nick Smith, Stepan Simek, and Kim Sackmann (student).

1. Task Force is charged by the Dean and a copy of that charge is available from him or on the web at <http://www.lclark.edu/~cas/faculty/iatfcharge.htm>.
2. Task Force is to submit recommendations after consulting broadly with the faculty.
3. Final result to be brought back to faculty in FA/03 for final vote.

2. Advising Pilot

1. Results are still being studied, too early to make any inferences about effect on retention. Students in pilot report significantly more positive responses about receiving help in selecting courses, receiving accurate information, creating a four-year academic plan, and finding the adviser to be a valuable resource than students not involved.
2. Preliminary study suggests that retention rate amongst those involved is no higher than the rest of the student population. Both groups returned to Lewis & Clark from fall to spring in very big numbers.

3. Faculty Salaries

1. Faculty council has asked the Academic Council to take up the issue of the faculty salary structure

Question [Rich Peck]: Notes he was present at meeting and does

not recall this request being made by the Faculty Council. What role will the faculty have in the process? What about the process suggested in the letter of 1981 approved in 1993?

Answer: Current salary material in the Faculty Handbook is a result of recommendations proposed by a faculty committee in 1991 and amended by the faculty in 1993. The Academic Council will consult with faculty about any proposed changes as appropriate.

4. Survey Results

1. CIRP out of HERI, results of the survey can be found online at <http://www.gseis.ucla.edu/heri/cirp.html> (a summary of selected findings is included in Dean's report).

4. Announcements

1. Robert Eisinger not present, Curtis reports that college is now taking nominations for Rene Ratte award. Please send nominations to Professor Eisinger by February 14th.
2. Amy Lillis, Chair of SAAB board
 1. Mark due dates for grant applications

Art Feb 28th
Research March 21st
 2. Please talk to students about visiting scholar grants, there is a good demand for conference grants and these will probably be gone soon.
 3. SAAB is working with the Inventing America Review Task Force and the Dean's office (in part to improve peer-to-peer tutoring in the departments)
 4. Chairs of various committees requiring student representatives should contact Amy
3. Surprise Announcement
 1. Nicole Aas-Rouxparis is presented a plaque commemorating her winning of the CASE award for outstanding teaching

5. Curriculum Committee

1. Sent around list of changes for calendar
2. CC is involved in the Inventing America Review Task Force
3. CC is participating in the SOAN review (helping to suggest external reviewers for that process)
4. NEW BUSINESS: Change of calendar

6. AAAS - Andrew Cortell, no report
7. Library Committee
 1. Forrest Pierce, response to information priorities was enthusiastic, but there were very few actual responses. Please let your thoughts be known
8. NEW BUSINESS:
 1. Revised Sabbatical Policy
 1. A vote is to be taken on the new sabbatical policy.

Current language:

Eligibility

Only tenure-track or tenured members of the faculty are eligible for sabbatical leaves.

Nontenured and Non-Tenure Track Faculty In the third year of full-time service, junior faculty may apply for a one-semester sabbatical at full salary to be taken in the fourth year of full-time service.

Tenured Faculty Full-time tenured faculty with 12 semesters of full-time teaching since the previous sabbatical are eligible for a one-semester sabbatical at full salary or a two-semester sabbatical at two thirds normal annual salary. An exception to the 12-semester interval between sabbaticals will be made in the case of faculty who took the junior sabbatical and were subsequently awarded tenure. In this case, the faculty member shall be eligible in the eighth year of service (i.e., after one year of service as a tenured faculty member)

Proposed language:

Eligibility

Only tenure-track or tenured members of the faculty are eligible for sabbatical leaves. Eligibility for sabbatical leaves is determined by the number of years or semesters of full-time service. A semester of full-time service is any semester in which the faculty member: 1) teaches what is considered a normal full-time load minus possible course releases for College administrative duties (e.g., department chair, program director, and divisional dean); 2) leads a College overseas or off-campus program; or 3) is on a sabbatical, family, or medical leave.

Nontenured Tenure-Track Faculty Junior Faculty may apply for a one-semester sabbatical leave at full salary to be taken in the pretenure period, normally in the fourth year of full-time service.

Tenured Faculty Full-time tenured faculty with 12 semesters of full-

time service since the last sabbatical are eligible for a one-semester sabbatical at full salary or a two-semester sabbatical at two-thirds normal annual salary. There are two exceptions to the 12-semester interval between sabbaticals. First, faculty who have taken a junior sabbatical and have not taken a professional leave are eligible in the eighth year of full-time service. Second, faculty who have taken a junior sabbatical and a professional leave prior to the eighth year of full-time service are eligible in the tenth year of full-time service.

Rationale:

1. Defines full-time service to include family and medical leaves;
2. Gives flexibility in the timing of the junior sabbatical to increase likelihood of their approval; and
3. Makes a distinction in the exception to the 12-semester rule for faculty who have and have not taken additional leaves during the pretenure period.

1. Change is proposed as a motion

Q: Who will be affected by this change? When does it go into effect?

A: It goes into effect immediately and will affect any faculty who come up for junior sabbatical from this time forward.

Question called: Ayes have it, motion passes

2. Rich Peck on Calendar

1. Issue, the principle of not starting before Labor Day causes a possible problem.
2. Curriculum committee would like to solve this problem forever so it does not keep coming back to the CC.
3. Crucial elements, what day is Labor Day? When to begin? When should finals start? When do we get out?

Q: What about principle of not having any exams after Dec 18th?

Q: Why is Fall Break sacrosanct?

A: Pressure from students.

Q: Why not start before Labor Day?

A: One reason is to allow for sustained research time.

Q: Why not have a target date in August that faculty have to be on campus and then work from that?

A: That was considered.

4. Stuart Buettner calls for a straw vote on how many faculty oppose starting before Labor Day: "Would faculty approve starting before

Labor Day if finals ended after Dec 18th?" Seconded.

Evan Williams calls the question: Ayes have it.

Bob Mandel notes that was only a straw poll; it does not overturn the existing principle.

5. Elliott moves to allow the Dean or the Curriculum Committee to make decision, for the faculty to surrender control on this issue. Motion is seconded

Nick Smith: Does this mean we never talk about calendar?

Elliott Young: Yes.

Bob Mandel: But research time is important and the faculty should not surrender this issue.

Tom Olsen calls the question: No has it.

6. Back to discussing calendars offered by Curriculum Committee.

Bob Mandel: We have lost 6 weeks of research time in winter break, summer break is only time for sustained research.

Evan Williams: Supports starting earlier.

Tom Olsen: What about having all of Thanksgiving week off.

Dell Smith: The Curriculum Committee presented a calendar, not principles; we should vote on calendar, vote on each year, not on the principles.

MEETING ADJOURNED