

# LEWIS & CLARK COLLEGE



## CLERY REPORT 2020

### Campus Safety

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# +Crime Awareness, Security and Fire Safety Report

Jeanne Clery Disclosure of  
Campus Security Policy and  
Campus Crime Statistics Act

Lewis & Clark College  
Campus Safety  
2019-2020

*The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, named in memory of Jeanne Clery, a 19-year-old Lehigh University freshman who was assaulted and murdered in her residence hall room on April 5, 1986, is a federal law that requires colleges and universities to collect, report, and disseminate crime data to the campus community and the U.S. Department of Education; to provide timely warnings of reported crimes that pose a serious or continuing threat to the community; and to make public their campus security policies. Amendments enacted since 2008 require additional reporting about emergency response, fire safety, hate crimes, missing student procedures, and VAWA offenses. The Director of Campus Safety prepares the annual report in cooperation with the Offices of Campus Living and Facilities Services, other campus entities, and the Portland Police Bureau. Every fall, email notification is made to all students, faculty, and staff, providing the website address to access the report-*  
[www.lclark.edu/about/campus\\_safety/crime\\_awareness/](http://www.lclark.edu/about/campus_safety/crime_awareness/)

*Paper copies may also be obtained at Campus Safety, or by calling 503.768.7855.*

## Mission Statement

Lewis & Clark College is concerned about the safety and welfare of all campus members and guests and commits itself to promoting a safe and secure environment. Because no campus can totally isolate itself from crime and other unforeseen eventualities, Lewis & Clark has developed a series of policies and procedures designed to help protect the campus community.

## Office of Campus Safety

The Office of Campus Safety reports to the Vice President of Student Life. Campus Safety works closely with all departments of the College to ensure that safety policy and procedures are uniformly executed and conveyed in a clear and consistent manner to all the College's students, faculty, and staff.

Campus Safety/Visitor Information is located at the Gate 3 entrance of the Lewis & Clark undergraduate campus. The office is open 24 hours a day, 365 days a year, staffed by Campus Safety dispatchers, uniformed officers, a Supervisor, and a Director. The office provides around-the-clock patrol and services to the campus community. All Campus Safety officers are licensed in the state of Oregon as unarmed private security providers. They have the same arrest powers as a private citizen as provided in the Oregon Revised Statutes 133.225.

Campus Safety officers are responsible for a full range of safety services to the Lewis & Clark community, including most property crime investigations, medical emergencies, fire emergencies, traffic accidents, and enforcement of all College policies, including those relating to alcohol use, drug use, and weapons possession.

Any member or guest of the Lewis & Clark community is encouraged to promptly report all criminal activity, including Clery crimes, suspicious activity, and other emergencies on campus directly to the Office of Campus Safety. Witnesses are encouraged to make reports about criminal acts of which they have awareness when a victim is unable to do so. Please dial extension 7777 for all emergency calls, 24 hours a day. Campus Safety officers will meet persons anywhere on campus to investigate and inquire about any of these events. Please call extension 7855 for all non-emergency business calls. From off campus, call 503-768-7777 to connect to Campus Safety emergency, and call 503-768-7855 for non-emergency matters. Criminal activity on campus may also be reported directly to the Portland Police Bureau by calling 911 in an emergency, or 503-823-3333 for non-emergency matters.

## College Relationship with Law Enforcement

Lewis & Clark College is located within the city of Portland, the county of Multnomah, and the state of Oregon, and is under the law enforcement jurisdiction of the Portland Police Bureau. The college has a long-standing and positive relationship with the local police. Campus Safety personnel call upon the police for assistance when the limited resources of the Office of Campus Safety and its staff are not adequate to meet the needs of the college in response to a major crime or incident on campus. The Portland Police Bureau will typically respond to the campus when a major felony crime has occurred and will assist the Office of Campus Safety in its investigation.

All members of the Lewis & Clark College community are encouraged to report any criminal activity on campus to either the Office of Campus Safety or the Portland Police Bureau. The Office of Campus Safety submits all criminal investigation reports to the Portland Police Bureau, where they automatically become part of its record-keeping system. All serial numbers of property stolen from campus are then reported through the Portland Police Bureau to the Law Enforcement Data System (LEDS) and the National Crime Information Center (NCIC).

The College has a formalized, detailed "Partnership Agreement" with the Portland Police Bureau, the Multnomah County District Attorney's Office, the Oregon Liquor Control Commission and Portland's Southwest Crime Prevention Office. The purpose of this agreement is to assure a smooth and efficient working relationship between the local criminal justice system and the college. This agreement enhances and supports the College in its responsibility to provide a safe and secure environment for all members of the Lewis & Clark College community.

The federal Campus Sex Crimes Prevention Act, was enacted on October 28, 2000. The law requires institutions of higher education to issue a statement advising the campus community where law enforcement agency information provided by a State concerning registered sex offenders may be obtained. That information is available through the Oregon State Police at "<http://egov.oregon.gov/OSP>". The Office of Campus Safety is more than willing to assist any member of the Lewis & Clark College community in accessing this information.

## Emergency Response and Evacuations

Lewis & Clark has contracted with Blackboard Connect to provide emergency notification to all community members in the event of a natural or human-caused emergency. In January 2021, the college will be switching over to RAVE Alert as the emergency notification system. As soon as the Office of Campus Safety receives a credible report of a significant emergency or dangerous situation involving an immediate threat to the health or safety of community members, staff will initiate the Blackboard Connect/RAVE Alert emergency notification system's use, and scripted messages, including, when necessary, directions to evacuate, are then delivered via text message, cell phone, office phone, home phone, college email, other email, or any combination of the above.

