3 Tuition Programs

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Tuition Waive

Percentage of tuition waived for classes at Lewis & Clark College.

- 100% for CAS
- 50% for GRAD
- 50% for LAW

Eligibility:

**Full Time Employee** - at the beginning of the semester after one year of continuous full time service by the employee.

**Part Time Employee** - prorated percentage based on full time equivalency begins at the beginning of the semester after three years of continuous full time service by the employee.

- Employee
- Spouse / Domestic Partner
- Dependent Children
  - CAS under 24 years old
  - GRAD/LAW under 30 years old
Tuition Waive

Percentage of tuition waived for classes at Lewis & Clark College.

- 100% for CAS
- 50% for GRAD
- 50% for LAW

Steps to Enroll:

1. Apply for enrollment to the program/class
   a. Follow admission deadlines
2. Fill out online form, submit by:
   a. Fall Term: July 1st
   b. Spring Term: November 15th
   c. Summer Term: April 1st
3. Your waive will appear in your student account.
Tuition Exchange

The Lewis & Clark sponsored student will receive full or partial tuition waiver for the school attended through the National Tuition Exchange.

Eligibility:

**Full Time Employee** - at the beginning of the semester after five years of continuous full time service by the employee.

This tuition program is for **Dependent Children Only**.
Tuition Exchange

The Lewis & Clark sponsored student will receive full or partial tuition waiver for the school attended through the National Tuition Exchange.

Steps to Enroll:

1. **Pick your potential schools**
2. Apply for Tuition Exchange online
   a. Up to 10 schools per application
   b. $45 check owed to tuition liaison
   c. Tuition liaison checks approves eligibility
3. Follow application deadlines for schools
   a. Other school determines acceptance to school and/or tuition exchange award
4. May first is the deadline for your school determination.
Tuition Reimbursement

Reimbursement up to $5,000 annual maximum (an accumulated lifetime maximum of $20,000) for each dependent for undergraduate tuition costs at another accredited institution.

Eligibility:

- **Full Time Employee** - at the beginning of the semester after five years of continuous full time service by the employee.
  - Spouse / Domestic Partner
  - Dependent Children
Tuition Reimbursement

Reimbursement up to $5,000 annual maximum (an accumulated lifetime maximum of $20,000) for each dependent for undergraduate tuition costs at another accredited institution.

Steps:

Not linked to school application processes.

1. Receive invoice from school
2. Fill out online form + attach invoice
3. Receive check / direct deposit
4. Submit during the college’s fiscal year (June 1 through May 31) in which they occur.
Wait, wait, this wouldn’t be fun without disclaimers!

These are opportunities, not guarantees.

These are a tuition programs, not *everything* is free.
(Students are still responsible for applicable administrative fees, student body fees, course fees, housing, food, and additional travel/events, or oversea coursework.)

**Dependent Children**

Dependent child (biological, adopted, or a stepchild) of the employee not claimed as a dependent on the federal tax return of someone other than the employee.

“Stepchild” is a child (biological or adopted) of an employee’s spouse or domestic partner from a previous marriage or domestic partnership who has lived with the employee for the six months preceding qualification for the applicable Tuition Assistance Program.
Tuition Program Resources

Caitlin Petersen, Tuition Liaison
cpetersen@lclark.edu

National Tuition Exchange
Tuition Website
Tuition Policy