

Lewis & Clark

Tuition Assistance Programs

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2017

3 Tuition Programs

1. Tuition Waive
2. Tuition Exchange
3. Tuition Reimbursement

- Eligibility
 - Steps & Deadlines
 - + Resources & Questions
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Tuition Waive

Percentage of tuition waived for classes at Lewis & Clark College.

- 100% for CAS
- 50% for GRAD
- 50% for LAW

Eligibility:

Full Time Employee - at the beginning of the semester after one year of continuous full time service by the employee.

Part Time Employee - prorated percentage base on full time equivalency begins at the beginning of the semester after three years of continuous full time service by the employee.

- **Employee**
 - **Spouse / Domestic Partner**
 - **Dependent Children**
 - CAS under 24 years old
 - GRAD/LAW under 30 years old
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Tuition Waive

Percentage of tuition waived for classes at Lewis & Clark College.

- 100% for CAS
- 50% for GRAD
- 50% for LAW

Steps to Enroll:

1. Apply for enrollment to the program/class
 - a. Follow admission deadlines
 2. Fill out online form, submit by:
 - a. **Fall Term:** July 1st
 - b. **Spring Term:** November 15th
 - c. **Summer Term:** April 1st
 3. Your waive will appear in your student account.
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Tuition Exchange

The Lewis & Clark sponsored student will receive full or partial tuition waiver for the school attended through the National Tuition Exchange.

Eligibility:

Full Time Employee - at the beginning of the semester after five years of continuous full time service by the employee.

This tuition program is for **Dependent Children Only**.

Tuition Exchange

The Lewis & Clark sponsored student will receive full or partial tuition waiver for the school attended through the National Tuition Exchange.

Steps to Enroll:

1. Pick your potential schools
-<https://telo.tuitionexchange.org/search.cfm?>
 2. Apply for Tuition Exchange online
 - a. Up to 10 schools per application
 - b. \$40 check owed to tuition liaison
 - c. Tuition liaison checks approves eligibility
 3. Follow application deadlines for schools
 - a. Other school determines acceptance to school and/or tuition exchange award
 4. May first is the deadline for your school determination.
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Tuition Reimbursement

Reimbursement up to \$5,000 annual maximum (an accumulated lifetime maximum of \$20,000) **for each** dependent for undergraduate tuition costs at another accredited institution.

Eligibility:

Full Time Employee - at the beginning of the semester after five years of continuous full time service by the employee.

- **Spouse / Domestic Partner**
 - **Dependent Children**
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Tuition Reimbursement

Reimbursement up to \$5,000 annual maximum (an accumulated lifetime maximum of \$20,000) **for each** dependent for undergraduate tuition costs at another accredited institution.

Steps:

Not linked to school application processes.

1. Receive invoice from school
 2. Fill out online form + attach invoice
 3. Receive check / direct deposit
 4. Submit during the college's fiscal year (June 1 through May 31) in which they occur.
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Wait, wait, this wouldn't be fun without disclaimers!

These are opportunities, not guarantees.

These are a tuition programs, not ***everything*** is free.

(Students are still responsible for applicable administrative fees, student body fees, course fees, housing, food, and additional travel/events, or oversea coursework.)

Dependent Children

Dependent child (biological, adopted, or a stepchild) of the employee not claimed as a dependent on the federal tax return of someone other than the employee.

“Stepchild” is a child (biological or adopted) of an employee’s spouse or domestic partner from a previous marriage or domestic partnership who has lived with the employee for the six months preceding qualification for the applicable Tuition Assistance Program.

Tuition Program Resources

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National Tuition Exchange

Tuition Website

Tuition Policy