In making a determination that such an emergency or dangerous situation exists, Campus Safety personnel, Emergency Management Steering Committee members, emergency personnel, and any credible sources will be consulted as necessary. After ascertaining who needs to be notified, a member of the Campus Safety staff will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate emergency notification, unless the notification will, in the professional judgment of the responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.

The Director of Campus Safety, or designee, is authorized to initiate the use of the Blackboard Connect/RAVE Alert emergency notification system, and the Director, the Campus Safety Supervisor, and all Campus Safety dispatch personnel are trained to carry out the notification process. Follow up messaging may also be delivered via the emergency notification system.

Information about the emergency notification system, including the sign up process, is published several times a year via multiple avenues, including the Source (on-line news for faculty and staff) and announcements to students on all three campuses. The information is also posted on the Campus Safety website.

Due to the recently heightened understanding of the potential for devastating seismic events in the region, the College participated in the Great 2019 Oregon Shakeout. The Oregon Shakeout, which is part of a nationwide initiative to increase citizen resilience to seismic events, was performed by students, faculty, and staff on October 18, 2019. Community members were instructed to follow established protocol for survival during an earthquake (drop, cover, hold) for 60 seconds following a broadcast on the Emergency Notification System (ENS), then discuss evacuation plans. The drill was followed by a panel presentation with local experts in the field of seismology and emergency management, as well as a survey sent to all participants to gauge various aspects of individual earthquake preparedness and the ENS.

The objectives for the exercise were to:

- Raise campus earthquake resilience by implementing best practices for preparedness, event survival, and subsequent survival activities
- Test the ENS for effectiveness and timeliness across all delivery modes (email, text, phone)
- Inform the community of local, state, and national preparedness, response, and recovery challenges

To address the threat and vulnerability of the College to a residence hall fire, the Campus Safety, Emergency Management, and Public Communications departments performed a tabletop drill on December 3, 2019. Using the ICS model, this drill focused on the response from the first responders (Campus Safety) and mobilization of the Incident Management Team. The exercise effectively established and/or affirmed the roles and responsibilities of personnel in the participating departments. An assessment completed afterwards concluded that the exercise met its major goals, providing increased clarity and operational proficiency.

## Community Member Responsibilities

The cooperation and involvement of all community members in a Campus Safety program is absolutely essential. Persons must assume responsibility for their own personal safety, as well as the safety of others, and the security of personal property by taking simple, commonsense precautions. For example, although the campus is well lit, persons of any gender may feel more comfortable using the Campus Safety escort program when crossing campus late at night. Exterior residence hall and other building doors should never be left propped open, and community members should not allow entry by persons unknown to them into secure areas. Residence hall room doors should be locked at night and whenever rooms are unoccupied. Valuable items such as smartphones, cameras, laptop computers, touchpads, and backpacks should never be left unattended. Serial numbers of such items should be recorded, and the items themselves may be marked with engraving instruments provided by the Office of Campus Safety at no charge. Sturdy locking mechanisms, such as a hardened steel chain with a strong padlock or a kryptonite U-Lock should always secure bicycles. Persons having cars on campus should keep them locked at all times and should never leave unattended valuables inside the vehicles. Persons should promptly report any suspicious-looking individuals, who they feel do not belong in their residence halls, buildings, or on the campus, to the Office of Campus Safety at extension 7777.

## Crime Prevention and Safety Programs

The Office of Campus Safety works closely with the Office of Campus Living to provide up-to-date and meaningful presentations to the residential community about crime, and crime prevention strategies, on the Lewis & Clark campus. Every year, Campus Safety officers make presentations in residence halls on a variety of topics, including crime prevention, personal safety, fire safety, and the importance of not compromising the security of residence halls. The Director of Campus Safety routinely analyzes crime on campus and, according to the results of that analysis, modifies patrols and presentations to people living in high-report areas.

New employees, as part of their orientation, receive information from the Director of Campus Safety about Campus Safety services, crime on campus, personal safety, and crime prevention, including theft reduction strategies.

New employees also receive information from the Director of Campus Safety about the College's Welfare Intervention Network, a multidisciplinary team of staff and faculty who share information and plan appropriate outreach efforts to support students, faculty, and staff who may be a risk to themselves or others.

When crimes occur on campus, faculty, staff, and students are informed of the number and type of crimes. This information is furnished to the student-run newspaper, the Pioneer Log, and is documented on the Campus Safety website so individuals can take precautions and avoid becoming victims.

Officers will answer requests for escorts to ensure the safety of anyone walking alone at night on campus. Dial extension 7777, and an officer will meet you anywhere on campus.

The Office of Facilities Services maintains College buildings and grounds with a concern for safety and security. Staff inspect campus facilities regularly, promptly make repairs affecting safety and security, and respond to reports of potential safety and security hazards such as broken windows and locks. The grounds crew of the Office of Facilities Services regularly monitors and responds to problems in landscaped areas of campus that may cause a safety hazard. For example, in the fall, the grounds crew cuts back shrubbery that impedes lighting.

In December of each year, the Risk Management Coordinator in Facilities Services conducts safety walks on campus. The purpose of these walks is to identify areas of campus that need better lighting at night and to assess the safety of campus walkways.

The Office of Campus Safety assists Facilities Services personnel by reporting potential safety and security hazards. Students, as well as faculty and staff, may also call Facilities Services at extension 7845 to report any safety or security hazard.

The College has installed over thirty security cameras at various campus locations to assist crime prevention efforts and provide valuable historical data for any crime investigation process.

The College has also installed twenty-five well-placed blue light emergency telephones on campus that automatically dial in to the Office of Campus Safety. Campus Safety officers test these telephones regularly, and necessary repairs are effected whenever problems are noted. Information about the location of all blue light emergency telephones is available on the Campus Safety website.

Twenty five automated external defibrillators (AEDs) are placed across the College at all three campuses and in each of the Campus Safety vehicles. Campus Safety officers are trained in using AEDs should a medical emergency require it. Information about the location of all AEDs is available on the Campus Safety website.

During business hours, access to the College (excluding the residence halls) by students, employees, faculty, and their guests is not restricted. During non-business hours, access may be limited due to a formal lock/unlock schedule established by the administration and facilitated by the Office of Campus Safety and the Office of Information Technology in cooperation with other campus departments. During holiday breaks, access is extremely limited and only available by calling the Office of Campus Safety at extension 7855.

**Residence halls are locked 24 hours a day, seven days a week. Students gain entry to the residence halls by a card access system that closely monitors access of all people in these areas. All residence halls are equipped with alarms that sound when exterior doors are left open for more than 30 seconds. The Office of Campus Safety monitors these alarms. Campus Safety issues access cards; problems or questions should be directed to the office at extension 7855.**

## "Timely Warnings" and Emergency Notifications

Lewis & Clark believes that communicating with members of its college community is essential to maintaining a safe, secure, and crime-free environment.

“Timely Warnings” are required for any Clery Act crime that occurs on the College’s “Clery geography,” is reported to campus security authorities or local police agencies, and is considered by the institution to represent a serious or continuing threat to students or employees. A Timely Warning will be issued when required by the Clery Act.

In addition, in the event of any immediate, significant danger to the health or safety of the College community (e.g., weather, disease outbreak, etc.), the College will issue an emergency notification. Such notification may include the entire campus, or be limited to areas deemed to be at risk.

Timely Warnings and emergency notifications will be issued by Lewis & Clark as soon as the pertinent information is available. The Director of Campus Safety, or designee, will be responsible for disseminating this information, and the College will use any/all avenues of communication deemed appropriate, including, but not limited to, the Blackboard Connect/RAVE Alert emergency notification system, campus-wide emails to all community members, and Campus Safety vehicle loudspeakers.

## Missing Student Procedures

Any student, employee, or other community member who has reason to believe that a Lewis & Clark undergraduate student has been missing for 24 hours should report that information to the Office of Campus Safety.

If a person reports to another college official - such as a member of the Campus Living staff - that they have reason to believe that an undergraduate student has been missing for 24 hours, that official should immediately contact Campus Safety.

Colleague, a college database, maintains emergency contact information for each undergraduate student. All undergraduate students are required to take the opportunity to identify a contact person or persons who the College shall notify if, at the time the student is determined missing, said student is registered for classes. As with all emergency contact information, it will remain confidential, be accessible only to authorized campus officials, and will not be disclosed, except to law enforcement personnel in furtherance of a missing person investigation.

In the case of a reported missing student who resides on campus, Lewis & Clark will coordinate on campus efforts to locate the student. Campus Safety has the responsibility to make the determination whether the student is missing. If a resident student is determined to be missing, the Portland Police Bureau shall be notified immediately.

In the case of a reported missing student who resides off campus, Campus Safety will assist the law enforcement department having jurisdiction, working together in an effort to locate the student. The law enforcement department having jurisdiction has the responsibility to make the determination whether the student is missing.

Once an undergraduate student has been determined missing, Lewis & Clark will, within 24 hours, notify that student’s designated contact person or persons.

For all undergraduate students who are under the age of 18 and not emancipated, a custodial parent or guardian will be notified within 24 hours of the determination that the student is missing, in addition to any additional contact person or persons designated by the student.

## Sexual Misconduct Policy

The College prohibits all forms of sexual or gender-based harassment, discrimination or violence. Prohibited conduct includes sexual harassment, sexual assault, intimate partner violence, and stalking.

**The full Sexual Misconduct Policy is located online at:**

<https://www.lclark.edu/live/profiles/3680-sexual-misconduct-resources-and-support-policy>

The Sexual Misconduct Policy includes the following components:

- [Institutional Values and Community Expectations](#)
- [Resources](#)
- [Prohibited Conduct](#)
- [Interim Measures and Supportive Measures](#)
- [Formal Complaint, Formal Resolution, and Appeal](#)
- [Principles of Investigation and Adjudication](#)
- [Investigation Process](#)
- [Title IX conduct and scope](#)
- [Live Hearing](#)
- [Sanctions](#)
- [Training Required](#)

- [Record Retention](#)

The Sexual Misconduct Policy applies to all Lewis & Clark community members, including students, faculty, administrators, staff, volunteers, vendors, independent contractors, visitors, and any individuals regularly or temporarily employed, studying, living, visiting, conducting business or having any official capacity with the College or on College property.

This Sexual Misconduct Policy applies to the conduct of all Lewis & Clark community members at all times, regardless of location. Some specific procedures, however, apply only in more limited circumstances. The means for support and intervention by the College depend on the relationship of the person to the College.

A Reporting Party is encouraged to report misconduct regardless of where the incident occurred, or who committed it. Even if the College does not have jurisdiction over the Respondent, the College will still take prompt action to attempt to provide for the safety and well-being of the Reporting Party and the broader campus community.

## Supportive Measures

The College will take actions that support a student and allow them to access their education. Supportive measures include confidential assistance, academic accommodations, and housing accommodations. **Supportive measures are available with or without an investigation.**

A person can request supportive measures by contacting the [Title IX Coordinator or a Deputy Title IX Coordinator](#). They will arrange a private meeting to discuss the request and how it is connected to the prohibited conduct covered by this policy. A person can also [refer to the example list of available supportive measures](#). Requesting supportive measures does not require disclosing all the details of what happened.

Some limited interim protective measures may be available prior to the resolution of a formal complaint, such as a No Contact order between the Reporting Party and Respondent.

## Confidential Assistance

Confidential resources are available to access whether or not a person seeks any other support from the College. **Confidential resources are available with or without a report to the College, and with or without an investigation. These resources do not report confidential information to the Title IX Coordinator.**

- [Confidential Advocates](#)
- [Ombuds Office](#)
- [Counseling Service](#)
- [Student Health Service](#)
- [Employee Assistance Program](#)
- [Office of Spiritual Life](#)

## Confidential Medical Assistance:

A medical provider can provide emergency and/or follow-up medical services.

On campus, the Student Health Service can provide medical care including medical examinations, STI testing, pregnancy screening, birth control counseling and supplies (including emergency contraception), and referral to off-campus medical providers and specialists.

The Student Health Service is not, however, equipped for forensic examinations. Local health care facilities that offer Sexual Assault Forensic Exams (SAFE) are listed on the [Resources page](#).

A medical exam has two goals: first, to diagnose and treat the full extent of any injury or physical effect (including prevention of sexually transmitted illnesses and pregnancy) and second, to properly collect and preserve evidence. There is a limited window of time (within 84 hours) following an incident of sexual assault to preserve physical and other forms of evidence. Taking the step to gather evidence immediately does not commit you to any particular course of action. The decision to seek timely medical attention and gather any evidence, however, will preserve the full range of options to seek resolution under this policy or through the pursuit of criminal prosecution.

## Reporting to the College

If you or someone you know were affected by prohibited conduct, you have the option of reporting to the Title IX Coordinator. The Title IX Coordinator is responsible for the College's response to prohibited conduct. **Reporting does not initiate an investigation.** Reporting to the Title IX Coordinator does not initiate a report to law enforcement. This policy provides amnesty from discipline for alcohol and drug use, in order to encourage reporting.



If you are an **employee of the College**, you are **required** to report all information to the Title IX Coordinator, whether by phone, email, online reporting form, or through a Deputy Title IX Coordinator. You can find [guidance on our resource website](#) on how to handle receiving information about prohibited conduct. *The only employees not required to report* are the confidential resources listed above. If you are unsure about your responsibility (“responsible employee” obligation), please contact the Title IX Coordinator.

When a report involves suspected abuse of a minor under the age of 18, all college employees are required by state law to notify child protective services and/or local law enforcement, unless the employee is a psychiatrist, psychologist, member of the clergy, attorney or guardian ad litem and the report is privileged under ORS 40.225 to 40.295 or 419B.234 (6).

When used in this policy, “Reporting Party” refers to an individual identified as the party affected or harmed by the alleged conduct reported under this policy. “Respondent” refers to an individual accused of alleged conduct under this policy.

## Outreach after a Report

When a report is made, the Title IX Coordinator will ensure the affected person (the “Reporting Party”) is contacted to learn about their options. Options include connecting with confidential resources, asking for supportive measures, discussing an investigation option, and discussing alternatives to formal investigation. The Reporting Party is not required to pursue their options. The wishes and autonomy of the Reporting Party will be respected to the extent allowed by law and policy; only under rare circumstances – based on community safety – will the College take any action without the full cooperation of the Reporting Party.

Alternatives to a formal complaint and formal investigation may include non-disciplinary resolution options. Any non-disciplinary resolution option must be voluntary. Any non-disciplinary resolution options must involve a confidential process by a trained facilitator. The College will involve student advisory groups in any discussion of non-disciplinary resolution options, and will share power with student advisory groups in determining the design of any non-disciplinary resolution option program.

## Filing a Formal Complaint

After reporting information to the Title IX Coordinator, a person affected by prohibited conduct (the “Reporting Party”) may choose to file a formal complaint. A formal complaint is a request for formal investigation by the College. The formal complaint and formal resolution procedures are found here. Reporting to the Title IX Coordinator *does not automatically initiate a formal complaint*.

## Reporting to Law Enforcement

A person may report a crime to law enforcement with or without reporting to the Title IX Coordinator. A Confidential Advocate can accompany you to make a report to law enforcement.

The College encourages all individuals to report to the College and to local law enforcement. Reporting options are not mutually exclusive. Both College and criminal proceedings may be pursued simultaneously.

To report to law enforcement, you can start by contacting Campus Safety, or by directly contacting the law enforcement agency where the crime occurred:

- [Campus Safety](#)
- Portland Police Bureau and other local law enforcement

## Amnesty for Alcohol or Other Drug Use

The College community encourages the reporting of conduct prohibited under the Sexual Misconduct Policy. It is in the best interest of this community that as many Reporting Parties as possible choose to report to college officials, and that witnesses come forward to share what they know. To encourage reporting, an individual who reports sexual harassment or other forms of prohibited conduct, either as a Reporting Party or a third-party, will not be subject to disciplinary action by the College for their own personal consumption of alcohol or drugs at or near the time of the incident, provided that any such violations did not and do not place the health or safety of any other person at risk. The College may, however, initiate an educational discussion or pursue other educational remedies regarding alcohol or other drugs.

## Retaliation

Retaliation should be reported promptly to the Title IX Coordinator, and a finding of responsibility for retaliation may result in disciplinary action independent of any sanction or interim measures imposed in response to the underlying allegations of sexual or gender-based misconduct. Retaliation includes any action or threat of action designed to dissuade a person from reporting misconduct or participating truthfully in an investigation

## Alcohol & Drug Policies

Lewis & Clark seeks to encourage and sustain an academic environment that both respects individual freedom and promotes the health, safety, and welfare of all members of the community. In keeping with these objectives, the College has established a policy and guidelines governing the distribution and consumption of alcoholic beverages on the College campus, consistent with laws of the state of Oregon. Underage possession and/or consumption of alcoholic beverages is not permitted on property owned or controlled by the College.

Intentionally or knowingly selling, or intentionally or knowingly “furnishing” alcoholic beverages to persons under the age of 21, or to persons obviously inebriated, is not permitted on property owned or controlled by the College.

Alcohol can be served at public events only to those over the age of 21 and only if in conformity with those requirements of the Oregon Liquor Control Commission and the College regarding the serving of alcohol.

Arrangements for serving alcohol at public events must be made through the Office of Campus Conferences and Events in Templeton Campus Center.

Any individual known to be in violation of the College alcohol policy is subject to disciplinary action and possible arrest (citation in lieu) or fine according to state or federal law.

### Illegal Drugs

Lewis & Clark does not condone possession, use, or distribution of any and all illegal drugs by anyone in any campus facility. Any individual known to be possessing, using, or distributing such drugs is subject to disciplinary action and possible arrest, imprisonment, or fine according to state or federal law. The possession of marijuana, while legal in the state of Oregon under some circumstances for persons over the age of 21, is not allowed on campus.

### Alcohol and Other Drug Education Programs

The College has an employee assistance program, through Cascade Centers, for confidential counseling and referrals for issues including drug and alcohol abuse.

Each fall, incoming undergraduate students are required to complete an online alcohol and other drug education program prior to beginning classes. As a part of the course, students are required to review and acknowledge that they have read the campus Alcohol and Drug Policies. The course curriculum is researched-based and designed to be interactive and non-judgmental to fully engage students. During New Student Orientation, Campus Living staff conduct sessions to explain and discuss the Student Code of Conduct and, more importantly, responsible behavior in general. Use of alcohol and other drugs is a major topic during these sessions. Staff members continue group and one-on-one discussions about alcohol and other drugs as necessary throughout the academic year.

The College draws upon the National Institute on Alcohol Abuse and Alcoholism’s (NIAAA) recommendations for addressing college drinking to drive its strategies in alcohol and other drug use education and prevention. Programs and interventions that combine cognitive-behavioral skills with norms clarification and motivational enhancement have been shown to be effective with the college-aged population. The College employs these evidence based strategies for education and prevention of excessive use of alcohol and other drugs. The use of College-specific health behavior data collected through the American College Health Association-National College Health Assessment II (ACHA-NCHA II) is used for norms clarification and dispelling common myths regarding alcohol and other drug use by college students. This has been effective in challenging behavior and perceptions.

Outcomes for students who are in violation of the Student Code of Conduct regarding alcohol and other drug use are designed to be educative. These outcomes, based on the above recommendations include individual and group sessions based on Alcohol Skills Training Program (ASTP) and Brief Alcohol Screening and Intervention for College Students (BASICS). Referrals to off-campus licensed addiction specialists are made when appropriate. Other outcomes for violations of the Student Code of Conduct include student-generated alcohol education programs, topic-specific readings, and other brief motivational enhancement sessions. Similar educational outcomes are used with students found responsible for other drug violations.

These efforts, along with consistent enforcement, communication, and policy review, provide a comprehensive approach to alcohol and other drug use prevention and education. Alcohol and other drug policies and programs are reviewed every two years. Updates to policy and programming are made based on these reviews. The Office of Health Promotion and Wellness coordinates institutional programmatic interventions relating to alcohol and other drug use issues.

### Weapons

For the safety of everyone, all types of weapons are prohibited on campus. This includes, but is not limited to, firearms, ammunition, explosives, air guns, BB guns, crossbows, bows and arrows, spring-type guns, knives with blades longer than three

and one half inches, slingshots, firecrackers, fireworks, and cherry bombs. Anyone possessing or using any of these weapons can and will be subject to disciplinary action.

## Fire Safety in Residence Halls

Campus Safety and Campus Living partner to cover fire safety training for the staff teams of both departments. In turn, with the help of the Facilities departments, fire education drills are conducted twice a semester. The first drill is announced, while the second is unannounced.

Inspections related to fire safety are conducted each semester in every residence hall room. Area Directors' checks include sprinkler heads and piping, smoke detectors and wall surfaces. They also check for prohibited and high risk items.

Lewis & Clark is a smoke-free campus. Smoking is not permitted in college buildings or college grounds. Additionally, residential students are prohibited from having camping stoves and fuel, fireworks, halogen lamps, and appliances with open coils, such as toasters, hot plates and toaster ovens. Burning candles, sage, incense, and other like items are also prohibited.

Campus Safety officers, assisted by Area Directors or Resident Advisors, conduct fire drills twice each semester (four total per year) in each of the residence halls. Portland Fire Bureau personnel are notified of the drills and are allowed to participate.

Students should be aware of the location of the residence hall exits, fire alarm pull stations, and fire extinguishers.

### Procedures to follow in the event of a fire

- In all cases of fire, call 911 and Campus Safety (ext. 7777). Give your name and describe the location of the fire.
- If you have been trained and are able to safely extinguish the fire, do so. Use the proper fire extinguisher for the type of fire. Keep your back to an exit and, depending on the size of your extinguisher, stand 10 to 20 feet away from the fire. Follow the four-step **PASS** procedure. If the fire does not begin to go out immediately, leave the area at once.
- **Pull** the pin. This unlocks the operating lever and allows you to discharge the extinguisher.
- **Aim** the extinguisher nozzle or hose at the base of the flames.
- **Squeeze** the trigger while holding the extinguisher upright.
- **Sweep** the extinguisher from side to side, covering the area of the fire with the extinguishing agent.
- Watch the fire area. If the fire reignites, repeat the process.
- (*WARNING: Portable fire extinguishers discharge faster than most people think – many within 15 to 30 seconds.*)
- If the fire is large, very smoky, or spreading rapidly, leave the building immediately by the nearest clear exit. Pull the fire alarm and clear the area. Do not stop or return to collect personal belongings. Evacuate all effected rooms, closing all doors and windows to confine the fire and reduce oxygen—**DO NOT LOCK DOORS**.
- Follow the directions of Emergency Team Leaders (ETLs), including Resident Advisors, Area Directors or other emergency personnel.
- Assist disabled persons. Do not use elevators.
- If there is a closed door in your exit path, touch the door lightly with the back of your hand. If the **door is not warm**, open slowly. Be prepared to close the door quickly if smoke or flames are present. Leave immediately if clear and be prepared to crawl if you encounter smoke. Cooler cleaner air is near the floor. If the **door is warm**, do not open it. Seek an alternate route.
- If you **become trapped** in the residence hall during a fire and a window is available, place an article of clothing (shirt, coat, etc.) outside the window as a marker for emergency personnel. If there is no window, stay near the floor, where the air will be more breathable. Cover your mouth with a dampened cloth. Shout at regular intervals to alert emergency personnel of your location.
- If your clothes catch fire **STOP, DROP & ROLL** to extinguish the flame. **DO NOT RUN!**
- Once outside the residence hall, proceed to the designated Evacuation Assembly Area (EAA) for your building, avoiding fire lanes and hydrants. Notify emergency personnel if you suspect someone is trapped inside.
- Follow the directions of Emergency Team Leaders (ETLs), including Resident Advisors, Area Directors or other emergency personnel, and **do not** reenter the residence hall until you have been authorized to do so.

## Fire Safety Systems

Residence Hall	Alarms	Smoke Detectors in H/K*	Horns	Strobes	Auto Close Doors	Smoke Detectors in rooms**	Sprinkler
<b>Akin</b>	Y	Y	Y	Y	Y	Y	Y
<b>Stewart</b>	Y	Y	Y	Y	Y	Y	Y
<b>Odell</b>	Y	Y	Y	Y	Y	Y	Y
<b>Ponderosa</b>	Y	Y	Y	Y	Y	Y	Y
<b>Spruce</b>	Y	Y	Y	Y	Y	Y	Y
<b>Juniper</b>	Y	Y	Y	Y	Y	Y	Y
<b>Manzanita</b>	Y	Y	Y	Y	Y	Y	Y
<b>Alder</b>	Y	Y	Y	Y	Y	Y	Y
<b>Hartzfeld</b>	Y	Y	Y	Y	Y	Y	Y
<b>Holmes</b>	Y	Y	Y	Y	Y	Y	Y
<b>Platt-Howard</b>	Y	Y	Y	Y	Y	Y	Y
<b>Copeland</b>	Y	Y	Y	Y	Y	Y	Y
<b>East</b>	Y	Y	Y	Y	Y	Y	Y
<b>West</b>	Y	Y	Y	Y	Y	Y	Y
<b>Roberts</b>	Y	Y	Y	Y	Y	Y	Y

\* Hallways/Kitchens

\*\* Independent of Fire System

## Reported fires

Residence Hall	Fires	Cause	Injury	Death	Damage
<b>Akin</b>					
2017	0	NA	0	0	0
2018	0	NA	0	0	0
2019	0	NA	0	0	0
<b>Stewart</b>					
2017	0	NA	0	0	0
2018	0	NA	0	0	0
2019	0	NA	0	0	0
<b>Odell</b>					
2017	0	NA	0	0	0
2018	0	NA	0	0	0
2019	0	NA	0	0	0
<b>Ponderosa</b>					
2017	0	NA	0	0	0
2018	0	NA	0	0	0
2019	0	NA	0	0	0
<b>Spruce</b>					
2017	0	NA	0	0	0
2018	0	NA	0	0	0
2019	0	NA	0	0	0
<b>Juniper</b>					
2017	0	NA	0	0	0
2018	0	NA	0	0	0
2019	0	NA	0	0	0
<b>Manzanita</b>					

2017	0	NA	0	0	0
2018	0	NA	0	0	0
2019	0	NA	0	0	0
<b>Alder</b>					
2017	0	NA	0	0	0
2018	0	NA	0	0	0
2019	0	NA	0	0	0
<b>Hartzfeld</b>					
2017	0	NA	0	0	0
2018	0	NA	0	0	0
2019	0	NA	0	0	0
<b>Holmes</b>					
2017	0	NA	0	0	0
2018	0	NA	0	0	0
2019	0	NA	0	0	0
<b>Platt-Howard</b>					
2017	0	NA	0	0	0
2018	0	NA	0	0	0
2019	0	NA	0	0	0
<b>Copeland</b>					
2017	0	NA	0	0	0
2018	0	NA	0	0	0
2019	0	NA	0	0	0
<b>East</b>					
2017	0	NA	0	0	0
2018	0	NA	0	0	0
2019	0	NA	0	0	0
<b>West</b>					
2017	0	NA	0	0	0
2018	0	NA	0	0	0
2019	0	NA	0	0	0
<b>Roberts</b>					
2017	0	NA	0	0	0
2018	0	NA	0	0	0
2019	0	NA	0	0	0

## Daily fire log

The Office of Campus Safety maintains a daily fire log that lists all reported fires in campus residence halls. The log contains information about the fires (case number, date/time reported, date/time occurred, location, and nature of the fire). To view the daily fire log, access the Campus Safety web site at [http://www.lclark.edu/about/campus\\_safety/crime\\_awareness/](http://www.lclark.edu/about/campus_safety/crime_awareness/)

## Crime Statistics Reporting

Current regulations require the College to report occurrences (for the three prior years) of all Clery crimes, including criminal homicide, murder, non-negligent manslaughter, manslaughter by negligence, rape, fondling, incest, statutory rape, robbery, aggravated assault, burglary, motor vehicle theft and arson. Additionally, the College must report “hate crimes” – any of the aforementioned offenses motivated by the following categories of bias: race, gender, gender identity, religion, sexual orientation, ethnicity, national origin or disability, as well as other offenses motivated by the same categories of bias, including larceny-theft, simple assault, intimidation, and destruction, damage or vandalism of property. The College is also required to report all Violence Against Women Act (VAWA) offenses, including occurrences of domestic violence, dating violence and stalking. Lastly, the College must disclose arrests and referrals for disciplinary action for weapons violations, drug abuse violations and liquor law violations.

The Director of Campus Safety, or designee, gathers and compiles the crime statistics for this annual report. In addition to the crimes reported to Campus Safety that are included in this report, the Director of Campus Safety canvasses many other “Campus

Security Authorities” for additional criminal activity that may not have been reported to the Office of Campus Safety. Those “Campus Security Authorities” include, but are not limited to, the Title IX Coordinator and Deputy Title IX Coordinators, Overseas and Off Campus Programs Director and Associate Director, Faculty/Staff Advisors to student organizations, the Director and Associate Directors of Physical Education and Athletics (including other administrators/staff) as well as Athletic Team Head Coaches, members of the Campus Safety Department, the Vice President of Student Life/Dean of Students, Associate Deans of Students, the Interim Director of Campus Living, the Interim Director of Student Rights and Responsibilities, the Director of College Outdoors, the Associate Director for Health Promotion, the Interim Director of New Student Orientation, the Director of Student Engagement, the Area Directors, Resident Advisors, and specified persons at the Graduate School of Education and Counseling and the Law School.

Crime statistics in this report from off-campus venues and adjacent streets were compiled in collaboration with the Portland Police Bureau. There are no off-campus student organizations affiliated with Lewis & Clark College such as fraternities or sororities. Double-counting of these crimes is avoided by an oversight process conducted by the Director of Campus Safety.

The College does not require that its mental health counselors report crimes, when the knowledge of such crimes arose in the context of a privileged relationship. In addition, the College has determined that the following individuals are not obligated to report Clery crime information they may learn in performing their professional activities – Associate Dean of Students for Health and Wellness, Director of the Student Health Service, all SARAs, Ombuds, Dean of Religious and Spiritual Life, Associate Director for Health Promotion, and the clinical staff in the Student Health Service. However, the College does have procedures in place whereby all those referenced above encourage clients to voluntarily report crimes to the police and/or college officials.

The reporting of sexual assaults through the Sexual Assault Response Network allows for the reporting of crimes on a voluntary, confidential basis for inclusion in the annual report. The only other process in place allowing for the anonymous reporting of Clery crimes, VAWA offenses and hate/bias crimes is by access to the “Report a Concerning Situation” portal on the College’s Title IX Compliance site.

Lewis & Clark will, upon written request, disclose to the alleged victim of a crime of violence, or a non-forcible sexual assault, the results of any disciplinary hearing conducted by the college against the student who is the alleged perpetrator of the crime or offense. If the alleged victim is deceased as a result of the crime or offense, Lewis & Clark will provide the results of the disciplinary hearing to the victim’s next of kin, if so requested.

## Crime and Offense Statistics

### Criminal Offenses

CATEGORY	VENUE	2017	2018	2019
<b>Murder and Non-Negligent Manslaughter</b>	• On campus	0	0	0
	• In dormitories or other residential facilities	0	0	0
	• In or on a non-campus building or property	0	0	0
	• On public property	0	0	0
<b>Manslaughter by Negligence</b>		<b>2017</b>	<b>2018</b>	<b>2019</b>
	• On campus	0	0	0
	• In dormitories or other residential facilities	0	0	0
	• In or on a non-campus building or property	0	0	0
<b>Rape (additional narrative below)</b>		<b>2017</b>	<b>2018</b>	<b>2019</b>
	• On campus	6	3	3
	• In dormitories or other residential facilities	6	3	3
	• In or on a non-campus building or property	0	0	0
<b>Fondling (additional narrative below)</b>		<b>2017</b>	<b>2018</b>	<b>2019</b>
	• On campus	4	3	2
	• In dormitories or other residential facilities	1	3	2
	• In or on a non-campus building or property	0	1	0
<b>Incest and Statutory Rape</b>		<b>2017</b>	<b>2018</b>	<b>2019</b>
	• On campus	1	0	0
	• In dormitories or other residential facilities	1	0	0
	• In or on a non-campus building or property	0	0	0
<b>Aggravated Assault</b>		<b>2017</b>	<b>2018</b>	<b>2019</b>
	• On campus	0	0	0
	• In dormitories or other residential facilities	0	0	0
	• In or on a non-campus building or property	0	0	0
<b>Robbery</b>		<b>2017</b>	<b>2018</b>	<b>2019</b>
	• On campus	0	0	0
	• In dormitories or other residential facilities	0	0	0
	• In or on a non-campus building or property	0	0	0
<b>Burglary</b>		<b>2017</b>	<b>2018</b>	<b>2019</b>
	• On campus	0	0	0
	• In dormitories or other residential facilities	0	0	0
	• In or on a non-campus building or property	0	0	0
<b>Arson</b>		<b>2017</b>	<b>2018</b>	<b>2019</b>
	• On campus	0	0	1
	• In dormitories or other residential facilities	0	0	0
	• In or on a non-campus building or property	0	0	0
<b>Motor Vehicle Theft</b>		<b>2017</b>	<b>2018</b>	<b>2019</b>

	• On campus	1	0	0
	• In dormitories or other residential facilities	0	0	0
	• In or on a non-campus building or property	0	0	0
	• On public property	0	4	0

### Hate Crimes

Hate Crimes		2017	2018	2019
	• On campus	0	0	0
	• In dormitories or other residential facilities	0	0	0
	• In or on a non-campus building or property	0	0	0
	• On public property	0	0	0

### VAWA Offenses

<b>Dating Violence</b>		<b>2017</b>	<b>2018</b>	<b>2019</b>
	• On campus	1	0	1
	• In dormitories or other residential facilities	1	0	1
	• In or on a non-campus building or property	0	0	0
<b>Domestic Violence (additional narrative below)</b>	• On public property	0	0	0
		<b>2017</b>	<b>2018</b>	<b>2019</b>
	• On campus	1	1	0
	• In dormitories or other residential facilities	1	1	0
<b>Stalking (additional narrative below)</b>	• In or on a non-campus building or property	0	0	0
	• On public property	0	0	0
		<b>2017</b>	<b>2018</b>	<b>2019</b>
	• On campus	4	5	0
<b>Rape (also reported under Criminal Offenses above)</b>	• In dormitories or other residential facilities	3	2	0
	• In or on a non-campus building or property	0	0	0
	• On public property	0	0	0
		<b>2017</b>	<b>2018</b>	<b>2019</b>
<b>Fondling (also reported under Criminal Offenses above)</b>	• On campus	6	3	3
	• In dormitories or other residential facilities	6	3	3
	• In or on a non-campus building or property	0	0	0
	• On public property	0	0	0
<b>Incest and Statutory Rape (also reported under Criminal Offenses above)</b>	• On campus	4	3	2
	• In dormitories or other residential facilities	1	3	2
	• In or on a non-campus building or property	0	1	0
	• On public property	0	0	0
		<b>2017</b>	<b>2018</b>	<b>2019</b>
	• On campus	1	0	0
	• In dormitories or other residential facilities	1	0	0



	• In or on a non-campus building or property	0	0	0
	• On public property	0	0	0

## Drug, Alcohol and Weapons Offenses

Arrest For		2017	2018	2019
<b>Liquor law violations</b>	• On campus	0	0	0
	• In dormitories or other residential facilities	0	0	0
	• In or on a non-campus building or property	0	0	0
	• On public property		0	0
<b>Arrest For Drug-related violations</b>	▪ On campus	1	0	0
	• In dormitories or other residential facilities	1	0	0
	• In or on a non-campus building or property	0	0	0
	• On public property	0	0	0
<b>Weapons possession</b>	• On campus	0	0	0
	• In dormitories or other residential facilities	0	0	0
	• In or on a non-campus building or property	0	0	0
	• On public property	0	0	0
<b>Disciplinary Referrals:</b>		<b>2017</b>	<b>2018</b>	<b>2019</b>
<b>Liquor Law violations</b>	• On campus	180	159	79
	• In dormitories or other residential facilities	140	151	75
	• In or on a non-campus building or property	3	3	0
	• On public property	0	0	0
<b>Drug-related violations</b>	• On campus	73	60	56
	• In dormitories or other residential facilities	42	48	52
	• In or on a non-campus building or property	0	0	0
	• On public property	1	0	0
<b>Weapons possession</b>	• On campus	0	0	0
	• In dormitories or other residential facilities	0	0	1
	• In or on a non-campus building or property	0	0	1
	• On public property	0	0	0

The category “On campus” is composed of all on-campus incidents, including those listed in the category, “In dormitories or other residential facilities”. Therefore, the two categories are not cumulative, but duplicative.

The category “In or on a non-campus building or property” refers to multiple Portland, Oregon addresses, including the Lewis & Clark College Boat Dock at 9932 S.W Riverside Drive, the Lewis & Clark Community Counseling Center at 4445 SW Barbur Blvd, Suites 106, 107 and 205, the National Crime Victim Law Institute at 1130 SW Morrison St., and the Small Business Legal Clinic and Low Income Tax Clinic, both at 310 SW 4<sup>th</sup> Ave., #1018. Also included are several college owned residences that house law school students-those being 10300 SW 4<sup>th</sup> Ave., 10512 SW 4<sup>th</sup> Ave., 10514 SW 4<sup>th</sup> Ave., 9919 SW Boones Ferry Road, 10015 SW Boones Ferry Road, 10025 SW Boones Ferry Road, 425 SW Maplecrest Drive, and 0620 SW Palatine Hill Road. Lastly, it includes a downtown Portland address, 1332 W. Burnside Street, which the College controls on one evening a year.

The category “On public property” includes all streets (SW Palatine Hill Road, SW Comus Street, SW Palater Road, SW Terwilliger Boulevard, SW Boones Ferry Road, and SW 4 Avenue) that are adjacent to Lewis & Clark College facilities, as well as River View Natural Area and Tryon Creek State Park, which are accessible public property adjacent to Lewis & Clark College.

## Daily Crime Log

In addition to the annual reporting of the above referenced major crimes over the prior three year period, the Office of Campus Safety maintains a daily crime log that lists all current reported crimes. The log contains information about the crimes (case number, date time reported, date/time occurred, location, and disposition). To view the daily crime log, access the Campus Safety web site at [http://www.lclark.edu/about/campus\\_safety/](http://www.lclark.edu/about/campus_safety/).